

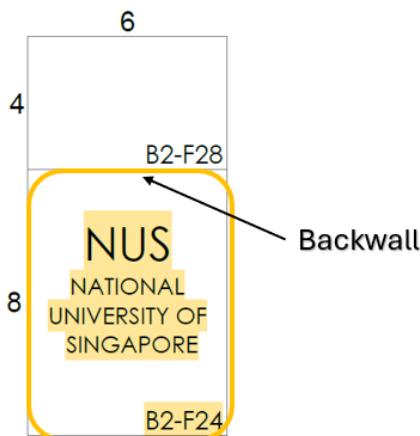
NUS Booth for SIWW 2026 Design Competition – Requirements Specification

Objective

Design a sustainable, cost-effective NUS booth for SIWW2026, to showcase NUS research, innovation, and partnerships in the environmental sustainability sector.

1. Booth Layout & Space

- **Booth size (B2-F24):** 8m x 6m (48sqm)



- **Open on three sides** to facilitate inviting visitor flow
- **Incorporate a raised platform** [10cm] (height per organiser guidelines) with aluminium edging that is both safe and aesthetically pleasing

2. Sustainability & Furniture Use

Minimise custom carpentry: Use existing/rental furniture as much as possible. Prioritise modular, eco-friendly, and reusable solutions for all booth elements.

3. Exhibit & AV Display Area

- **5 display counters:** a tabletop of approximately 50cm (width) x 80cm (length) 100cm (height)
 - Integrated with **lockable storage** below the tabletop
 - Integrate a **monitor** (wall mount) of minimum 27" (one per counter)
 - **Posters** template
 - Countertop display only (no wall mounts)
 - Minimum A4 size propose sustainable self-standing solutions for desktop displays.
 - Provide the graphic design for posters (content and details to be provided later)
- Include a small **meeting/discussion area** for at least 4 people.
- **One multi-touch screen monitor** for e-poster display, minimum 40", integrated into the booth design (location and mounting as part of your proposal). Input source to monitor, such as laptop, must be concealed.

- **One TV** for corporate videos, minimum 40", integrated into the booth design to facilitate either/or:
- **Signing Ceremony Area**
 - Designate a flexible space of approximately 2m x 2.5m (5 sqm) within the booth for signing ceremonies.
 - This area will be made available as required, ensuring it can be easily set up and integrated with booth activities.
 - The signing ceremony will typically be held in front of the TV, with the setup kept flexible to adapt to any changes.
- **Pitching Area**
 - To accommodate stand up presentation

4. Theme & Branding:

Theme: Innovative Environmental Solutions for Climate Resilience and Mitigation

Include prominent and visible NUS logo(s) from all major angles at eye level. Incorporate space for event theme wording or mural/backdrop, design with placeholders for these elements.

5. Booth Components & Visitor Experience

- Lockable storage/secure space / room for staff and materials (may be combined with discussion area if practical).
- Integration and accessible placement of all AV/IT equipment (monitors, touchscreen, power, cables).
- Suggest sustainable landscaping elements (e.g., potted plants/rental), ensuring these blends into the booth design.
- Well-placed, energy-saving lighting to enhance visibility and booth ambiance.

6. Accessibility & Safety

Ensure the raised platform design is safe, highly visible, and accessible. Plan for smooth visitor movement and compliance with exhibition safety regulations.

7. Design Submission

- Submit technical drawings (plan view and elevation), material and colour board and 3D renderings.
 - Include a concept statement covering: sustainability choices and modularity
 - How the design can be adapted to the final theme and branding
 - AV/IT integration and user experience
 - List and configuration of selected furniture (to provide source of selections)
 - Provide graphic design for posters (countertop, minimum A4).
 - The entire submission, cover to end, must be contained within 10 A4 pages.

Terms and Conditions for Participants

1. Collaboration:

The winning student/team must be available to attend a meeting with the appointed contractor to finalize all aspects of the design and facilitate the construction in **March 2026**. If there is a need, for additional engagement required after April 2026, compensation package will be provided accordingly.

2. Design Refinement & Adoption:

Notwithstanding the awarding of prizes to the top three entries, the organiser reserves the right to refine, modify, or not adopt any of the winning designs for the booth setup. In the event that none of the top three designs are adopted, the organiser may proceed with an alternative design at its discretion.

3. Intellectual Property:

All submitted designs, and related materials become the property of NUS, which may use, modify, and reproduce them for SIWW2026 and related publicity, in accordance with university policies.

4. Prize and Recognition:

Awards and prizes will be announced around February/March 2026. Winners will be invited to receive their certificates at a presentation in June 2026. Dates and arrangements are subject to change at the organiser's discretion.

1st Prize: SGD3,000

2nd Prize: SGD1,500

3rd Prize: SGD500

5. Eligibility:

Only currently enrolled NUS students (individuals or teams) with a valid NUS email address are eligible to participate. Limit of one submission per individual or team. Each participant/team must submit original work. All participants must abide by NUS student code of conduct and rules governing student competitions. For team participation, up to 3 members. You are encouraged to engage an academic advisor as part of your team.

6. Submission Deadline:

All design submissions must be received by the stated deadline (**31 Dec 2025**). Late entries will not be considered.

7. Disqualification:

Failure to comply with any requirements, deadlines, or obligations may result in disqualification from the competition.

8. General Conditions:

- a. Participants must ensure that all work submitted is their own and does not infringe the rights of any third party, including intellectual property rights.

- b. NUS reserves the right to amend the competition guidelines, judging criteria, and timeline at any time. Notice of any changes will be communicated where required.
- c. By participating in this competition, all entrants agree to abide by all terms and conditions specified herein and those stated in official university guidelines for student competitions (refer to <https://myportal.nus.edu.sg/studentportal/academics/all/docs/NUS-Registration-Personal-Data-Notice.pdf>).
- d. Participants consent to the use of their names, photographs, and submitted materials for publicity and promotional purposes by NUS, without further compensation.

9. Liability:

NUS is not liable for any claims, damages, losses, or injuries arising from participation in the competition or the design of the booth.