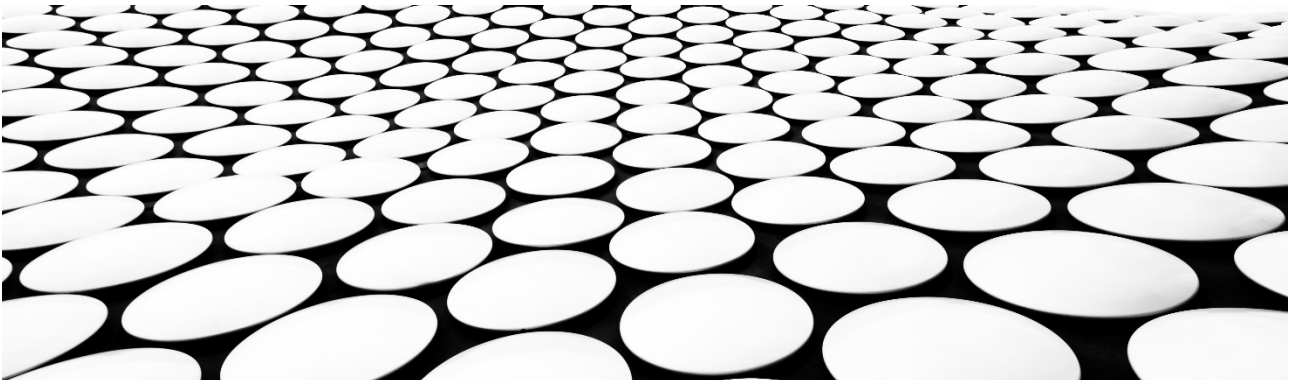


NUS SCHOLARSHIPS ADMINISTRATIVE HANDBOOK

- **NUS Global Merit Scholarship (GMS)**
- **NUS Merit Scholarship (NMS)**
- **NUS Undergraduate Scholarship (UGS)**
- **NUS AI Talent Scholarship (ATS)**
- **NUS Performing & Visual Arts Scholarship (PVAS)**
- **NUS Sports Scholarship (SS)**



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1. INTRODUCTION

This handbook provides important information for students (“Scholar/s”) who have been awarded the following scholarships administered by NUS (“Scholarship/s”). It outlines the responsibilities of Scholars and the administrative requirements and procedures they must follow throughout their Scholarship period. All Scholars are expected to familiarise themselves with the contents of this handbook and to comply with the terms and conditions of their Scholarships.

- NUS Global Merit Scholarship (GMS)
- NUS Merit Scholarship (NMS)
- NUS Undergraduate Scholarship (UGS)
- NUS AI Talent Scholarship (ATS)
- NUS Performing & Visual Arts Scholarship (Global Merit)
- NUS Performing & Visual Arts Scholarship (PVAS)
- NUS Sports Scholarship (Global Merit)
- NUS Sports Scholarship (SS)

2. SCHOLARSHIP TERMS AND CONDITIONS

The Scholarship Terms and Conditions are available at the links below and set out the governing provisions of the Scholarship. Scholars are responsible for referring to the latest version, applicable to the scholarship they hold.

- [NUS Global Merit Scholarship \(GMS\)](#)
- [NUS Merit Scholarship \(NMS\)](#)
- [NUS Undergraduate Scholarship \(UGS\)](#)
- [NUS AI Talent Scholarship \(ATS\)](#)
- [NUS Performing & Visual Arts Scholarship \(Global Merit\)](#)
- [NUS Performing & Visual Arts Scholarship \(PVAS\)](#)
- [NUS Sports Scholarship \(Global Merit\)](#)
- [NUS Sports Scholarship \(SS\)](#)

3. SCHOLARSHIP BENEFITS

Scholars will receive the following Scholarship benefits for the duration of their Scholarship tenure:

Scholarship Coverage	GMS ¹	NMS	UGS	ATS	SS/ PVAS	Administrative Details
a) For Single Degree Programmes, coverage of undergraduate tuition fees is capped at the subsidised rate (after receipt of the MOE Tuition Grant)	✓	✓	✓	✓	✓	As set out at https://www.nus.edu.sg/registrar/administrative-policies-procedures/undergraduate/undergraduate-fees
b) For Double Degree (DDP) and Joint Degree (JDP) Programmes with partner universities, coverage of						

¹ Includes Sports Scholarship (Global Merit) and Performing & Visual Arts Scholarship (Global Merit)

Scholarship Coverage	GMS ¹	NMS	UGS	ATS	SS/ PVAS	Administrative Details
undergraduate tuition fees is capped at either the actual undergraduate tuition fees payable to the partner university (if applicable) or the subsidised undergraduate tuition fees for the NUS undergraduate programme (after receipt of the MOE Tuition Grant), whichever is lower ² c) For Concurrent Degree Programmes (CDP), the Scholarship will cover tuition fees, capped at the subsidised undergraduate tuition fee rate (after receipt of the MOE Tuition Grant) for up to 4 years of the CDP candidature.						
Living allowance of S\$6,000 per academic year	✓	✓		✓	✓	Disbursed in two equal instalments — one in Semester 1 and the other in Semester 2, subject to tuition fees being charged
One-time computer allowance of S\$2,000	✓	✓		✓		Proof of purchase is not required. The allowance will be disbursed in full in Semester 1 of Year 1
Accommodation allowance of S\$5,550 per academic year, if the Scholar resides on campus during the regular semesters (i.e., Semester 1 and 2)	✓			✓	✓	For GMS and ATS Scholars, their annual accommodation allowance is as follows: • S\$5,550 if the Scholar stays in a Hall, or • S\$5,750 if the Scholar stays in Ridge View Residential College, or

² Double Degree (DDP) or Joint Degree (JDP) programmes with overseas partner universities

Example 1: A Scholar in a JDP typically pays the NUS subsidised tuition fees of \$4,125 per semester. When the Scholar goes on exchange to the overseas partner university as part of the JDP, the tuition fees charged by the overseas partner university is \$6,000 for that semester. In this case, the Scholarship will cover only \$4,125 (the amount equivalent to the NUS subsidised tuition fee) as it is lower than the tuition fees charged by the overseas partner university. The Scholar will be responsible for paying the remaining \$1,875 difference.

Example 2: A Scholar in a JDP typically pays the NUS subsidised tuition fees of \$4,125 per semester. However, during the semester when the Scholar is studying at the overseas partner university, the tuition fees charged by the overseas partner university is \$3,000. In this case, the Scholarship will cover only \$3,000 (the actual amount payable) as it is lower than the NUS subsidised tuition fees. The Scholar does not need to pay any additional tuition fees to NUS for that semester.

Scholarship Coverage	GMS ¹	NMS	UGS	ATS	SS/ PVAS	Administrative Details
						• S\$6,000 if the Scholar stays in Houses (excludes Valour House), PGP Residence, UTown Residence, University Town Residential Colleges, or • S\$7,350 if the Scholar stays in NUSC Residences or Valour House
Priority to be considered for on-campus accommodation for the first 2 years of undergraduate studies	✓	✓	✓	✓	✓	Scholars must submit a complete hostel admission application within the first housing application window each year and meet NUS's eligibility criteria for on-campus accommodation. For Year 1 scholars, this priority applies to Halls and Houses; for Year 2 scholars, it applies to Halls, Houses and Residences.
<u>For GMS, NMS, UGS, SS, PVAS Scholars</u> Guaranteed an offer of a 1-semester Student Exchange Programme (SEP) with one of NUS's overseas partner universities <u>For ATS Scholars</u> Guaranteed SEP placement with one of NUS overseas partner universities, including priority for one of the top universities in AI, for one semester, or placement with a start-up company on an AI project in one of the NUS Overseas Colleges (NOC) locations	✓	✓	✓	✓	✓	Scholars must submit a SEP application within the prescribed application period and fulfil NUS's minimum criteria to participate in an SEP. Selection is subject to the availability of places and competition and may not be one of the Scholar's SEP choices. This guarantee does not apply to the SEPs offered under the NUS College.
Overseas allowance of S\$7,500 per semester for Student Exchange Programme (SEP) or NUS Overseas College (NOC) Programme if the Scholar participates in an overseas SEP or NOC programme in non-Asian countries and Japan, and S\$5,000 per semester for overseas SEP or NOC programme in other Asian countries, for up to a maximum of two claims.	✓			✓		To apply for the overseas allowance, Scholars must write in via https://faq.nus.edu.sg/s/login to obtain the SEP/NOC allowance request form, and submit the completed form <u>2 months before departure</u> , to receive the overseas allowance before the departure date. The allowance will be prorated for overseas SEP or NOC programmes with a duration of less than one semester.

Scholarship Coverage	GMS ¹	NMS	UGS	ATS	SS/ PVAS	Administrative Details
Priority to enrol in the Residential College Programmes (University Town College Programme and Ridge View Residential College Programme)	✓			✓		Scholars must submit a complete application within the prescribed application period and fulfil the eligibility criteria for the relevant Programme. Priority to enrol does not guarantee admission, which remains subject to selection. Applicants may be considered for admissions into either the University Town College Programme or Ridge View Residential College Programme. Applicants may indicate a preferred residential college at the point of application, but the final placement may differ.
Mentorship by top AI researchers and option to conduct research in AI via NUS AI Institute				✓		

Notes

- Scholars who receive a partial or full waiver of the on-campus accommodation fee are not allowed to hold the accommodation allowance under this scholarship concurrently.
- NUS Scholars who are Singapore Citizens and proceed directly to the Master of Architecture (M.Arch) programme after completing the Bachelor of Architecture (B.Arch) at NUS will continue to receive tuition fee coverage (capped at the subsidised M.Arch tuition fee rate) and the standard living allowance. Coverage is subject to: (i) the M.Arch programme remaining subsidised by MOE; and (ii) immediate progression to the M.Arch upon completion of the B.Arch. Scholars who do not proceed directly to the M.Arch (e.g., by taking a gap year or longer) will receive scholarship benefits for up to four years only.

4. SCHOLARSHIP TENURE

The maximum tenure of a Scholarship corresponds to the [normal candidature period](#) for the respective undergraduate degree programme. The normal candidature period refers to the normal duration students are expected to take to complete a programme of study, excluding all approved Leave of Absence. For Concurrent Degree Programmes (CDPs), the scholarship is capped at 4 years, regardless of the total duration of the CDP.

The maximum tenure of the Scholarship for the various types of degree programmes is indicated in the table below:

Degree Type	Maximum Scholarship Tenure
Single Degree Programme (120 Units)	6 semesters
Single Degree Programme with Honours or Joint Degree Programme with Honours (160 Units) Bachelor of Laws Bachelor of Dental Surgery	8 semesters
Double Degree Programme with single Honours	9 semesters
Double Degree Programme with double Honours or Bachelor of Medicine and Bachelor of Surgery	10 semesters
Concurrent Degree Programme	8 semesters

Scholars who take longer than the normal candidature period to complete their degree requirements will pay partial non-subsidised fees, culminating in full non-subsidised fees, during the extended semester(s). If a Scholar remains eligible for Scholarship coverage, the Scholarship will cover only the subsidised semestral tuition fees when higher non-subsidised tuition fees are charged for the extended semester(s). Below is an illustrative example.

Example:

A Scholar took a Leave of Absence (LOA) for one semester. Even while on LOA, the Scholar was charged subsidised tuition fees of S\$4,125 for that semester. As the Scholarship benefits were suspended during the LOA, the Scholar must pay \$4,125 for that LOA semester.

Suppose the Scholar needs an extra semester to complete the programme beyond the normal candidature. For this extended semester, the Scholar is charged the full non-subsidised semestral tuition fees of S\$4,950. However, the Scholarship will only cover S\$4,125 and the Scholar must pay the balance of S\$825.

More information on the NUS Tuition Fee Policy can be found at:

<http://www.nus.edu.sg/registrar/administrative-policies-procedures/undergraduate/undergraduate-fees>.

5. SCHOLARSHIP CONTINUATION CRITERIA AND REVIEW

Review Period

The Scholarship will be reviewed at the end of each semester, starting from the end of the second semester onwards. For Medicine and Dentistry students, the Scholarship will be reviewed at the end of each academic year.

Criteria Assessment

The continuation of the Scholarship is subject to the Scholar's (i) good conduct (as aligned with the NUS Code of Student Conduct found at: <https://www.nus.edu.sg/registrar/administrative-policies-procedures/undergraduate/discipline> and the University's policies and procedures found at <https://www.nus.edu.sg/registrar/administrative-policies-procedures/undergraduate> as updated from time to time), (ii) satisfactory academic performance, and (iii) non-academic performance (where applicable) as follows:

Academic Requirements

Name of Scholarship	Minimum GPA Requirement for Students in Programmes Other Than Medicine, Dentistry or Law	Medicine, Dentistry and Law students
NUS Global Merit Scholarship NUS Performing & Visual Arts Scholarship (Global Merit) NUS Sports Scholarship (Global Merit)	4.0	Top 35% of the cohort (Law only)
NUS Merit Scholarship	3.5	Top 80% of the cohort (Medicine, Dentistry and Law)
NUS AI Talent Scholarship	4.0	-

NUS Undergraduate Scholarship	3.5	Top 80% of the cohort (Medicine, Dentistry and Law)
NUS Sports Scholarship	3.5	Top 80% of the cohort (Medicine, Dentistry and Law)
NUS Performing & Visual Arts Scholarship	3.5	Top 80% of the cohort (Medicine, Dentistry and Law)

Scholars enrolled in Double Degree Programmes and Concurrent Degree Programmes are required to fulfill the academic renewal criteria for both degrees.

Non-Academic Requirements for NUS Sports Scholarship and NUS Performing & Visual Arts Scholarship

NUS Sports Scholarship NUS Sports Scholarship (Global Merit)	For Sports Scholars (Sports Excellence) Commits to sustained excellence in sports by - committing to regular trainings, and - planning and preparing for competition selections, and - contributing to NUS Sports by - representing NUS or Singapore Universities in major competitions identified by NUS and agreed to by the Scholar, or - participating and/or organising sports events in partnership with the NUS Office of Student Affairs (OSA) (Sports), such as dialogue/engagement sessions, community sports events, talks, etc. - participating in OSA events related to student life scholarship engagement Be restricted to a maximum of twelve (12) months of overseas programme(s) or internship(s) for the entire programme of his/her study
NUS Performing & Visual Arts Scholarship NUS Performing & Visual Arts Scholarship (Global Merit)	Commit to active and meaningful contributions to the performing and/or visual arts at NUS, throughout their candidature at NUS by: - displaying dedication to the betterment of self in the art form through training and development, - participating in OSA events related to student life scholarship engagement and two out of the following three: - leading and organising arts productions or activities on campus individually or as part of an NUS group, or - initiating project/s that benefit a specific community through the arts and/or fostering an appreciation of the art form amongst NUS students or the wider community, or - embarking on substantive artistic collaborations with artists and arts groups both within and/or outside of NUS. Be restricted to a maximum of twelve (12) months of overseas programme(s) or internship(s) for the entire programme of his/her study

Outcome of Review

A Scholar who does not meet the continuation criteria may have his/ her Scholarship terminated. At NUS's discretion, he/she may be allowed to continue receiving his/her Scholarship benefits for up to 2 reviews before the Scholarship is terminated.

Only Scholars who fail to meet the continuation criteria will receive a notification from the Scholarship Administrator (Office of Financial Aid).

Process Details

Continuation of Scholarship will be based on the Scholar's final examination results at the end of the semester, after the end of the Satisfactory/Unsatisfactory (S/U) Declaration Exercise³ for the semester. There will not be any changes to the Scholarship status once the Scholarship review exercise for the semester has ended. The S/U option applied to previous semester(s) will not change the Scholarship status for the previous semester(s).

6. TRANSFER OF/WITHDRAWAL FROM PROGRAMME/SCHOLARSHIP

Scholars are required to inform the Scholarship Administrator (Office of Financial Aid) one month in advance via <https://faq.nus.edu.sg/s/login> if they intend to transfer to another NUS programme of study, withdraw from the University or terminate their Scholarship prematurely.

7. LEAVE OF ABSENCE

Scholars granted a leave of absence for a semester will not receive Scholarship allowances for that period. If the leave of absence is granted after the Scholarship allowances have been disbursed to the Scholar, the Scholar may be required to return the funds, or the University will offset the amount against the next semester's allowances. Scholars must inform the Scholarship Administrator (Office of Financial Aid) at least one week before resuming studies in the next semester via <https://faq.nus.edu.sg/s/login>. The Scholarship will not be reinstated if the Scholar fails to inform the Scholarship Administrator (Office of Financial Aid) about the resumption of studies.

³ The S/U (Satisfactory/Unsatisfactory) exercise allows students to choose how their course grades are recorded on their transcript and used in GPA calculations. Instead of a letter grade (A, B, C, etc.), a student can choose to have their grade converted to either 'S' or 'U' grade.

8. GUIDELINES FOR CONCURRENT HOLDING OF AWARDS

Depending on the NUS Scholarship held and the nature of awards you are offered, the guidelines on concurrent holding are set in the table below.

Name of NUS Scholarship	Bursaries, Scholarships, or Programme-specific awards that support <u>only a single type of expense</u> :		
	Living expenses, e.g., Higher Education Bursary, Higher Education Community Bursary	Accommodation expenses, e.g., Hall Bursary, Residential College Grant	Overseas programmes expenses, e.g., NASA Scholarship, STEER Award
NUS Global Merit Scholarship	Not Allowed	Subject to Approval.	Subject to Approval.
NUS AI Talent Scholarship		Please write to Office of Financial Aid for assessment.	Please write to Office of Financial Aid for assessment.
NUS Performing & Visual Arts Scholarship (Global Merit)			
NUS Sports Scholarship (Global Merit)			
NUS Merit Scholarship	Not Allowed	Allowed, except for awards that cover more than accommodation fees, e.g. Residential College Scholarships	Allowed
NUS Undergraduate Scholarship	Allowed	Allowed, except for awards that cover more than accommodation fees, e.g. Residential College Scholarships	Allowed
NUS Performing & Visual Arts Scholarship	Not Allowed	Subject to Approval. Please write to Office of Financial Aid for assessment.	Allowed
NUS Sports Scholarship	Not Allowed	Subject to Approval. Please write to Office of Financial Aid for assessment.	Allowed

Notes:

1. “Allowed”, “Not Allowed” and “Subject to Approval” refer to the concurrent holding of bursaries, scholarships or programme-specific awards (internal or external) with NUS Scholarships.
2. Where the bursary, scholarship or programme-specific award covers more than one type of expenses, such as both living and accommodation, please write to the Office of Financial Aid for assessment.
3. For cases indicated as “Subject to Approval”, please write to the Office of Financial Aid for assessment.
4. Scholars who receive an accommodation allowance under their scholarship are not allowed to concurrently hold hostel fee waiver, the Residential College Bursary (RCB) or Residential Programme Bursary (RPB).

9. FINANCE MATTERS

Disbursement of Scholarship Allowances

The annual Scholarship allowance will be paid half-yearly as follows:

Semester	Time Period
Semester 1	Early September
Semester 2	Early February

The NUS Office of Finance will deduct any outstanding charges from the Scholar's account before crediting the balance of the Scholarship allowance to the Scholar.

Bank Account

Scholars are advised to check their Student Bill via the Education Records System (EduRec) every semester for any outstanding fees, which may not be covered under the Scholarship.

The Scholarship allowances will be credited directly into the Scholar's bank account. To avoid any delay in the receipt of Scholarship allowances, Scholars must submit/update their "Receiving Bank Account" details (with a Singapore bank account) and up-to-date payment addresses at the EduRec by the **first week of August**.

To access EduRec, please visit: <https://myedurec.nus.edu.sg/>.

Please refer to the user guide at

<https://myportal.nus.edu.sg/studentportal/eservices/all/user-guides/UserGuide-for-Student-Finance.pdf>.

Post-Secondary Education Account (PSEA) Usage

Scholars may use their PSEA funds to pay for the Miscellaneous Student Fees, compulsory college-related fees and enrichment/overseas/preparatory programme related fees⁴ by submitting the Ad Hoc Withdrawal Form. The form and the information on the application period can be found at <https://www.nus.edu.sg/oam/financial-aid/schemes-for-tuition-fees-and-or-living-costs/post-secondary-education-account>.

Scholars are not permitted to use their PSEA funds to pay for tuition fees, as the fees are already covered by their Scholarships. Therefore, Scholars should not submit the Standing Order (SO) Form, which is intended for tuition fee payment. If a Standing Order is wrongly submitted, Scholars must terminate via MOE's [Student Finance System \(SFS\)](#) using their Singpass.

For more information on the PSEA Scheme, please refer to

<https://www.nus.edu.sg/oam/financial-aid/schemes-for-tuition-fees-and-or-living-costs/post-secondary-education-account>.

Reimbursement of iBLOCs and Special Term Tuition Fees

Scholars who graduate earlier than the normal candidature period for their respective programme of study may apply for reimbursement of Internal Blended Learning Online Courses (iBLOCs) fees or Special Term tuition fees under the Scholarship, within six months after graduation. The total amount claimable is subject to the cap of the maximum tuition fee coverage applicable to the Scholar's programme under the Scholarship.

⁴ The PSEA can only be used to cover the balance of such fees if your scholarship provides coverage for the same type of fees (e.g., scholarships such as GMS, ATS, PVAS and SS).

Eligible Scholars may submit a request via <https://faq.nus.edu.sg/s/login> for their Scholarships to cover the iBLOCs fees or Special Term tuition fees upon graduation. Each application will be assessed on a case-by-case basis, taking into consideration the individual circumstances and merits.

10. CONTACT DETAILS & OTHER PERSONAL MATTERS

Please note that all official correspondence from the University will be sent to your mailing address (as listed in the Education Records System [EduRec]) or your NUS student email account. It is important to keep your contact details up-to-date and to check your NUS emails regularly.

Your Scholarship allowances will not be disbursed if you do not update your **mailing address** and **payment address** in EduRec by the **first week of August**.

In addition, Scholars are required to update the following information in EduRec:

- (a) your home address; and
- (b) an alternative personal email address.

These updates are subject to audit, and your Scholarship allowances may be withheld if your details are not updated accurately and in a timely manner.

11. ENQUIRIES AND SUPPORT

For enquiries on Scholarship matters, please contact the Scholarship Administrator (Office of Financial Aid) at:



<https://faq.nus.edu.sg/s/login>



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