

Information for Students on Exchange in AY2016/17

A. University	Sabanci University http://iro.sabanciuniv.edu/en/students/exchange/incoming
B. Country	Turkey
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: Early September to early January Semester 2: Late January to late May</p> <p>Academic Calendar: http://iro.sabanciuniv.edu/en/students/exchange/incoming/academiccalendar</p> <p>Important Dates to take note: http://iro.sabanciuniv.edu/en/students/exchange/incoming/importantdates</p>
iii) Exchange Duration	Students are recommended to go for semester based exchange
iv) Curriculum Structure	<p>ECTS credits at Sabanci University (SU) are calculated based on student workload. The contact hours per course per week is 3 hours or 3 SU Credits. All contact hours, recitations, laboratory work and self-study are included in this calculation. Through the use of student course evaluations the workloads are updated regularly.</p> <p>Maximum workload per semester: 15 SU Credits / 30 ECTS Credits Minimum workload per semester: 21 SU Credits / 42 ECTS Credits</p> <p>More information is available at: http://iro.sabanciuniv.edu/en/students/exchange/incoming/ects</p>
v) Grading Information	<p>Grading information is available at: http://iro.sabanciuniv.edu/en/students/exchange/incoming/ects#grade</p>

vi) Entry Requirements	<p>(a) Be registered as a full-time, degree-seeking undergraduate student of the home university</p> <p>(b) Have successfully completed at least:</p> <ul style="list-style-type: none"> (i) one (1) semester of study at the home university upon application for the Exchange Programme; and (ii) two (2) semesters of study upon admission to the host university <p>(c) Be a student of good standing at the home university with:</p> <ul style="list-style-type: none"> (i) a minimum 'B' average grade or 70% average marks or ranking in the top one-third of the class; (ii) no single grade below 'C' <p>(d) Show the aptitude, motivation and maturity, to thrive in the environment at the host university</p>										
vii) Language Proficiency Requirements	<p>Students must have appropriate proficiency in English as most courses are taught in English. Courses taught in Turkish requires an advanced level in Turkish.</p>										
viii) Modules Compatibility	<p>Suitable for students from the following faculties: (please amend accordingly)</p> <table border="1" data-bbox="472 1155 1449 1935"> <tr> <td data-bbox="472 1155 632 1435">FASS</td> <td data-bbox="632 1155 1449 1435"> <ul style="list-style-type: none"> • Economics • Political Science • Global Studies • New Media • Sociology • History </td> </tr> <tr> <td data-bbox="472 1435 632 1509">BIZ</td> <td data-bbox="632 1435 1449 1509"> <ul style="list-style-type: none"> • Please approach NUS Business School for details </td> </tr> <tr> <td data-bbox="472 1509 632 1704">FoE</td> <td data-bbox="632 1509 1449 1704"> <ul style="list-style-type: none"> • Electrical Engineering • Computer Engineering • Material Science Engineering • Industrial Engineering </td> </tr> <tr> <td data-bbox="472 1704 632 1861">FoS</td> <td data-bbox="632 1704 1449 1861"> <ul style="list-style-type: none"> • Physics • Mathematics • Chemistry </td> </tr> <tr> <td data-bbox="472 1861 632 1935">SoC</td> <td data-bbox="632 1861 1449 1935"> <ul style="list-style-type: none"> • Computer Science </td> </tr> </table> <p>Exchange students course catalogue: http://iro.sabanciuniv.edu/en/students/exchange/incoming/courseofferings</p>	FASS	<ul style="list-style-type: none"> • Economics • Political Science • Global Studies • New Media • Sociology • History 	BIZ	<ul style="list-style-type: none"> • Please approach NUS Business School for details 	FoE	<ul style="list-style-type: none"> • Electrical Engineering • Computer Engineering • Material Science Engineering • Industrial Engineering 	FoS	<ul style="list-style-type: none"> • Physics • Mathematics • Chemistry 	SoC	<ul style="list-style-type: none"> • Computer Science
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SoC	<ul style="list-style-type: none"> • Computer Science 										

<p>ix) Module restrictions and pre-requisites</p>	<p><u>Course Limitations For Exchange Students</u></p> <ul style="list-style-type: none"> • School of Management (SOM) Graduate Courses: Only available to graduate students • EMBA (Executive MBA) Courses (SOM courses with code 9XX): Not open to exchange students • 3- MIF (Master of Finance courses with code MFIN) Courses: Only available to graduate students • LFI (Leaders for Industry) Engineering Courses: Subject to the approval of the instructor • LFI FMAN Courses: Only available to graduate students • Courses taught in Turkish are not open for exchange students, except Turkish Basic I (TUR 101) & Turkish Basic II (TUR 102). Before you choose your courses, please check the course catalogues to see the language of instruction. You can also check the course catalogues on the following link: http://bannerweb.sabanciuniv.edu/
<p>D. Application</p>	
<p>i) Procedures</p>	<p>All NUS student has to be nominated by NUS before they are able to apply to Sabanci. The application procedures and list of supporting documents needed by the host university can be found in the SharePoint.</p> <p>Please look for the SEP coordinator at your Dean's Office for the link to the SharePoint</p> <p>Before applying to Sabanci, student must have a clear idea on the programmes offered at Sabanci. The online application form is available here. To see your completed form, please click here.</p> <p>You have to provide the complete official transcript of records as supporting documents and submit them to your respective Dean's Office. Sabanci will only accept documents sent to them via NUS Registrar's Office.</p>
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Application Deadlines at Sabanci Fall Term: 31 May Spring Term: 30 October</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>

E. Accommodations

<p>i) University Accommodation</p>	<p>Students must indicate their accommodation preferences in the application form if they want to stay on campus. The International Office at Sabanci will do its best to accommodate all students. However capacity is limited and therefore priority will be given to students who apply before the application deadline.</p> <p>Students are allowed to check in the dormitories one week before the beginning of the semester. Deposits are returned to students two days before they leave. If you want to leave the dormitories before the semester ends, the repayment will be prorated.</p> <p>It is recommended that students arrive in Sabanci a day before the orientation week.</p> <p>More information about accommodation can be found here.</p>
<p>ii) Private Accommodation</p>	<p>If preferred, students may choose to live outside the university campus. In that case you have the responsibility to find your own accommodation.</p>

F. Visa

<p>Consular/Visa Regulation</p>	<p>All international students who need a visa, should obtain their visa before coming to Turkey. Otherwise you need to go back to your home country to obtain the visa if you need a student visa, as Student Visa is not given in Turkey.</p> <p>Students should apply for a visa at the nearest Turkish Embassy or Consulate in their home country at least 2 months before the academic semester begins.</p> <p>Residence Permit and Online Appointment</p> <p>All exchange students must apply for a residence permit at İstanbul YABANCILAR ŞUBE MÜDÜRLÜĞÜ (VATAN) (Police Department for Foreigners - only one application branch) within a month after their arrival. Students cannot leave Turkey without having a residence permit. If this happens, you cannot come back to Turkey in the next 3 months.</p> <p>Sabancı strongly recommends you to secure your online appointment at İstanbul YABANCILAR ŞUBE MÜDÜRLÜĞÜ (VATAN) (Police Department for Foreigners - only one application branch) before your departure from Singapore so as to avoid the long wait when you are in Turkey. The permit fee costs TRY140.</p> <p>IMPORTANT: Sometimes, you cannot select a date to make your appointment because the Police Office has not opened the online application yet. Therefore, please check their website frequently. Sabancı needs you to</p>
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	<p>fill in the form carefully, as you cannot cancel the online appointment. Appointments can only be cancelled manually at the Police Station.</p> <p>Please follow the detailed instructions found here and http://iro.sabanciuniv.edu/en/students/exchange/incoming/visa-travel.</p>
<p>G. Safety, Health & Medical Insurance</p>	
<p>i) Health & Medical Insurance</p>	<p>All exchange students should possess current and up-to-date medical insurance before arrival. The insurance policy should cover 100% of all medical and hospitalisation expense that they might incur during their stay in Turkey.</p> <p>It is recommended that all outgoing students purchase sufficient travel insurance to cover potential expenses resulted from baggage lost, loss of important travel documents and flight delay etc.</p> <p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html.</p> <p>For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p> <p>If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p>
<p>ii) Health Services on campus</p>	<p>Sabancı University Health Center, comprising of a doctor, a nurse and a fully equipped ambulance, has the license to diagnose and treat patients, and serves the university community for 24 hours, 7 days a week. The University Health Center is available for use by all Sabancı students.</p> <p>Contact Health Center at: Phone: (+ 90 216) 483 9923 E-mail: healthcenter@sabanciuniv.edu Website: http://mysu.sabanciuniv.edu.intweb.sabanciuniv.edu/uh/saglik/eng/</p>
<p>iii) Emergency Numbers</p>	<p>In case of an emergency, a student needs to call his/her buddy at Sabancı first. A buddy student can be appointed to maximum four students. Buddy student and international student, exchange their contact details upon arrival.</p> <p>On campus emergency hotlines: SU Call Center: 24/7 available, Tel: 9988 SU Security Emergency: 24/7 available, Tel: 5555 SU Health Emergency: 24/7 available, Tel: 6666</p>

	<p>Off campus emergency hotlines: SU Call Center: 24/7 available, Tel: 00902164839988 Police: 155 Ambulance 112 Gendarme 156 Fire Emergency 110</p> <p>Nearest hospital is Anadolu Health Center which is 12 minutes away from the campus.</p>
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H. Cost of Living

i) Estimated Expenses per Semester	Breakdown of Costs		Cost
	Accommodation (twin-sharing)		TRY3,274
	Food		TRY2,250
	Books and Stationery		TRY300
	Local Transport		TRY1,800
	Others (Entertainment, clothes, miscellaneous items)		TRY2,540
	Per Semester Expenses		TRY7,624
	Please refer here for the estimated costs of living		

I. Other Useful Links

i) FAQs	http://iro.sabanciuniv.edu/en/students/exchange/incoming/faq
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