

NON-GRADUATING PROGRAMME 2021/2022 SPECIAL TERM

NUS-MINDEF CYBER NSF WORK-LEARN PROGRAMME



BEFORE ARRIVING AT NUS



1. ACCEPT/DECLINE OFFER

Within one week upon receiving offer email

Access the [NUS Online Application Portal](#) to accept/decline the admission offer.



2. UPLOAD PASSPORT-SIZED PHOTO

Within one week upon receiving offer email

If you are accepting the offer, upload* your recent passport-sized photo via the portal. Ensure that your photo meets the photo requirements [here](#).

*wait at least 4 days before proceeding to Registration (Part One).



3. COMPLETE REGISTRATION (PART ONE)

1 to 30 April 2022

Access the [Registration System](#) with your Application Number (e.g. N000012345) and Password. You will receive your Student ID, Student PIN, NUSNET ID and default password upon completion. E.g:

- Student ID:** starts with letter "A"
- NUSNET ID:** starts with letter "E"
- Wait 2 days and reset your **NUSNET Password** [here](#)

Ensure that you note down your Student ID, NUSNET ID and the respective passwords for access to a variety of online resources via NUS intranet.

Most communications from the University to students will be via the official NUS email account. Check your [NUS email](#) regularly and be aware of the latest notices/circulars that may be posted on [myPortal@NUS](#).



4. PAYMENT OF MISCELLANEOUS STUDENT FEES (MSF)

You are **not required** to pay any fees to NUS as your Tuition Fee (TF) and Miscellaneous Student Fees (MSF) will be sponsored by MINDEF/SAF.

Fees for MINDEF-WLP Students	Amount Payable (S\$ inclusive of GST)
	Special Term, AY2021/22
Miscellaneous Student Fees (MSF)	72.72
Tuition Fee (TF)	3,820.00 per module

For more information on student-related fee matters, click [here](#).



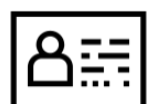
5. RECEIVE NUS OFFER PACKAGE BY MAIL

25 April 2022 onwards

To receive your student card on time, complete Registration (Part One) by **30 April 2022**.

- Ensure that your **mailing address** in the Registration System is correct, as your offer package will be posted to that address*.
- Your offer package will consist of:
 - NUS Student Card
 - Instruction Notes for Student Card Activation

*Change in address after completion of Registration (Part One)? Write to reglinx@nus.edu.sg and include your Student ID and new mailing address.



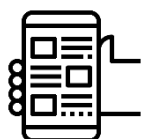
6. COMPLETE REGISTRATION (PART TWO)

2 to 22 May 2022

Upon receipt of card, follow the instructions given to activate your NUS Student Card via [EduRec](#).

- Navigation: *Academics > Registration & Declarations > Student Card Activation*
- An auto-generated email confirmation will be sent to your NUS email upon completion of the card activation*.
- You are **not required** to physically register at NUS before the start of the Instructional Period.
- Your offer will be withdrawn if you do not acknowledge receipt of your NUS student card by **22 May 2022**.

*Accidentally activated your student card or the online activation was not done by you? Inform us at reglinx@nus.edu.sg immediately.



7. DOWNLOAD uNivUS APP

Download 'uNivUS', which includes NUSafe, from Google Play or iOS app stores.



You **are required** to sign in* the uNivUS app and comply with the following to obtain a **GreenPass** on your NUSafe app when you are on campus:

- Install the Trace Together app on your mobile device;
- Turn on the Bluetooth function;
- Connect* to NUS Wi-Fi network on your mobile device;
- Adhere to all existing requirements for a GreenPass, e.g., valid FET result and health status via uNivUS. Refer to this circular to staff and students [here](#).
- Show the NUSafe's in-app "GreenPass" when you attend/use/access in-person classes, general NUS facilities, purchase food/drinks at all on-campus food establishments, etc (where required).

*When prompt to sign in with your organisational account, enter your **NUSNET ID** (nusstu\e0XXXXXX) and **new NUSNET password**.



8. UPDATE VACCINATION STATUS IN uNivUS APP

You are **strongly encouraged** to be vaccinated against COVID-19 and update your vaccination status in uNivUS. Refer to this circular [here](#).

Refer to [NUS Circular 5](#) (Non-Graduating students are classified under 'Pre-Employment Training (PET) students') for more details about the FET ART Self-Test Programme and Vaccination-differentiated Safe Management Measures (VDS).

ARRIVING & STUDYING AT NUS



9. START OF INSTRUCTIONAL PERIOD

9 May 2022 onwards

Prepare for Week 1 of lessons at NUS. Access [LumiNUS](#) for course materials/announcements and refer to the [NUS Academic Calendar](#) for more information.



10. UPDATE MAILING ADDRESS & CONTACT DETAILS

Ensure that your personal particulars* are updated in [EduRec](#) in a timely manner.

*Click [here](#) for more information.



11. MODULE DROP & WITHDRAWAL

To drop your registered module and withdraw from the Non-Graduating programme:

- Complete the [Academic Profile Updates \(APU\) Form](#) (for dropping of module) or the [Withdrawal Application via EduRec](#) (for dropping all modules, i.e. withdrawal).
- Deadline for dropping modules *without* paying fees is as below:

Activity	Fee Payment	Special Term (Part 1)	Special Term (Part 2)
Drop module(s) with no penalty	Fees not payable	9 May to 22 May 2022	20 Jun to 3 Jul 2022
Drop module(s) with "W" grade	Fees payable	23 May to 29 May 2022	4 Jul to 10 Jul 2022
Drop module(s) with "F" grade	Fees payable	From 30 May 2022 onwards	From 11 Jul 2022 onwards



12. UNDERGRADUATE DEGREE REQUIREMENTS

Refer to the [NUS Bulletin](#) to have an overview of the undergraduate degree programme that you have been accepted for admission in August.

*Questions regarding the fulfilment of degree requirements? Contact the relevant Faculty or Department [here](#).



13. SIT FOR FINAL EXAMINATION(S)

Ensure that you are able to attend the final examinations (if any). Refer to the [Examination Directory](#) for the exact schedule and venue closer to the examination period.

COMPLETING STUDIES AT NUS



14. RECEIVE NUS ELECTRONIC TRANSCRIPT

11th calendar day from the day of results release

Refer to this [link](#) with your NUSNET ID and Password for more details.

QUESTIONS? CONTACT US AT:



<https://www.comp.nus.edu.sg/cugresource/per-cohort/isc/isc-mindef/>



nghelp@nus.edu.sg



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All information accurate as of April 2022