

Information for Students on Exchange in AY2018/19

A. University	University of Pretoria http://www.up.ac.za/ http://www.up.ac.za/en/international-cooperation-division/article/2512050/exchange-and-study-abroad
B. Country	South Africa
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	Semester 1: January – June Semester 2: July – December http://www.up.ac.za/en/keydates
iii) Exchange Duration	One semester
iv) Examination	http://www.up.ac.za/student-administration
v) Curriculum Structure	http://www.up.ac.za/en/programmes/mods/graduate/mod/home/year/2017
vi) Entry Requirements	<ul style="list-style-type: none"> (a) be registered as a full-time undergraduate student of NUS (b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university; (c) not be eligible for exchange in the graduating year (d) be a student of good standing at NUS with <ul style="list-style-type: none"> a. a minimum upper division second class honours or; b. a minimum B average grade or ; c. a CAP of at least 3.5 (out of 5) for NUS students
vii) Language Proficiency Requirements	<p>In conducting its business, the University uses two official languages: English and Afrikaans. In formal education, the medium of instruction is either English or Afrikaans, or both of these languages, provided that there is a demand and that it is academically and economically justifiable.</p>

	<p>However, it remains the student’s responsibility to ascertain on an annual basis in which language a module and any further level of that module is presented.</p>
<p>viii) Modules Compatibility</p>	<p>Suitable for students from the following NUS Schools and Faculties.</p> <ul style="list-style-type: none"> • FASS • FOE (some fields) • FOS (some fields) <p>Kindly visit the UP website at www.up.ac.za and consult the yearbooks for courses offered. The route to follow on the web is: On the Home Page, scroll down to the blue blocks and select ‘current students’. On the left hand menu, select Yearbooks. Ensure that you select semester modules only.</p> <p>Students must submit a list of courses that they wish to take during their semester at UP (compulsory as well as optional courses).</p> <p>Should students experience difficulties in selecting courses/modules, they may contact the sender via email for assistance. It is important that the availability of selected courses be confirmed before students plan to embark to South Africa to avoid disappointment and academic consequences. Please note that some courses may not be registered for, as these might be selection courses or year courses (both under and post graduate).</p>
<p>ix) Module restrictions and pre-requisites</p>	<p>Students are most welcome to apply for semester courses in all faculties, with the exception of the Faculty of Health Sciences.</p>
<p>D. Application</p>	
<p>i) Procedures</p>	<p>Applications are processed by U Pretoria’s International Students Division (ISD).</p> <ul style="list-style-type: none"> • The specialist consultant sends an application form to the student • The student completes and returns the application form by email or fax to the specialist consultant • The consultant captures and processes the application on the system • No application fee is applicable <p>Supporting documents to be submitted with the application form</p> <ul style="list-style-type: none"> • A certified copy of the student’s passport • Certified copies of official academic transcripts or results • A letter from the home institution granting permission for the exchange, and also confirming that the student is registered with the home institution • A list of proposed courses at the University of Pretoria • Proof of financial support

<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>The International Students Division (ISD) is responsible for arranging accommodation for exchange and study-abroad students. However, accommodation is subject to availability of space and is allocated on a first come first served basis.</p> <p>http://www.up.ac.za/student-accommodation</p> <p>http://www.up.ac.za/media/shared/359/ZP_Files/tuksresguide2016-final.zp80069.pdf</p>
<p>ii) Private Accommodation</p>	<p>http://www.up.ac.za/en/student-accommodation/article/256266/private-accommodation</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>Exchange students are requested to contact the nearest South African consular office in their home country, or neighbouring country to obtain a study permit. The student must use the letter of admission from the University of Pretoria to apply for study permits. It is the responsibility of the student to see to it that the South African consular office issues the correct permit with the correct endorsement.</p> <p>Please note that students are NOT allowed to study at the University without a valid study permit. (Endorsed to study at the University of Pretoria.)</p> <p>High Commission of the Republic of South Africa in Singapore 331 North Bridge Rd, Singapore 188720 +65 6339 3319 http://www.dirco.gov.za/singapore/</p>
<p>G. Safety, Health & Medical Insurance</p>	

<p>i) Health/Medical Insurance</p>	<p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/finance/docs/FAQs.pdf</p> <p>For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p> <p>If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p> <p>As a result of certain policy changes within the Department of Home Affairs, it will now be the responsibility of the tertiary institution in South Africa accepting an international student to ensure that the international student has adequate medical aid cover while in South Africa. Students coming to South Africa for less than 90 days on a visitor’s visa are exempted from this rule. Students who have visitor’s visa may be registered with an international medical insurance, BUT it is compulsory for those who have a study permit to register with a South African registered medical aid. No exceptions will be allowed.</p> <p>The South African Consular Office may accept international medical insurance submitted by the student when applying for a study permit. However, international insurance is not accepted by the University of Pretoria. Failure to adhere to this stipulation will result in student being unable to register. The students are advised to contact BESTmed Medical Scheme or Momentum Health Plan (Ingwe option) to arrange cover prior their arrival in South Africa. Contact details for the two medical aid companies that we recommend are:</p> <p>Momentum Health Plan (Ingwe option) website: (www.ingwehealth.co.za), or BESTmed: (www.bestmed.co.za).</p>
<p>ii) Emergency Number at host university</p>	<p>Please take note of the contact information for the Department of Security Services.</p> <p>24 hour UP Operational Manager +27 (0)83 654 0476</p> <p>24 hour UP Operational Management Centre +27 (0)12 420 2310/2760</p> <p>24 hour crisis line +27 (0)80 000 6428 (toll-free)</p>
<p>H. Cost of Living</p>	

<p>i) Estimated Monthly Living Expenses</p>	<p>The amount you spend on daily necessities can vary widely, according to individual preferences and lifestyles.</p> <p>For more financial advice specific to University of Pretoria, please refer to the following webpage.</p> <p>http://www.up.ac.za/en/fees-and-funding/article/277419/residence-fees</p>
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