New users - create an account

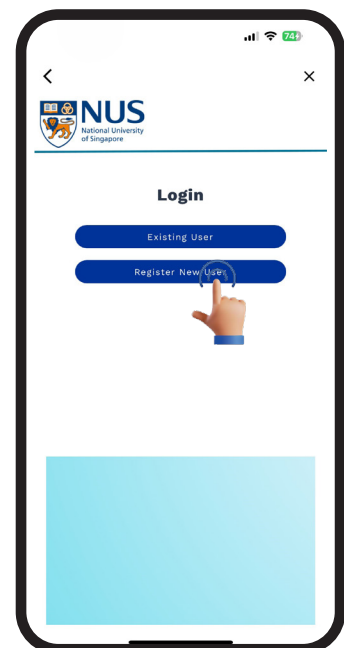

MyUHC

SCAN ME

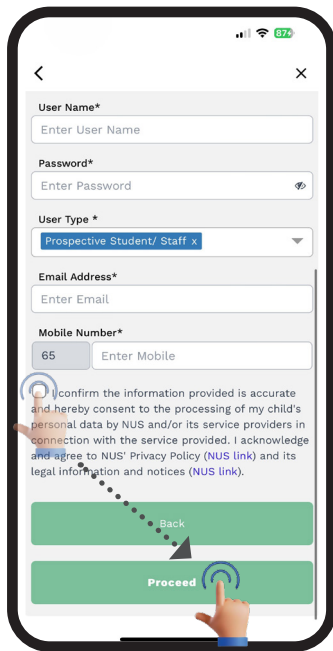1. Scan the QR code
or enter the URL link below
https://nusaqs.aisoft.sg/eappt/

2. Tap 'Others'.

3. Tap 'Register New User'.
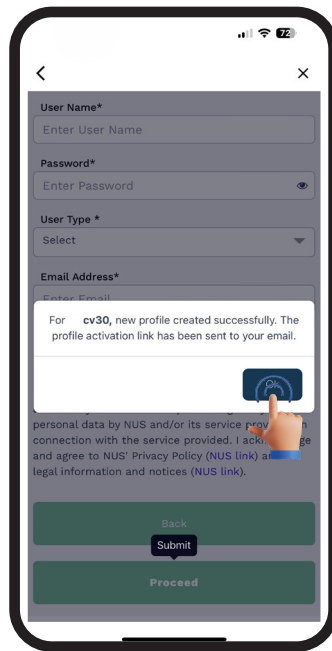

4. Enter your personal details.

5. Tap the dropdown menu to select the User Type 'Prospective Student/ Staff' or 'Spouse of NUS Staff'.

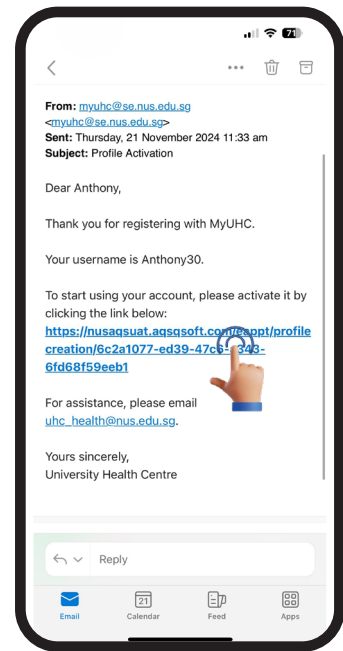6. For spouse of NUS staff, please enter the NUS staff's NUSID (e.g. samchew).

7. Select the checkbox and tap 'Proceed'.

For spouse of NUS staff, please proceed to step 11.
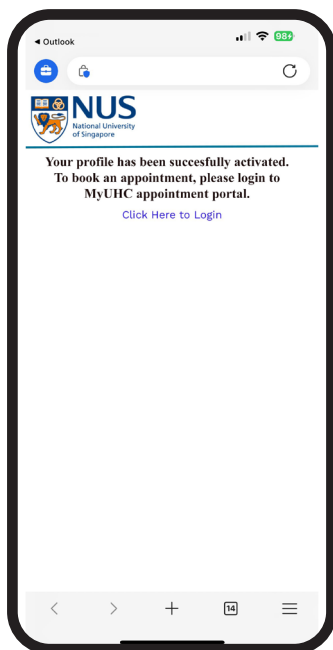

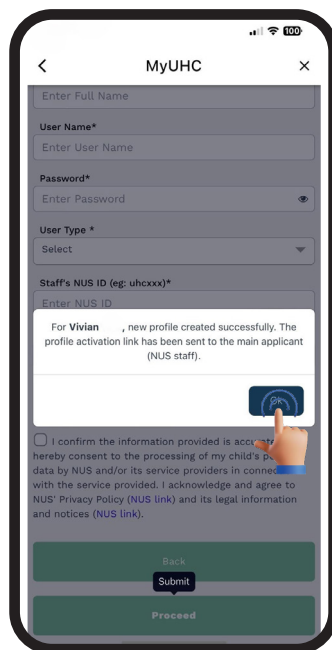8. The profile activation link has been sent to your email.

Tap 'Ok'.

9. Check your personal inbox, including the junk and spam folder, for the email 'Profile Activation'.

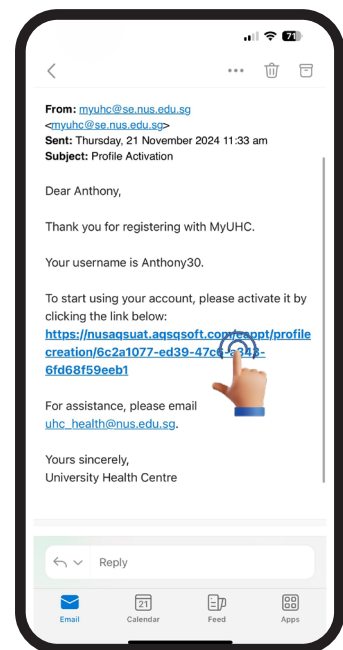Click on the link to activate your acount.

10. Profile activated successfully.

11. For spouse of NUS staff, the profile activation link has been sent to the NUS staff's email.

Tap 'Ok'.

12. Check the staff's NUS inbox, including the junk and spam folder, for the email 'Spouse Profile Activation'.

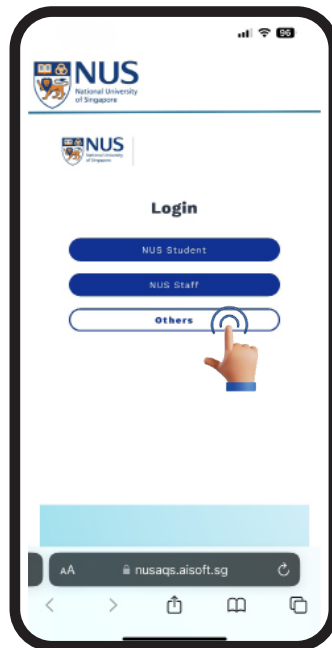Click on the link to approve the spouse's request.
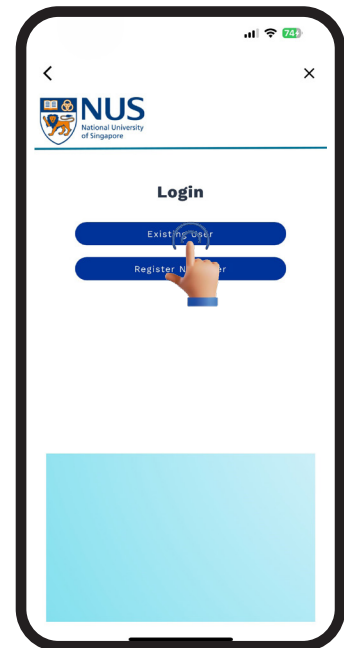
Schedule appointment
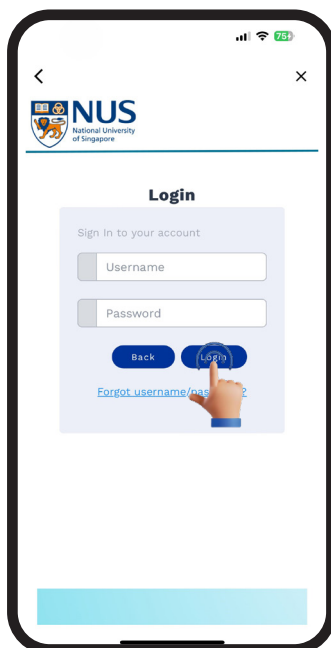

MyUHC

SCAN ME
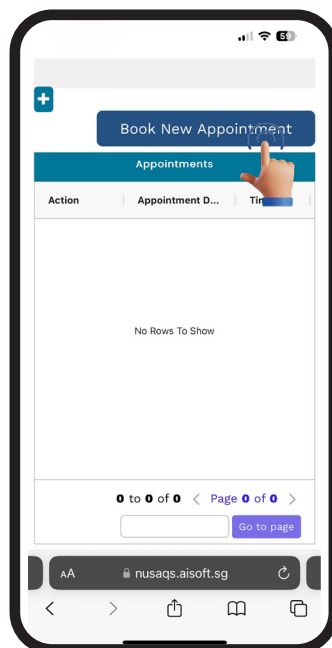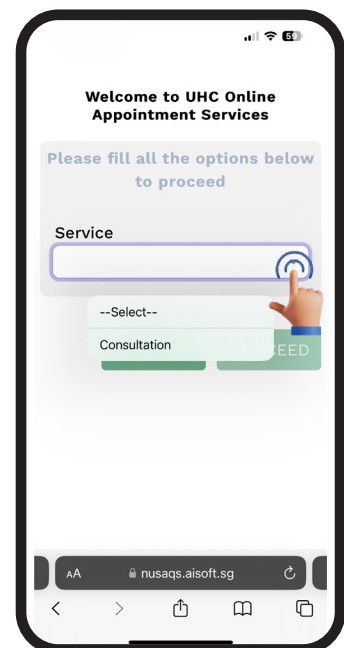
1. Scan the QR code.

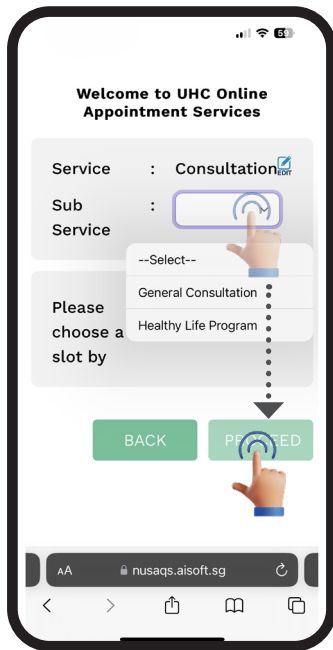2. Tap 'Others'.

3. Tap 'Existing User'.

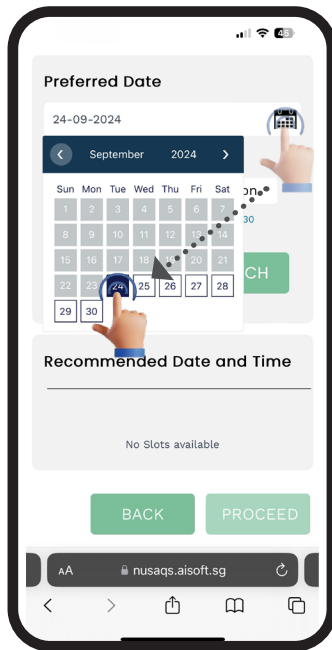4. Enter Username, password and tap 'Login'.

5. Scroll down/ right and tap 'Book New Appointment'.
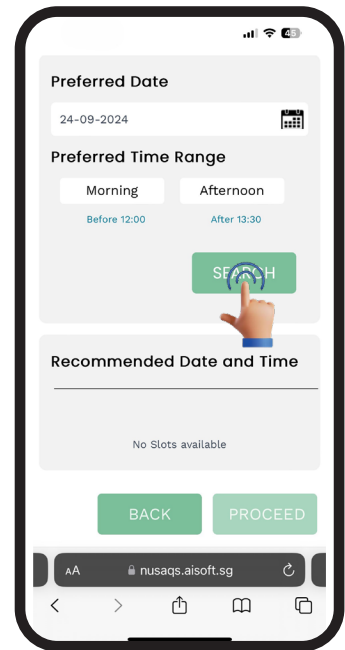

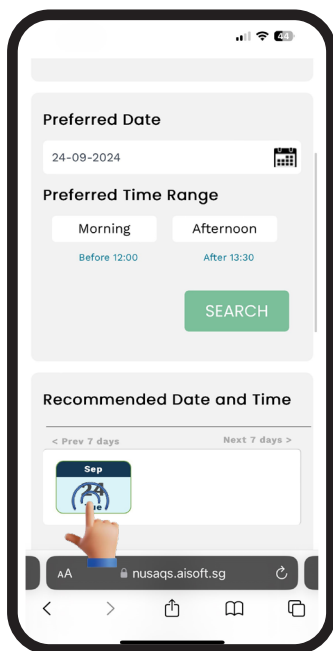6. Tap the dropdown menu to select a service.
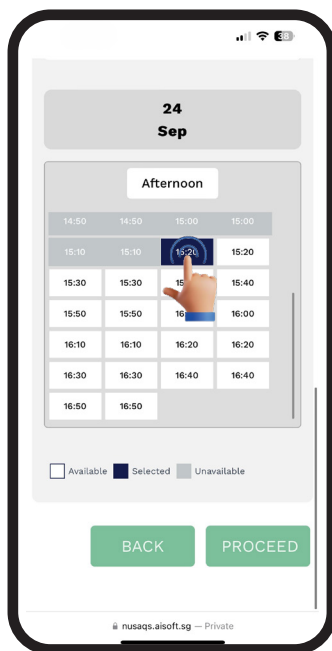
7. Select a sub service and tap 'Proceed'.

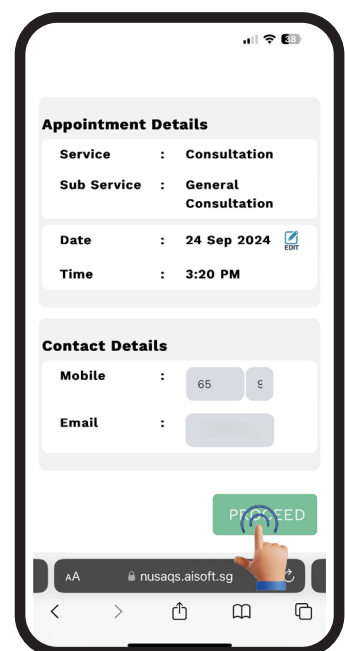8. Tap the calendar and choose your preferred date or date range.
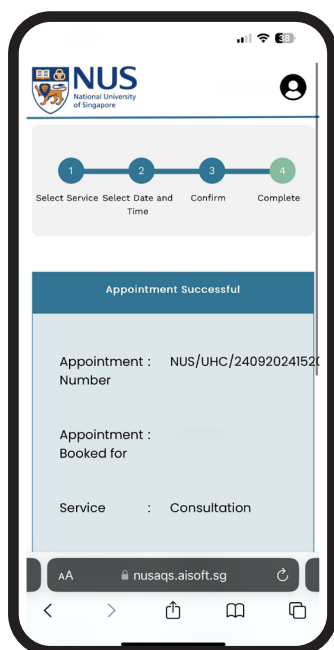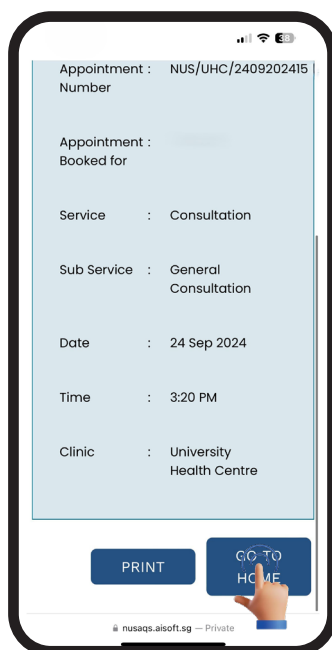

9. Tap 'Search'.

10. Select a date.

11. Select a time.

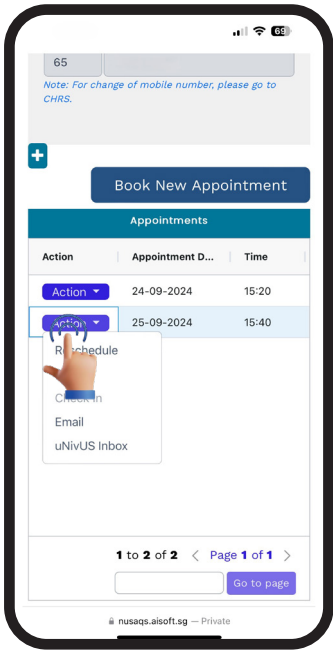12. Review appointment details and tap 'Proceed'.

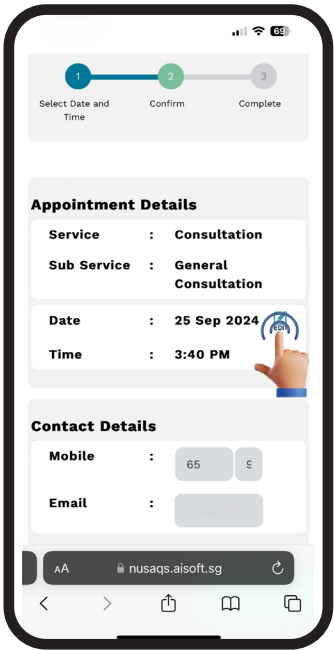13. Appointment
booked successfully.

14. Tap 'Go To Home'
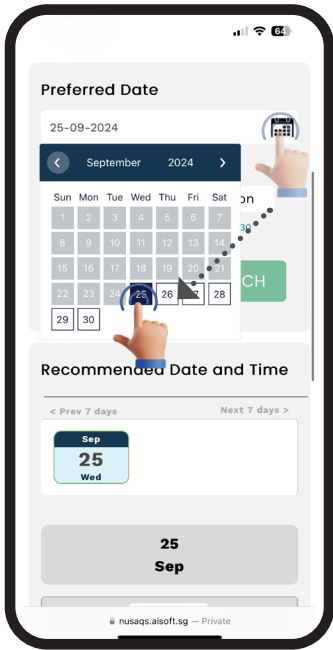to view appointment
details.

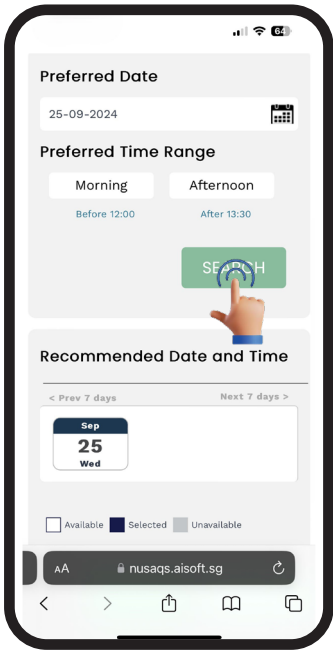# Reschedule appointment

1. To change your appointment, tap 'Action' and tap 'Reschedule'.
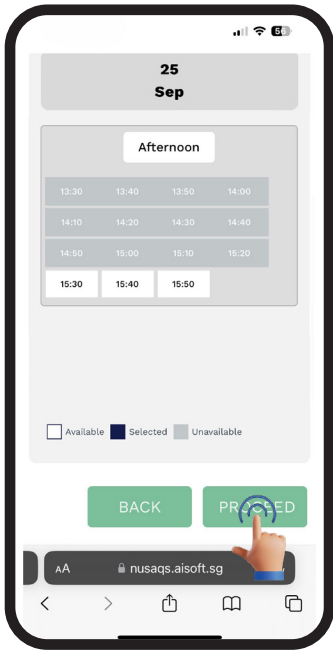

2. Tap 'Edit'

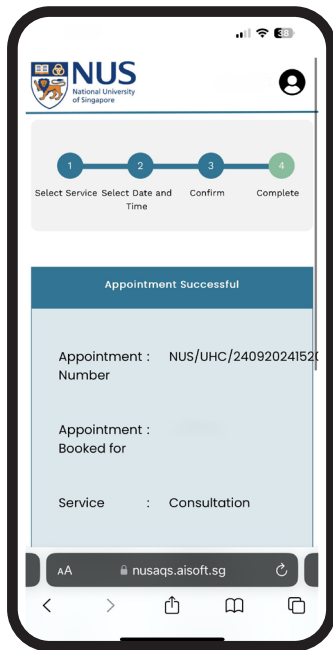3. Tap the calendar and choose your preferred date or date
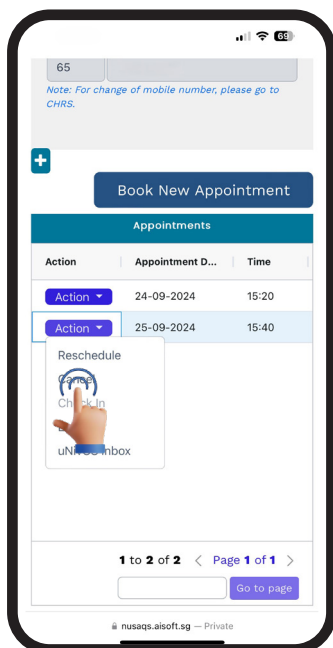

4. Tap 'Search'.

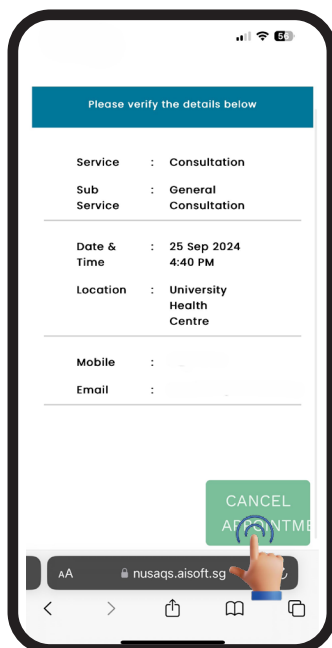
5. Select a date and time.

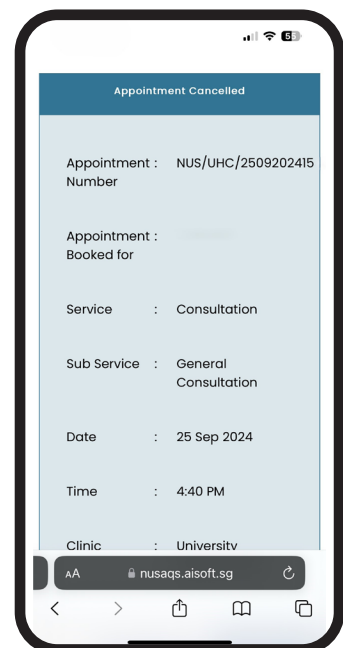6. Tap 'Proceed'.

7. Appointment booked
successfully.

Cancel Appointment

1. To cancel your
appointment, tap 'Action'
and tap 'Cancel'.

2. Tap 'Cancel Appointment'.

3. Appointment cancelled
successfully.

Add a child dependent and schedule appointment

1. Tap 'Add Child +' to add a child dependent.

2. Enter the child's full name.

3. Tap on the checkbox and tap 'Submit'.

4. Child dependent added successfully.

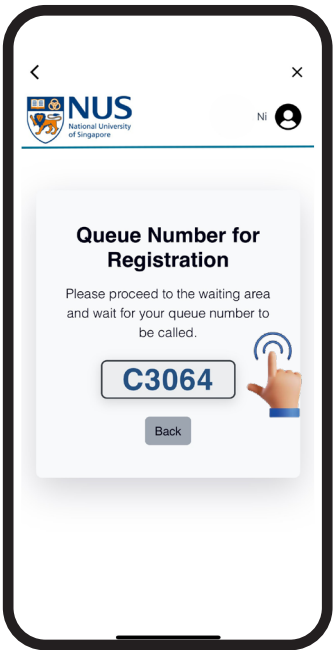5. Tap 'Child 1'to view child's profile and appointment.
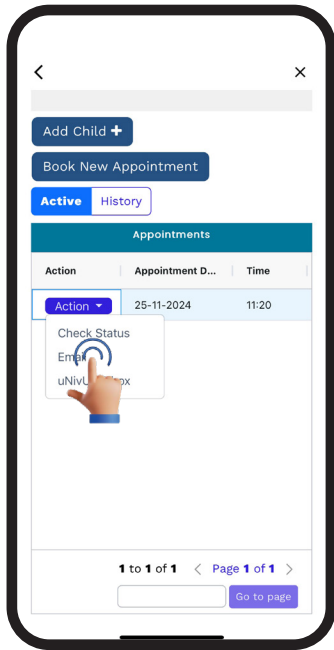

6. Tap 'Book New Appointment'.

Mobile Check-in
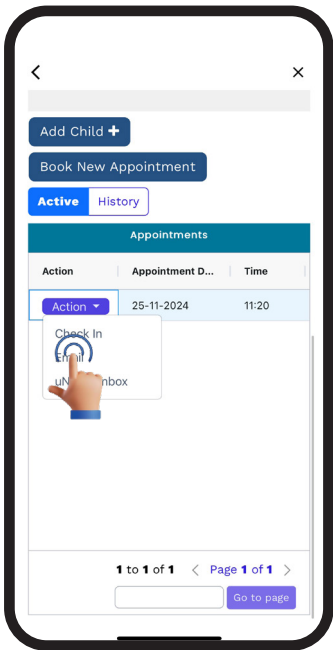
1. To get a queue number for registration, tap 'Action' and tap 'Check In''.

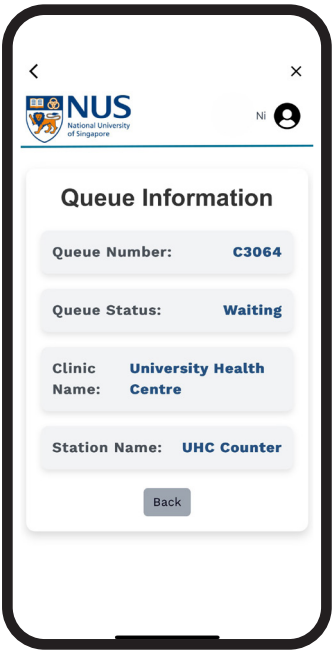2. Wait for your queue number to be called for registration at the clinic.

For specialist appointment, please proceed to the specialist clinic.

3. To check queue status, tap 'Check status'.

4. Queue status displays as 'waiting'. For missed queue, please proceed to any of the counter for assistance.