

APPLICATION GUIDE

CURRENT AND FORMER UNDERGRADUATES
FROM OTHER UNIVERSITIES

ACADEMIC YEAR 2023-2024, SEMESTER 1

NATIONAL UNIVERSITY OF SINGAPORE

OFFICE OF ADMISSIONS | UNIVERSITY TOWN, 2 COLLEGE AVENUE WEST, STEPHEN RIADY CENTER,
#01-03, SINGAPORE 138607

Application Introduction

This application is only applicable to the following groups of students:

- (1) Current and Former undergraduate in NTU, SIT, SMU, SUSS, SUTD and Yale-NUS College.
- (2) Graduates from NTU, SIT, SMU, SUSS, SUTD and Yale-NUS College seeking a 2nd Undergraduate Degree.
- (3) Singapore Citizens and Singapore Permanent Residents who are Current and Former undergraduates in an overseas university and Graduates seeking a 2nd Undergraduate Degree.
- (4) Current and Former undergraduate or Graduates of an overseas university (International Student with specific High School qualification in Singapore).

Application Overview

You will need to complete all relevant sections of your application before submitting it online. Do make sure you have sufficient time to apply, submit supporting documents (if applicable) and complete application fee payment by **21 February 2023**.

Please refer to the [Supporting Document Guide](#) for the list of supporting documents to prepare for submission.



Keep to the Timeline

**Wait for your
Application
Outcome**



The Admissions Selection Committee will review the applicant's academic merits, university standing, reason for transfer and choice of study before making an offer of transfer to the student.

Some programmes require additional assessments such as interviews, selection tests and portfolios – you will be notified accordingly if you need to attend one.

The admission offer letter will be available online after you have been offered transfer. The offer letter will indicate how and when to reply to the offer.

Don't miss the deadline!



Accept our Offer



**Questions and
Enquires?**

Visit the admissions [website](#) for more details.

Alternatively, you may send us your questions at www.askadmissions.nus.edu.sg.

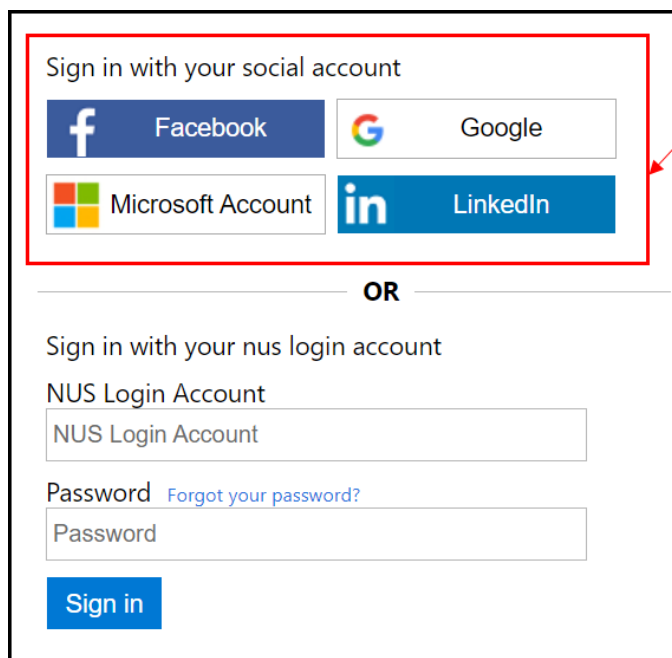
Before you start...

Here are a few things to note:

- (1) For best user experience, please use **Google Chrome** or **Mozilla Firefox**. Other browsers (such as Internet Explorer, Microsoft Edge versions before version 44.17763) may experience compatibility issues.
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- (2) You can use one of the following **social accounts** to proceed with your undergraduate admissions application:

- Facebook
- Google (e.g. Gmail)
- Microsoft Account (e.g. Outlook or Hotmail)
- LinkedIn



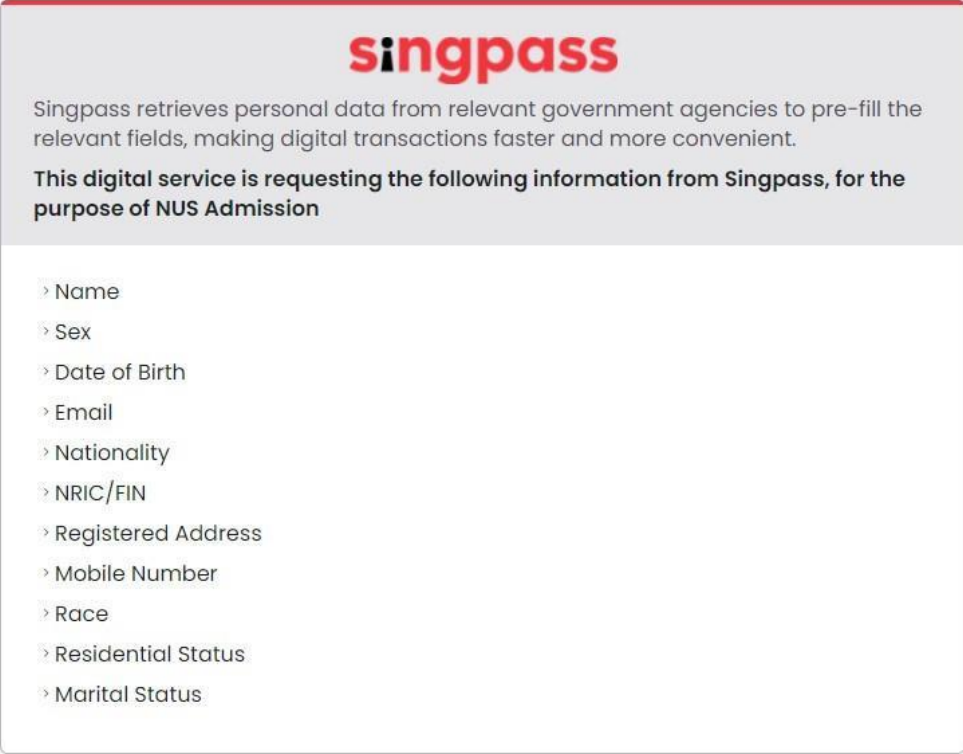
The screenshot shows a login interface with two main sections. The top section, titled 'Sign in with your social account', is enclosed in a red rectangular box. It contains four buttons: Facebook (blue with white 'f'), Google (white with colorful 'G'), Microsoft Account (white with colorful Windows logo), and LinkedIn (blue with white 'in'). A red arrow points from the right side of the page towards the Google button. Below this section is a horizontal line with the word 'OR' in the center. The bottom section, titled 'Sign in with your nus login account', contains a text input field labeled 'NUS Login Account', a password input field labeled 'Password' with a link 'Forgot your password?' next to it, and a blue 'Sign in' button at the bottom.

By using your social account for login, information entered in the application form will be automatically saved. As you will be logged out if your session idles for more than 30 minutes, using your social account for login ensures that information previously entered can be retrieved when you resume the session again.

You are encouraged to create an email account which you can use for this application purpose.

If you do not have any of the above social accounts, please click [here](#) to create a NUS Account for Undergraduate Admission Application.

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- (3) You can use **Myinfo** to pre-fill the relevant fields in your application form, making submission of accurate data faster and more convenient. Click on 'Retrieve **Myinfo with Singpass**' to proceed.



The image shows a Singpass interface. At the top, the Singpass logo is displayed in red. Below the logo, a message states: "Singpass retrieves personal data from relevant government agencies to pre-fill the relevant fields, making digital transactions faster and more convenient." This is followed by a bold statement: "This digital service is requesting the following information from Singpass, for the purpose of NUS Admission". Below this, a list of fields is shown, each preceded by a right-pointing arrow: Name, Sex, Date of Birth, Email, Nationality, NRIC/FIN, Registered Address, Mobile Number, Race, Residential Status, and Marital Status.

singpass

Singpass retrieves personal data from relevant government agencies to pre-fill the relevant fields, making digital transactions faster and more convenient.

This digital service is requesting the following information from Singpass, for the purpose of NUS Admission

- › Name
- › Sex
- › Date of Birth
- › Email
- › Nationality
- › NRIC/FIN
- › Registered Address
- › Mobile Number
- › Race
- › Residential Status
- › Marital Status

If you use the Myinfo function, you will only be allowed to make changes to the following fields:

- Marital Status
- Email
- Mobile number

(4) If you have opted to use Myinfo function initially, but would like to proceed to fill up the application form without pre-filled information retrieved from Myinfo, follow the steps below to proceed:

- Close browser
- Re-login with the same social account
- Click on 'Start New Application' button



(5) Students residing in Singapore are encouraged to use the **postal code search function** so that accurate residential address information such as Block/House Number and Street Name can be pre-loaded in one-click.

A screenshot of a 'Postal Code' search interface. It features a text input field with a question mark icon to its right. To the right of the input field is a search button with a magnifying glass icon. The entire interface is enclosed in a rectangular box.

Note: This function is only applicable to residential addresses in Singapore.

(6) If you wish to amend details such as contact information and/or choice of study after application submission, you may do so via the [Applicant Portal](#) by the [application closing date](#).

(7) Students are only allowed to select **THREE Single Degree** choice of programme.

(8) The top Navigation Bar indicates you have completed a specific section based on the colors presented.

- Completed section = Grey
- Section in-progress = Orange
- Section to be completed = Blue



The screenshot shows the top navigation bar of the NUS Office of Admissions Admission Application Form. The bar includes the NUS logo and 'Office of Admissions' text on the left. The main title 'ADMISSION APPLICATION FORM' is centered in a large, bold font. On the right, there is a 'Logout' button. Below the title, a horizontal navigation bar contains seven sections: 'PERSONAL DETAILS', 'CHOICE OF STUDY', 'EDUCATION', 'ACHIEVEMENT', 'OTHER INFORMATION', 'DOCUMENTS', and 'DECLARATION'. The 'EDUCATION' section is highlighted in orange, indicating it is the current section in progress. The other sections are in blue, indicating they are to be completed. A 'Navigate to previous pages' dropdown menu is open on the right, showing a list of the sections: 'Personal Details', 'Choice of Study', 'Education', 'Achievement', 'Other Information', 'Documents', and 'Declaration'. A 'Go' button is next to the dropdown.

The Navigation Drop-down Menu allows you to navigate to a previous section to review or amend any information. Do note that you will have to review the remaining sections again before resuming from where you had previously stopped.

To ensure information entered is saved, you are required to use the **Save and Next** button to proceed to the next page of the application form.

Applying to NUS?

Application for applicants seeking transfer or admission opens from **1 February to 21 February 2023**. Follow these instructions to apply. You can only apply once in each academic semester window. **Start your application** by completing the [online application form](#):

● Personal Details – Myinfo

- ③ You can pre-fill your personal details using Myinfo that retrieves government-verified data from relevant government agencies.
- ③ Please provide a valid email address and mobile number for the University to contact you if necessary. Applicants who provide a **valid Singapore mobile number** will receive SMS alerts for admission updates (e.g. shortlist notification for interview programme(s) or offer of admission).

● National Service (NS) in Singapore

- ③ You should choose 'Not Applicable' if you are not required to fulfil the mandatory national service in Singapore.

● Alternative Contact Information

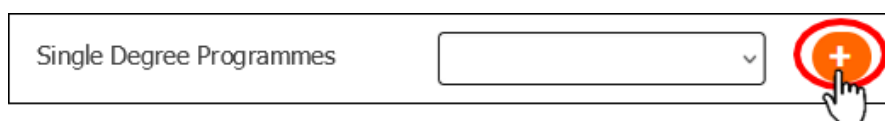
- ③ A person to contact in case of emergency.

● NUS College

- ③ Select "Yes" if you wish to be considered for admission into NUS College.
- ③ You will be required to answer additional questions and submit an essay for the holistic admissions review by NUS College. This section will display after you have selected your Choice of Study.

● Choice of Study

- ③ You can apply for a maximum of **THREE Single Degree** programme choices.
- ③ "#" indicates programmes available with NUS College.
- ③ If you wish to be considered for admission to the **College of Humanities and Sciences (CHS)**, please select 'Humanities and Sciences' as one of your choices and indicate a preferred major.
- ③ To be considered for the **Common Admissions Engineering** programme, you must rank 'Engineering' as one of your choices and indicate a preferred major.



Single Degree Programmes

- ③ Click the '+' button to add your programme choices.

● Education – High School Qualification

- ③ Provide your High School academic particulars with accordance to the qualification that you are presenting for admissions consideration.

Education – University / Tertiary Education

② This section also requires details of your university credentials and an opportunity to indicate your reasons for seeking transfer to NUS.

Achievement

② This section is Mandatory.

② As part of our admissions process, the University would like to get to know you better through a series of 5 short response questions.

② You may indicate up to 3 Achievements. If you do not have any achievements, click “Not Applicable”.

Not Applicable

Health and Support

② Share if you have medical or mental health condition and/or physical disabilities; and/or drug or food allergies.

② The information will enable NUS to develop a better understanding of an applicant's need for support/resources during his/her studies in NUS, and to ascertain if provisions required are available, in an effort to make the student's experience a positive one.

Other Information

② Please indicate if you have been arrested, charged in court, put on probation or convicted of an offence; suspended or expelled from an educational institution; terminated from your employment for any reason; or have any court or disciplinary proceedings pending.

② The information will enable the University to provide support during your studies in NUS. All information submitted will be treated confidentially.

Tuition Grant

② Singapore Permanent Residents and International Students are to indicate their intention to apply for Tuition Grant.

② Singapore Citizens should declare accordingly.

Financial Aid

② This is not an application for financial aid, but for you to indicate your intention to apply for it.

② If you wish to apply for financial aid, please visit <http://www.nus.edu.sg/oam/financial-aid>.

Household Income

② The University is collecting household income information of all applicants to assess the levels of financial aid necessary for needy applicants and to increase the awareness of financial aid. It has no impact or implication on your application outcome.

Documents

② Based on your information declared, you will be prompted to upload specific supporting documents to support your undergraduate admission application.

② Click on  to upload the relevant documents.

③ If you wish to submit additional documents after you have submitted the online application, you may do so via the [Applicant Portal](#) by the application closing date.

● Declaration

③ Please declare that all information provided in the application form is correct.

● Personal Identification Number (PIN)

③ You must create a confidential **8-digit alphanumeric PIN**.

③ The PIN and Application Number will allow you to log in to the [Applicant Portal](#) to track your application and to submit additional supporting documents online.

● Submission Summary

③ If you wish to make any amendments, you should click on the **Navigation Drop-down Menu** or the **Back** button to return to the relevant section. After the change is made, click on **Save and Next** icon to save the revised information. Click the **Submit** button to proceed with the application.

③ **Do check your details before clicking the Submit button.**

● Acknowledgement

③ Once submitted successfully, the Application Acknowledgement page with your **Application Number** will be displayed.

③ A non-refundable [application fee](#) of SGD 10 is payable via various payment modes.

③ You will also receive an email titled “Acknowledgement of Application to NUS Undergraduate Programmes” if your application has been received.

Application Process for Transfer Applicants from Other Universities and Former University Undergraduates

