NON-GRADUATING PROGRAMME
2020/2021 SEMESTER 2

NUS HIGH SCHOOL ADVANCED PLACEMENT PROGRAMME
BEFORE ARRIVING AT NUS

1. ACCEPT/DECLINE OFFER
Within one week upon receiving offer email
Access the NUS Online Application Portal to accept/decline the admission offer.

2. UPLOAD PASSPORT-SIZED PHOTO
Within one week upon receiving offer email
If you are accepting the offer, upload* your recent passport-sized photo via the portal. Ensure that your photo meets the photo requirements here.
*wait at least 4 days before proceeding to Registration (Part One).

3. COMPLETE OVERSEAS TRAVEL DECLARATION
3 December 2020 onwards
Access the Overseas Travel Declaration (OTD) System with your Application Number (e.g. N000012345) and Password* to declare your travel plans.
*Forgot your password? Reset it here.

In view of the COVID-19 situation, all incoming students are to declare their travel plans in the OTD System before they can proceed with online Registration (Part One).

4. COMPLETE REGISTRATION (PART ONE)
3 to 20 December 2020
Access the Registration System with your Application Number (e.g. N000012345) and Password. You will receive your Student ID, Student PIN, NUSNET ID and default password upon completion. E.g:
- Student ID: starts with letter “A”
- NUSNET ID: starts with letter “E”
- Wait 2 days and reset your NUSNET Password here

Ensure that you note down your Student ID, NUSNET ID and the respective passwords for access to a variety of online resources via NUS intranet.

For students below 18 years old, print out the following form(s) from the “Authorisation Requirements” section and have it duly signed by your parent/guardian. Scan and email the signed form(s) to reglinx@nus.edu.sg.
- Risk Acknowledgement and Consent
- Authorisation of Medical Procedures (For International Students only)
- Appointment of Local Representative (For International Students only)
5. PAYMENT OF MISCELLANEOUS STUDENT FEES (MSF)

Prior to Registration (Part Two)

Access Education Records System (EduRec) with your NUSNET ID and new NUSNET Password. Click here for the payment guide and refer to the table below for the correct amount to pay.

<table>
<thead>
<tr>
<th>Fees for NUSHS Students</th>
<th>Amount Payable (S$ inclusive of GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miscellaneous Student Fees (MSF)</td>
<td>76.97</td>
</tr>
<tr>
<td>Tuition Fee (TF)*</td>
<td>636.00 per module</td>
</tr>
</tbody>
</table>

*Payment of Tuition Fees (TF) can be done after Instructional Week 2. Please check your Student Bill for the final amount.

For more information on student-related fee matters, click here.

6. RECEIVE NUS OFFER PACKAGE BY MAIL

21 December 2020 onwards

To receive your student card on time, complete Registration (Part One) by 20 December 2020.

- Your offer package will be sent to NUS High School*.
- Your offer package will consist of:
  - NUS Student Card
  - Instruction Notes for Student Card Activation

*Please wait for instructions from Ms Celestine Arlando from the Student Affairs Office regarding the collection of your NUS offer package.

7. COMPLETE REGISTRATION (PART TWO)

21 December 2020 to 24 January 2021

Upon receipt of card, follow the instructions given to activate your NUS Student Card via EduRec.

- Navigation: Academics > Registration & Declarations > Student Card Activation
- An auto-generated email confirmation will be sent to your NUS email upon completion of the card activation*.
- You are not required to physically register at NUS before the start of the Instructional Period.
- Your offer will be withdrawn if you do not acknowledge receipt of your NUS student card by 24 January 2021.

*Accidentally activated your student card or the online activation was not done by you? Inform us at reglinx@nus.edu.sg immediately.
ARRIVING & STUDYING AT NUS

8. START OF INSTRUCTIONAL PERIOD
11 January 2021 onwards
Prepare for Week 1 of lessons at NUS. Access LumiNUS for course materials/announcements and refer to the NUS Academic Calendar for more information.

Refer to the Module Registration (ModReg) schedule on when and how you can register for tutorials and/or lab groups (where applicable) for your module(s).

9. SIT FOR FINAL EXAMINATION
Ensure that you are able to attend the final examinations (if any). Refer to the Examination Directory for the exact schedule and venue closer to the examination period.

COMPLETING STUDIES AT NUS

10. RECEIVE NUS ELECTRONIC TRANSCRIPT
11th calendar day from the day of results release
Refer to this link with your NUSNET ID and Password for more details.

QUESTIONS? CONTACT US AT:
http://www.nus.edu.sg/registrar/prospective-students/non-graduating/pre-university-students-from-local-institutions
nghelp@nus.edu.sg
6516 1476

All information accurate as of November 2020