APPLICATION GUIDE FOR

NUS High School Diploma

ACADEMIC YEAR 2023-2024

NATIONAL UNIVERSITY OF SINGAPORE

OFFICE OF ADMISSIONS | UNIVERSITY TOWN, 2 COLLEGE AVENUE WEST, STEPHEN RIADY CENTER, #01-03, SINGAPORE 138607

CONTENTS

Application Overview

You will need to complete all relevant sections of your application before submitting it online. Do make sure you have sufficient time to apply, submit supporting documents (if applicable) and complete application fee payment by **31 December 2022.**

Please refer to the Supporting Documents Guide for the list of supporting documents to prepare for submission.

Keep to the **Timeline**

Wait for your **Application Outcome**

The Admissions Selection Committee will review the applicant's academic merits and choice of programmes before making an offer of admission to the student.

Some programmes require additional assessments such as interviews, selection tests and portfolios – you will be notified accordingly if you need to attend one.

The admission offer letter will be available online after you have been offered admission. The offer letter will indicate how and when to reply to the offer. Don't miss the deadline!

Accept our **Offer**

Questions and **Enquires?**

Visit the admissions website for more details.

Alternatively, you may send us your questions at www.askadmissions.nus.edu.sg!

Before you start...

Here are a few things to note:

(1) For best user experience, please use **Google Chrome** or **Mozilla Firefox**. Other browsers (such as Internet Explorer, Microsoft Edge versions before version 44.17763) may experience compatibility issues.

---

(2) You can use one of the following **social accounts** to proceed with your undergraduate admissions application:
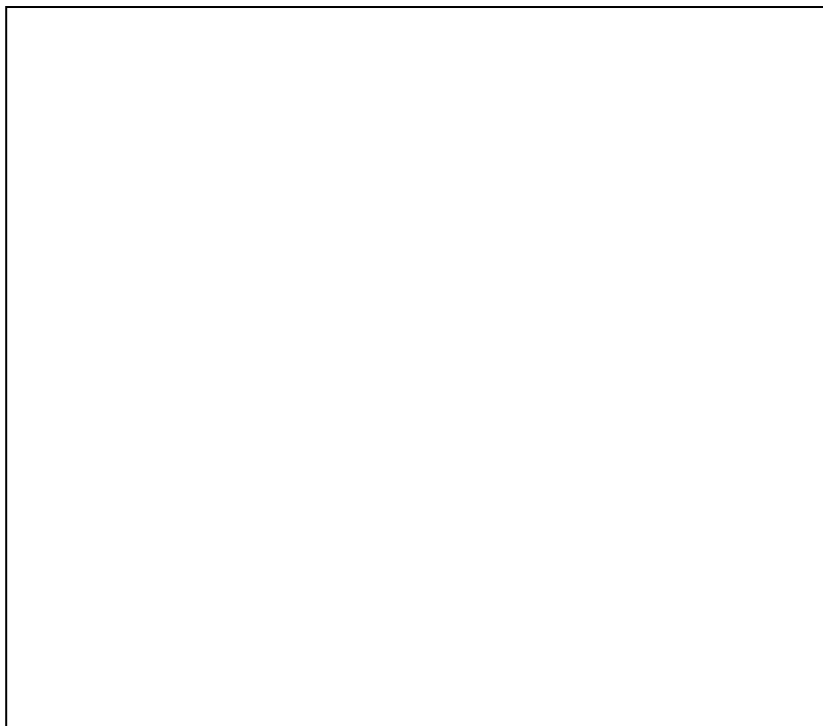- Facebook
- Google (e.g. Gmail)
- Microsoft Account (e.g. Outlook or Hotmail)
- LinkedIn

By using your social account for login, information entered in the application form will be automatically saved. As you will be logged out if your session idles for more than 30 minutes, using your social account for login ensures that information previously entered can be retrieved when you resume the session again.

You are encouraged to create an email account which you can use for this application purpose.

---

(3) You can now use **Myinfo** to pre-fill the relevant fields in your application form, making submission of accurate data faster and more convenient. Click on '**Retrieve Myinfo with Singpass**' to proceed.
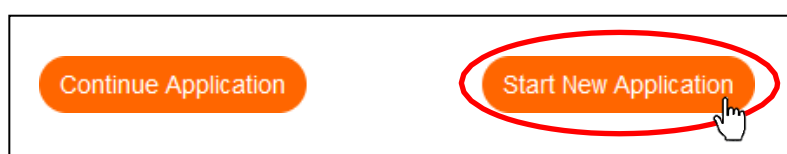
If you use the Myinfo function, you will only be allowed to make changes to the following fields:

- Marital Status
- Email
- Mobile number

---

(4) If you have opted to use Myinfo function initially, but would like to proceed to fill up the application form without pre-filled information retrieved from Myinfo, follow the steps below to proceed:
   a) Close browser
   b) Re-login with the same social account
   c) Click on 'Start New Application' button

---

(5) If you wish to amend details such as contact information and/or choice of programmes after application submission, you may do so via the Applicant Portal by the application closing date.

---

(6) Students are required to select at least one Single Degree choice of programmes. Based on the selected Single Degree programme choice, Double Degree (DDP), Concurrent Degree (CDP), Double Major, Minor & Specialisation Programmes that are related to the Single Degree programme choice(s) will be listed in the drop-down menu for selection.

If you decide to revise your Single Degree programme choice(s) before application submission, you will be required to re-select your DDP, CDP, Double Major, Minor & Specialisation Programmes as your earlier selection will be **reset**. The list of relevant DDP, CDP, Double Major, Minor & Specialisation Programmes for selection will be revised in accordance to the new single degree programme choice(s).

---

(7) The top Navigation Bar indicates you have completed a specific section based on the colors presented.

- Completed section = Grey
- Section in-progress = Orange
- Section to be completed = Blue

The Navigation Drop-down Menu allows you to navigate to a previous section to review or amend any information. Do note that you will have to review the remaining sections again before resuming from where you had previously stopped.

To ensure information entered is saved, you are required to use the **Save and Next** button to proceed to the next page of the application form.

Applying to NUS?

Take the first step by completing the **Online Application Form**:

These are the sections you need to COMPLETE:

Personal particulars

You can pre-fill your personal details using Myinfo that retrieves government-verified data from relevant government agencies

Please provide a valid email address and mobile number for the University to contact you if necessary. Applicants who provide a valid Singapore mobile number will receive SMS alerts for admission updates (e.g. shortlist notification for interview programme(s) or offer of admission).

You should choose 'Not Applicable' if you are not required to fulfil the mandatory national service in Singapore.

Alternative Contact

A contact person in cases of emergency.

Choice of programmes

You can apply for a maximum of eight single degree choices and another eight double degree, concurrent degree, double major, minor and specialisation programmes.

In this section, you also indicate your interest to NUS College Students.

Achievements

You are required to answer 5 short response questions and provide at least one achievement. If you do not have achievements, please select "Not Applicable" button.

Education

You are required to key in the Major Level subjects and relevant CAP attained in your NUS High School Academic Transcript.

Please provide the results for the MOE MTL requirements attained either at Singapore Cambridge GCE O or A Level.

You should provide us with the following additional test scores, if available:
- ACT/SAT/SAT Subject Tests/Advanced Placement Test
- IELTS/TOEFL/MUET/PTE Academic

Health and Support

Applicable if you have past or current medical or mental health condition and/or physical disabilities.

The information will enable the University to develop a better understanding of an applicant's need for support/ resources during his/ her studies in NUS, and to ascertain if provisions required are available.

Other Information

Please indicate clearly if you have been arrested, charged in court, put on probation or convicted of an offence; suspended or expelled from an educational institution; terminated from your employment for any reason; or have any court or disciplinary proceedings pending.

The information will enable the University to provide support during your studies in NUS. All information submitted will be treated confidentially.

Tuition Grant

International Students are to indicate their intention to apply for Tuition Grant. Singapore Citizens should declare accordingly.

Financial Aid

This is to indicate your household income information and your intention to apply for financial aid.

The University is collecting the household income information of all applicants, in order to assess the levels of financial aid necessary for needy applicants, and increase needy applicants' awareness of financial aid. It has no impact on or implication for your application outcome at all.

If you wish to apply for financial aid, please visit http://www.nus.edu.sg/oam/financial-aid.

Documents Upload

You will be prompted to upload all relevant supporting documents when completing the online application form. If you wish to submit additional documents after you have submitted the online application, you may do so via the Applicant Portal by the application closing date.

Declaration

This section requires your declaration that all the information provided in your application is correct.

Personal Identification Number (PIN)

You need to create a confidential 8-digit alphanumeric PIN.

The PIN and Application Number will allow you to track your application, as well as to submit supporting documents online at the Applicant Portal.

Submission Summary and Acknowledgement Page

Review all the details entered in the online application. If you wish to make any amendments, you can either click on the **Navigation bar** or the **Back** button to go back to the page. After the change is made, click on **Next** icon to save the revised details. Click the **Submit** button to proceed with the application.

You will receive an Application Number and an email titled "Acknowledgement of Application to NUS Undergraduate programmes" if your application has been received.

Application Fee Payment

The **S$10** application fee can be paid via Credit Card or PayNow.

Application Process for NUS High School Diploma Qualification

NUS High School Diploma

Complete all the necessary sections

Submit an admission application by the application closing date.

Ensure that you meet the subject prerequisites of the programmes applied for.

Your application will be only be considered after you complete the application process. This includes successful submission of application form, receiving an email titled "*Acknowledgement of Application to NUS Undergraduate programmes*", submission of supporting documents, and making the S$10 application fee payment.

Incomplete application will affect the outcome of your application.

Complete Application

Wait for outcome

Depending on the programme(s) you have applied for, interview and/or selection test may be required before an admission outcome can be made.

The Admission Selection Committee will consider your application based on academic merits and choice of programmes before releasing an outcome between May and July via Applicant Portal.

Accept our offer

You have to reply to the NUS offer of admission by the specified deadline. Your electronic offer letter will indicate the deadline and how you can do it.