

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students applying for Exchange

<p>A. University</p>	<p>The University of Nottingham</p> <p>https://www.nottingham.ac.uk/studywithus/international-applicants/spend-part-of-your-degree-here/international-exchange.aspx</p>
<p>B. Country</p>	<p>United Kingdom</p>
<p>C. Academics</p>	
<p>i) Module Mapping & Credits Transfer</p>	<p>Please ensure that your Study Plan is approved by the academics at your home Faculty before the exchange.</p> <p>Modules approved in the past might not be offered by the host university or approved by your Faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
<p>ii) Academic Calendar</p>	<p>Semester 1: Late September to late January Semester 2: Late January to late June</p> <p>http://www.nottingham.ac.uk/about/keydates/index.aspx</p>
<p>iii) Exchange Duration</p>	<p>Semester 2 and Full Year exchange is recommended due to overlapping academic calendar and the design of curriculum for certain modules.</p>
<p>iv) Examination</p>	<p>http://www.nottingham.ac.uk/academicsservices/currentstudents/examinations/index.aspx</p> <p>Nottingham expects all students to be available in Nottingham for the entire exam period. Therefore, NUS students are expected to finish their examinations at Nottingham before returning to Singapore. <u>If the examination is in January for semester 1 exchange, NUS students have to stay back in Nottingham for the examination and seek NUS's approval for a late return.</u></p> <p>The University of Nottingham modules which run for the full year are assessed at the end of the academic year only.</p> <p>No appeal for alternative or early assessment will be accepted.</p>
<p>v) Curriculum Structure</p>	<p>Modules at Nottingham are usually worth 10 or 20 credits each. Incoming students are expected to take 60 Nottingham credits per semester or 120 Nottingham credits per academic year, which is the normal credit load for all undergraduate students.</p>

STUDENT EXCHANGE PROGRAMME (SEP)

	<p>Students can study a minimum of 50 credits and a maximum of 70 credits in a semester.</p>
<p>vi) Entry Requirements</p>	<p>You should:</p> <ul style="list-style-type: none"> (i) have completed a minimum of one year’s undergraduate study at NUS; (ii) have an equivalent of GPA 3.0 on a 4.0 scale (i.e. NUS CAP of 3.75 out of 5.0 scale); and no single grade below ‘C’ within the major of studies; (iii) have the required English grade for the modules which you wish to read at Nottingham
<p>vii) Language Proficiency Requirements</p>	<p>Students must be able to produce photocopies of the following certificates which match the required IELTS score for different majors of study at Nottingham.</p> <p>Details on the required level of English proficiency can be found on Nottingham’s website.</p>
<p>viii) Modules Compatibility and Registration</p>	<p>Students will be able to select and enrol in subsidiary modules on arrival at Nottingham from any other school/department (subject to availability) if they meet the prerequisites, have 30 credits in their host school/department and do not exceed the maximum number of credits. They must bear in mind that there may be timetable clashes and should allow for travel time between campuses (if applicable) when selecting modules.</p> <p>Nottingham cannot guarantee that students will be able to register for modules listed as availability for places may be limited, depending on the programme. Students are always advised to consider a few alternative modules in case first choices are not available.</p> <p>Availability of places on modules is limited and some modules may already be fully subscribed. <u>Students will have the opportunity to register and confirm their modules only at the start of the academic term at University of Nottingham.</u></p> <p>Students need to visit relevant Schools and Departments in person on arrival in Nottingham in order to register for modules. Information will be given to students regarding this process at the compulsory orientation meeting at the start of each semester.</p> <p>Once students are registered for modules and the initial two week “add and drop period” has passed, it is not possible for a module to be removed from the student’s record. All modules on the student’s record will be represented on the student’s final transcript.</p>

STUDENT EXCHANGE PROGRAMME (SEP)

	<p>For module catalogue, please refer to http://modulecatalogue.nottingham.ac.uk/nottingham/asp/main_search.asp</p>
<p>ix) Faculties & Schools accepting exchange students</p>	<ul style="list-style-type: none"> • Faculty of Arts • Faculty of Engineering • Faculty of Science • Faculty of Social Science (excluding School of Law and Nottingham University Business School) • School of Life Science
<p>x) Module restrictions</p>	<p>Students have to bear in mind that there may be timetable clashes and take note of any travelling time between campuses if they are choosing modules from many different Schools/Departments.</p> <ul style="list-style-type: none"> • Postgraduate modules are not open to undergraduate exchange students. • Business modules are excluded from the exchange. • Law students should apply through NUS Law for the exchange at Nottingham Law School. <p>Please see here for Nottingham’s module information.</p> <p>Please note the following:</p> <ul style="list-style-type: none"> • Nottingham’s Department of Chemical and Environmental Engineering is not accepting visiting students. • The Department of Architecture and Built Environment require a portfolio to be submitted in addition to the application
<p>D. Application</p>	
<p>i) Nomination</p>	<p>NUS Registrar’s Office has to submit all nominations to Nottingham via Nottingham’s online portal.</p> <p>The following Schools and Departments will only consider an application in May for either the Autumn Semester, Spring Semester or Full Year duration:</p> <ul style="list-style-type: none"> • School of English • School of Physics
<p>ii) Procedures</p>	<p>NUS Registrar’s Office will consolidate the nominations from NUS Faculties and Schools and submit NUS nominations to Nottingham before the stipulated deadlines.</p> <p>Late nominations will not be accepted.</p>

STUDENT EXCHANGE PROGRAMME (SEP)

	<p>The system will allow students to upload supporting documents such as English language certificates, academic transcripts and references etc.</p> <p>Some information about Nottingham can be found in SharePoint. Please look for the SEP coordinator at your Dean’s Office for the link to the SharePoint.</p>
<p>iii) Deadlines</p>	<p>All NUS students must abide by the internal application deadline set by their home Faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Failure to submit a formal application to the host university via NUS Registrar’s Office will result in your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>Students apply online directly to the University Accommodation Office for university-allocated accommodation once they have received their offer and been notified of their University of Nottingham Student ID number. As soon as you receive your student ID number you should apply for university arranged accommodation. Information about university-allocated accommodation can be found here.</p> <p>Accommodation will be automatically linked to the student’s application via the new admission system. Queries regarding accommodation can be sent to the Accommodation team here.</p> <p>Nottingham strongly recommends that Autumn or Spring semester students consider university-allocated accommodation as private landlords usually prefer one-year study students.</p> <p>When you have received your allocation of University accommodation please note the contract dates, as these cannot be changed and may not match the academic year dates.</p>
<p>ii) Private Accommodation</p>	<p>Private rented accommodation is available close to the University. The most popular student areas are Beeston and Lenton. Unipol is the off-campus housing office on Nottingham’s University Park campus which provides advice and information for students who wish to live in private rented accommodation. Students can search the Unipol database of available properties here:</p> <p>www.unipol.org.uk/nottingham</p> <p>Students who wish to live in private rented accommodation are advised to arrive in Nottingham about 2 weeks prior to the start of their study period and should secure temporary accommodation prior to entering the UK.</p>

STUDENT EXCHANGE PROGRAMME (SEP)

	<p>Students are STRONGLY ADVISED NOT to sign up for private rented accommodation until they have seen it in person. One semester students who wish to live in private rented accommodation should be aware that they may be charged Council Tax of up to £200.</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>UK Visa and Immigration updates their immigration policy regularly. It is the student’s responsibility to check on the requirements via their website before they leave for the exchange.</p> <p>https://www.gov.uk/government/organisations/uk-visas-and-immigration</p> <p>For latest information on border control please see:</p> <p>https://www.gov.uk/uk-border-control</p> <p><u>Standard Visitor Visa for Semester Exchange</u></p> <p>If you are a Singapore citizen or a citizen of another country on the UK non-visa nationals list, and if your course of studies is less than 6 months, you will request entry to the UK as a Standard Visitor when you arrive.</p> <p>Singapore citizens do not normally need to meet with a Border Force agent, and will be able to enter the UK through E-gates. The E-gates will automatically grant you permission to stay in the UK for up to 6 months.</p> <p>You will not receive a stamp on your passport thus it is important that you retain evidence of when you entered the UK. Hence, please keep your boarding pass or evidence of your flight itinerary.</p> <p>Please refer here for more details on the Standard Visitor Visa.</p> <p><u>Student Visa for Full-Year Exchange</u></p> <p>You need a Student Visa for a full-year exchange in Nottingham.</p> <p>Please refer here for information on visa and immigration.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. Some visa application processes can take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p>
<p>G. Safety, Health & Medical Insurance</p>	

STUDENT EXCHANGE PROGRAMME (SEP)

<p>i) Health/Medical Insurance</p>	<p>Full-time students of any nationality who are studying at the University for six months or more can receive medical treatment through the National Health Service (NHS) by registering with the University Health Centre upon arrival. Once students have registered most treatment is free. However, charges are made for prescriptions, dental care and optical checks.</p> <p>Students who are studying in the UK for less than six months are not eligible to register with the National Health Service (NHS) and should therefore ensure that they take out appropriate medical insurance before arriving in the UK. These students can still see a doctor but will be charged a cash consultation fee which can be reimbursed by the insurance company. Semester based exchange students are encouraged to purchase additional insurance to cover medical costs, hospitalisation expenses and emergency evacuation costs which might be incurred while they are on exchange. http://www.nottingham.ac.uk/currentstudents/international-students/supportadvice/health-and-personal-safety.aspx</p> <p>All registered NUS students are covered under the group personal accident and medical insurance as well as the student travel insurance. For more information on the insurance coverage, please refer to https://myportal.nus.edu.sg/studentportal/student-insurance/all/.</p> <p>If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p>
<p>ii) Emergency Numbers</p>	<p>+44 (0)115 951 3013</p>
<p>H. Cost of Living</p>	
<p>Estimated Monthly Living Expenses</p>	<p>http://www.nottingham.ac.uk/jobs/applyingfromoverseas/finance/cost-of-living.aspx</p>
<p>I. Useful Links</p>	
<p>Guide for visiting students</p>	<p>http://www.nottingham.ac.uk/studywithus/nottinghamlife/nottingham/index.aspx</p>
<p>Student Support Services</p>	<p>http://www.nottingham.ac.uk/student-services/index.aspx</p>
<p>COVID-19 Updates</p>	<p>https://www.nottingham.ac.uk/coronavirus/</p>

Last updated: September 2021. Note: all information is subject to change.