

NUS NON-GRADUATING COURSEWORK STUDENT ADMISSION APPLICATION DOCUMENT CHECKLIST

Exchange Students (Nominated by a [Partner University](#))

Scanned / Softcopy documents are to be uploaded (where applicable) via the [NUS Non-Graduating Admissions Portal](#) link in the email sent to nominated students. Non-English documents must be officially translated into English.
Miscellaneous Student Fees (MSFs) are applicable.

1. For **ALL** applicants:

- Passport page showing your particulars**, and must be valid until the completion of studies at NUS (for non-Singapore Citizens)
- Original copy of Official Academic Transcript(s) with grade legend** issued by the Home University. The transcript must be endorsed with the university's seal, official signatory, and/or a verification link.
- Record of courses taken in the current semester/term**
- Course syllabus** for equivalent courses that are pre-requisites to NUS courses (both completed and current courses)

2. Other supporting documents (if applicable):

- Completed declaration form** to declare the level of proficiency in a foreign language – *For applicants who wish to read Level 1000 language courses in NUS (with prefix 'LA' e.g. LAC/LAF/LAG, etc.)*
- Letter from the **Home University** stating the year of design course applicants should be enrolled in during their exchange at NUS (e.g. Year 1, 2, 3, 4) – *For applicants who wish to read Architecture Design courses in NUS*
- Copy of a valid **TOEFL/IELTS test scores** – *For applicants who wish to read law courses and are from non-English medium universities*

Note: Applicants applying for research should refer to the checklist [here](#).

- Submit your enquiry (select Admissions> Non-Graduating) [here](#)

NUS NON-GRADUATING COURSEWORK STUDENT ADMISSION APPLICATION DOCUMENT CHECKLIST

Non-Exchange Students (Not From a Partner University)

Scanned / Softcopy documents are to be uploaded (where applicable) via the [Non-Graduating Admissions Portal](#). Non-English documents must be officially translated into English. Tuition fees and Miscellaneous Student Fees (MSFs) are applicable.

1. For **ALL** applicants:

- Passport showing your particulars**, and must be valid until the completion of studies at NUS (for non-Singapore Citizens)
- Original copy of Official Academic Transcript(s) with grade legend** issued by the Home University. The transcript must be endorsed with the university's seal, official signatory and/or a verifiable link.
- Record of courses taken in the current semester/term**
- Course syllabus** for equivalent courses that are pre-requisites to NUS courses (both completed and current courses)
- Student status letter from Home University** that must:
 - Show an active student enrolment
 - Show an expected graduate date/month/year that is after the completion of studies at NUS
 - Be printed on the university's letterhead.
- Proof of financial support in English** certifying financial ability to make payment for the [Miscellaneous Student Fees \(MSFs\) and tuition fees](#) for at least 3 courses (1 semester of stay) or 6 courses (2 semesters of stay) for the intended study period.
 - A. *Self-financing student*: Submit a bank statement (original, certified true copy or electronically generated statements will be accepted).
 - If your name is not indicated on the bank statement, please also attach (1) a document that confirms your relationship, or (2) a signed letter from the account holder indicating that he/she is sponsoring you for your studies at NUS.
 - The statement(s) should not be dated more than 6 months from the intended date of admission.
 - B. *Scholarship holder*: Submit an official letter from the sponsoring organization(s) with the sponsorship details for the period of study at NUS.
- Copy of a valid **TOEFL/IELTS test scores** – For applicants who wish to do coursework and are from non-English medium universities.

2. Other supporting documents, if applicable:

- Completed declaration form** to declare the level of proficiency in foreign language – *For applicants who wish to read Level 1000 language courses in NUS (with prefix 'LA' e.g. LAC/LAF/LAG, etc.)*
- Letter from the **Home University** stating the year of design course applicants should be enrolled in during their exchange at NUS (e.g. Year 1, 2, 3, 4) – *For applicants who wish to read Architecture Design courses in NUS*

Note: Applicants applying for research should refer to the checklist [here](#).

- Submit your enquiry (select Admissions > Non-Graduating) [here](#)