

## NUS NON-GRADUATING RESEARCH STUDENT ADMISSION APPLICATION DOCUMENT CHECKLIST

**Non-Exchange Students (Your home university does not have an exchange agreement for research students)**

Scanned / Softcopy documents to be uploaded (where applicable) via the [NUS Online Application Portal](#).

Non-English documents must be officially translated to **English**. Research fees are applicable for Non-Exchange Students.

- ☐ **Passport showing your particulars**, with an expiry date that is valid until the completion of studies at NUS (for non-Singapore Citizens)
- ☐ **Official Academic Transcript(s), including the grade legend** issued by the Home University. Only original academic transcripts of degree programs completed and/or currently in progress will be accepted. The transcript must be endorsed with the university's seal and official signatory or a verification link.
- ☐ **Student status letter from Home University** indicating your expected graduation date/month/year and current student status in the University. Must be printed on home university's letterhead. Expected graduation period must also be after your research end date.
  - Applicants from Universities in **China**, only the student status letters issued by China Credentials Verification will be accepted. Refer to <https://www.chsi.com.cn/xlcx/en/brief.jsp>
- ☐ **Documentary proof of financial support** certifying financial ability to make payment for the Miscellaneous Student Fees (MSFs) and research fee for the intended research period.
  - A. **Self-financing student**: Submit a bank statement (original, certified true copy or electronically generated statements will be accepted).
    - If your name is not indicated on the bank statement, please also attach (1) a document that confirms your relationship, or (2) a signed letter from the account holder indicating that he/she is sponsoring you for your studies at NUS.
    - The statement(s) should not be dated more than 6 months from the intended date of admission.
  - B. **Scholarship holder**: Submit an official letter from the sponsoring organization(s) with details of the sponsorship over the period of research at NUS. **Note**: If you are waiting for an outcome on your scholarship application, you are considered as a **self-financing student**. Refer to **point A** above and submit your application 3 months before your proposed research start date.
- ☐ **Agreement from the NUS proposed advisor**, including intended research period which must be the same as in your application – *This can be in the form of an email or a letter.*
- ☐ **Letter of support from Home University's research advisor** with his/her contact details and that intended research counts towards your degree requirement. Must be printed on home university's letterhead.
- ☐ **Detailed training [plan](#)**
- ☐ **Curriculum vitae with publication list, if any**

**Any submitted application that does not meet the requirements above will not be processed. Please upload documents in English only.**

Note: Applicants applying for coursework should refer to the checklist [here](#).

 Submit your enquiry [here](#)

## NUS NON-GRADUATING RESEARCH STUDENT ADMISSION APPLICATION DOCUMENT CHECKLIST

Exchange Students (Your home university is a [Partner University](#) and has an exchange agreement for research students)


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- ☐ **Passport showing your particulars**, with an expiry date that is valid until the completion of studies at NUS (for non-Singapore Citizens)
- ☐ **Official Academic Transcript(s), including the grade legend** issued by the Home University. The transcript must be endorsed with the university's seal and official signatory or a verification link.
- ☐ **Agreement from the NUS proposed advisor**, including intended research period which must be the same as in your application – *This can be in the form of an email or a letter.*
- ☐ **Letter of support from Home University's research advisor with his/her contact details** and that intended research counts towards your degree requirement. Must be printed on home university's letterhead.
- ☐ **Detailed training [plan](#)**
- ☐ **Curriculum vitae with publication list, if any**

**Any submitted application that does not meet the requirements above will not be processed. Please upload documents in English only.**

Note: Applicants applying for coursework should refer to the checklist [here](#).

 Submit your enquiry [here](#)