

STUDENT EXCHANGE PROGRAMME (SEP)

## Information for Students on Exchange

<b>A. University</b>	KTH Royal Institute of Technology  <a href="http://www.kth.se">http://www.kth.se</a>
<b>B. Country</b>	Sweden
<b>C. Academics</b>	
<b>i) Module Mapping &amp; Credits Transfer</b>	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
<b>ii) Academic Calendar</b>	<p><b>Semester 1:</b> August to January  <b>Semester 2:</b> January to June</p> <p><a href="https://www.kth.se/en/student/schema/lasarsindelning">https://www.kth.se/en/student/schema/lasarsindelning</a></p>
<b>iii) Exchange Duration</b>	<p>One semester</p> <p>For more information about the exchange programme, please refer to <a href="https://www.kth.se/en/studies/exchange">https://www.kth.se/en/studies/exchange</a></p>
<b>iv) Examination</b>	<p>Students are expected to attend the mandatory examination at the host university.</p>
<b>v) Curriculum Structure</b>	<p>KTH uses the ECTS (European Credit Transfer System), the workload of a full-time student during one academic year is 60 ECs. Most courses at KTH are of 7.5 ECs. It is advised that students make a Learning Agreement or Study plan including only 30 ECs per semester and not more.</p> <p>The grading scale ranges from A (excellent) to F/FX (fail).</p> <p>Courses include written and/or oral examinations. Exercises and laboratory work may also form part of an examination. Registration for courses may not include registration for examination. Most courses require separate registration for the examination. Examinations are taken at the end of each study period. If you fail at this time, there will be a re-examination at the end of the semester.</p>

**STUDENT EXCHANGE PROGRAMME (SEP)**

	For more course information, please refer to <a href="https://www.kth.se/en/studies/exchange/courses">https://www.kth.se/en/studies/exchange/courses</a>
<b>vi) Entry Requirements</b>	Students must have completed at least 4 semesters of bachelor level programme before studying at KTH.  A minimum CAP of 3.0 out of 5.0 with no grade below C.
<b>vii) Language Proficiency Requirements</b>	The main language of instruction on bachelor's level (year 1-3) is Swedish, the main language of instruction on master's level (year 4-5) is English. All exchange students at KTH can choose courses taught in English on the Master's level.
<b>viii) Faculties &amp; Schools accepting exchange students</b>	<ul style="list-style-type: none"> <li>• Architecture and the Built Environment (ABE)*</li> <li>• Engineering Sciences in Chemistry, Biotechnology and Health (CBH)</li> <li>• Electrical Engineering and Computer Science (EECS)</li> <li>• Industrial Engineering and Management (ITM)</li> <li>• Engineering Science (SCI)</li> </ul> <p>* Architecture is not open for exchange students but architecture students are welcome to take courses in Built Environment.</p>
<b>ix) Module restrictions and pre-requisites</b>	<p>Exchange students should read a total of 30 ECs per semester and not more.</p> <p>Exchange students are nominated by their home university but the final decision of acceptance is made by KTH and is based on the individual assessment of each application. A minimum requirement is that exchange students applying to KTH have completed at least two years of the educational programme at their home university, with grades above average.</p> <p><b>Courses for exchange students</b></p> <p>Exchange students should take the majority of their courses within one specific school at KTH, provided that they meet the prerequisites specified for each course. The preliminary selection of courses should be approved by the home university in a Learning Agreement or Study plan to be uploaded into the application system. Changes to the student's Learning Agreement or Study plan should be made within three weeks from the date of course start.</p> <p>Please note that courses have prerequisites and therefore are not open for all students. In addition, the number of places may be limited. For information on the level, prerequisites and time period of a course, see the database with course descriptions which will be updated in late March for the upcoming academic year and is available here.</p> <p>Educational level: First cycle = year 1-3 (Basic level), second cycle = year 4-5 (Advanced/Master's level), third cycle = PhD level. Academic levels range</p>

**STUDENT EXCHANGE PROGRAMME (SEP)**

	<p>from A to D, where A = introductory level and D = advanced level. Please carefully study the course prerequisites for courses at level B, C and D.</p> <p>KTH offers a large number of courses given in English. The majority of the exchange students at KTH, however, study the Swedish language and many of them follow courses given partly or totally in Swedish, with good results.</p> <p>Architecture is not open for exchange students but architecture students are welcome to take courses in Built Environment.</p>
<p><b>D. Application</b></p>	
<p><b>i) Procedures</b></p>	<p>Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host university. Please prepare the necessary documents before the start of the application period at your host university.</p>
<p><b>ii) Deadlines</b></p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Failure to submit a formal application to the host university will result in your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p><b>E. Accommodations</b></p>	
<p><b>i) University Accommodation</b></p>	<p>KTH has an Accommodation Office located in the Info Center at KTH Entré (Campus Valhallavägen). KTH Accommodation rents rooms for exchange students in student housing buildings (dormitories). Rooms are also rented in apartment houses. The rooms are located in central Stockholm as well as in the suburbs of the city. KTH offers this service to some international students as the housing market is extremely difficult in Stockholm. The location of the room will depend on the number of rooms available at the moment. It is not possible to choose your room or address, nor to change an allocated room.</p> <p>Exchange students will be able to mark an interest for help in finding accommodation in the same on line application form as for exchange studies at KTH. Then the KTH Accommodation will contact the student</p>

**STUDENT EXCHANGE PROGRAMME (SEP)**

	<p>directly about accommodation availability; confirmation is sent to the student before arrival in Sweden. Please note that the housing contract is signed upon arrival at KTH. <b>The contracts always terminates on the 31 July and cannot be prolonged after this date. This is regardless if the contract starts in August or January.</b></p> <p>If you do not want the room you have been given you must try to find another room yourself. Also remember to cancel the booking with KTH Accommodation at least one month before the contract starts.</p> <p>For more information on accommodation, please refer to <a href="https://www.kth.se/en/studies/exchange/why-kth/accommodation-1.529520">https://www.kth.se/en/studies/exchange/why-kth/accommodation-1.529520</a></p>
<p><b>F. Visa</b></p>	
<p><b>Consular/Visa Regulation</b></p>	<p>Students from non EU/EEA countries need to apply for a residence permit for studies before entering Sweden. Further information and application forms regarding residence permit may be obtained from the Swedish Embassy or Consulate in the home country of the student, or from <a href="#">Migrationsverket (the Migration Board)</a>. Students are strongly advised to apply as soon as they receive their Letter of Acceptance, since it may take up to three months to get the documentation finalised. In order to apply for a residence permit for studies, students must:</p> <ul style="list-style-type: none"> <li>• Have a valid passport</li> <li>• Be admitted to full-time studies</li> <li>• Be able to support herself or himself for the planned study period (ie a bank statement in your name); the applicable minimum amount per month of stay is stipulated at the <a href="#">Swedish Migration Board website</a></li> <li>• Have a comprehensive health insurance that covers the whole period of stay in Sweden if admitted for less than a year</li> <li>• Have a Letter of Acceptance from KTH</li> </ul> <p>For more information about visa, please refer to <a href="https://www.kth.se/en/student/studentliv/new-in-sweden/residence-permit-for-studies-1.6909">https://www.kth.se/en/student/studentliv/new-in-sweden/residence-permit-for-studies-1.6909</a></p> <p><a href="https://www.migrationsverket.se/English/Private-individuals.html">https://www.migrationsverket.se/English/Private-individuals.html</a></p>

**STUDENT EXCHANGE PROGRAMME (SEP)**

	<p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 3 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p>
<p><b>G. Safety, Health &amp; Medical Insurance</b></p>	
<p><b>i) Health/Medical Insurance</b></p>	<p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to <a href="http://www.nus.edu.sg/uhc/general-health/billing-insurance/insurance-matters">http://www.nus.edu.sg/uhc/general-health/billing-insurance/insurance-matters</a></p> <p>For more information on the blanket travel insurance, please refer to ‘Insurance Cover for Official NUS Trips’ through <a href="https://myportal.nus.edu.sg/studentportal/student-insurance/all/">https://myportal.nus.edu.sg/studentportal/student-insurance/all/</a></p> <p>KTH strongly recommends students to have complete insurance coverage for their entire stay in Sweden. Students are advised to buy a travel/study abroad insurance in their home country before arriving in Sweden.</p> <p>Important areas that the insurance should cover: personal injury, medical and dental care, accidents, personal belongings (luggage etc), liability coverage, legal expense coverage, home transportation (in case of injury or illness). All incoming exchange students covered by the Kammarkollegiet Student IN insurance policy. The insurance is valid 24 hours a day in Sweden and includes limited accident cover, entitlement to reimbursement for health care costs in the event of acute illness or emergency dental care, home transport cover, liability cover and legal protection. For a complete overview of what Student IN covers, including limitations, please visit Kammarkollegiet’s <a href="#">website</a>.</p> <p>In case it is not possible to buy a suitable insurance in the country of origin, please contact the international/programme coordinator at KTH for more information.</p> <p>It is very important that students from non EU/EEA countries have a valid and complete insurance coverage as it is a prerequisite for securing a residence permit for studies.</p> <p>For more information on health and medical insurance, please refer to <a href="https://www.kth.se/en/student/studentliv/new-in-sweden/insurance-1.366220">https://www.kth.se/en/student/studentliv/new-in-sweden/insurance-1.366220</a></p>

**STUDENT EXCHANGE PROGRAMME (SEP)**

	Please review the insurance coverages to ensure that they meet your needs. Students can purchase additional health and/or travel insurance from their preferred agent.
<b>ii) Emergency Number at host university</b>	+46 (0)8-790 77 00
<b>iii) Website for COVID-19 updates</b>	<a href="https://www.kth.se/en/aktuellt/covid-19/our-covid-19-response-1.996938">https://www.kth.se/en/aktuellt/covid-19/our-covid-19-response-1.996938</a>

**H. Cost of Living**

<b>i) Estimated Monthly Living Expenses</b>	<b>Breakdown of Costs</b>	<b>Cost</b>
	Accommodation	SEK3,000 – SEK6,200
	Food	SEK2,000
	Transport	SEK590
	Telephone/Internet	SEK300
	Others (Entertainment, clothes)	SEK2,250
	<b>Monthly Estimate</b>	<b>SEK8,140 – SEK11,310</b>