

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

<p>A. University</p>	<p>Waseda University</p> <p>https://www.waseda.jp/top/en</p>
<p>B. Country</p>	<p>Tokyo, Japan</p>
<p>C. Academics</p>	
<p>i) Module Mapping & Credits Transfer</p>	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.</p> <p>After you have accepted the SEP offer from your faculty, you will be able to access the module mapping worksheet on myEduRec. You are encouraged to map some spare modules in the event that your preferred modules are not offered in that semester, unavailable or cancelled. Module mapping request is subjected to approval from the Faculties. Please ensure that your module mappings are approved by the relevant departments in NUS before you depart for the exchange.</p> <p>Do note that modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host university while you are preparing your Study Plan.</p> <p>Click here for a step-by-step guide on applying for module mapping.</p>
<p>ii) Academic Calendar</p>	<p>Semester 1: April to Early August Semester 2: Late September to Early February</p> <p>https://www.waseda.jp/top/en/about/work/organizations/academic-affairs-division/academic-calendar</p>
<p>iii) Exchange Duration</p>	<p>One semester or Full year</p>
<p>iv) Examination</p>	<p>Students are expected to attend all mandatory examinations at the host university.</p>
<p>v) Curriculum Structure</p>	<p>Waseda offers the following programmes to undergraduate exchange students.</p> <p>Undergraduate Program</p> <ul style="list-style-type: none"> - Students will be enrolled in regular courses offered by 14 Undergraduate Schools.

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- English courses are offered by:
 - School of Political Sciences and Economics
 - School of Commerce
 - Contemporary Japanese Studies Program
 - School of International Liberal Studies (SILS)*
 - School of Fundamental Science and Engineering
 - School of Creative Science and Engineering
 - School of Advanced Science and Engineering.
- Students may take Japanese courses offered by the Center for Japanese Language.

Note:

The School of Fundamental Science and Engineering, School of Creative Science and Engineering and School of Advanced Science and Engineering only accept students in their third year or above.

*Students are required to attend Japanese Language Classes.

One-year Study Abroad Program at the School of International Liberal Studies (SILS)

- SILS offers a one-year program to international students and participants can take courses with regular (4 year) SILS students in this program. It offers courses on a wide range of topics including Asian culture, society, politics, economy, geography, arts and literature. All courses are conducted in English.
- Students participating in SILS are required to take both intensive Japanese Courses and Lecture Courses in each semester. Students who are exempted from Japanese language courses can study courses conducted in Japanese at the Open Education Center at Waseda.

Minimum and average workload per semester:

- SILS: Students are required to take at least 8 credits respectively in the Fall and Spring semesters, in addition to the Japanese Language Courses.

Course information:

<https://www.waseda.jp/inst/cie/en/exchange/application>

http://www.waseda.jp/sils/en/student/oneyear/Important_Notes_for_SP3.pdf

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<p>vi) Entry Requirements</p>	<p>Completed at least one year of study / two and a half year of study (for Engineering and Science students) at NUS upon application with host university. CAP of 3.0 out of 5.0 with no grade below C.</p>
<p>vii) Language Proficiency Requirements</p>	<p>Japanese language proficiency is not required for SILS or courses which are conducted in English. However, it is recommended that students have basic Japanese language knowledge.</p> <p>Students who have Japanese proficiency equivalent to JLPT level N1 may take courses in Japanese offered by various faculties in Waseda.</p>
<p>viii) Faculties & Schools accepting exchange students</p>	<ul style="list-style-type: none"> • School of Political Science • School of Law* • School of Education* • School of Commerce • School of Social Sciences* • Contemporary Japanese Studies Program • School of International Liberal Studies (SILS) • School of Culture, Media and Society* • School of Humanities and Social Sciences* • School of Fundamental Science and Engineering • School of Creative Science and Engineering • School of Advanced Science and Engineering • School of Human Sciences* • School of Sport Sciences* <p>*Courses are conducted in Japanese only.</p>
<p>ix) Module restrictions and pre-requisites</p>	<p>Graduate courses are not offered to undergraduate students.</p> <p>Exchange students must select the courses offered by school which you have selected at Waseda.</p> <p>Students enrolled in the Japanese-based programme are not allowed to take courses offered in English.</p> <p>The School of Fundamental Science and Engineering, School of Creative Science and Engineering and School of Advanced Science and Engineering only accept students in their third year or above.</p> <p>Undergraduate Studies Program: September admission is not available for School of Law, School of Education, School of Human Science and School of Sport Sciences. One semester of study is not applicable for School of Education, School of Human Science and School of Sport Science.</p>

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	For more information on requirements and restrictions, please refer to https://www.waseda.jp/inst/cie/en/exchange/application
D. Application	
i) Procedures	<p>Students may apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host university. Please prepare the necessary documents before the start of the application period at your host university.</p>
ii) Deadlines	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
E. Accommodations	
i) University Accommodation	<p>Exchange students will be housed at the Waseda University International Student House, Waseda Hoshien, or Nishi-Waseda International Student House, which are within walking distance to Waseda, Toyama and Nishi-Waseda campus. The Residence Life Center assigns rooms based on a first come, first served basis and the number of rooms is limited.</p> <p>Due to limited space in dormitories for exchange students, some students make their own arrangements to reside in off-campus accommodations such as shared houses or apartments. Housing application information will be sent together with acceptance notification.</p> <p>For more information about accommodation, please refer to https://www.waseda.jp/inst/rlc/en/student_dormitory/exchange/ http://www.waseda.jp/rlc/exchangedorm/index.html</p>
ii) Private Accommodation	Waseda will provide students with a list of recommended off-campus accommodations in the event that the university dormitories are full.
F. Visa	

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Consular/Visa Regulation	<p>Upon acceptance, Waseda will apply for a Certificate of Eligibility on your behalf with the Japanese Ministry of Justice, and send it to you when issued. The certificate is required for you to apply for a study visa. Exchange students must obtain a “College Student” visa for the duration of their study in Japan. Please visit the Japan Embassy website for the required supporting documents for your visa application.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. This is to ensure that you can obtain your visa in time before the start of your exchange term. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more information on visa applications, please refer to https://www.waseda.jp/inst/cie/en/exchange/practical</p> <p>http://www.mofa.go.jp/j_info/visit/visa/index.html</p>
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G. Safety, Health & Medical Insurance

i) Health/Medical Insurance	<p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information, please refer to https://myportal.nus.edu.sg/studentportal/student-insurance/all/</p> <p>Foreign nationals living in Japan for more than three months are required to join the National Health Insurance.</p> <p>In addition, it is recommended that you purchase a comprehensive travel insurance for the full duration of your stay abroad, including your personal travel within/outside Japan. Please review the insurance coverages to ensure that they meet your needs. Students can purchase additional health and/or travel insurance from their preferred agent.</p> <p>For more information on health and insurance, please refer to https://www.waseda.jp/inst/cie/en/exchange/practical</p>
ii) Emergency Number at host university	+81-3-3203-9079

H. Cost of Living

i) Estimated Monthly Living Expenses	<table border="1"> <thead> <tr> <th>Breakdown of Costs</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Accommodation</td> <td>JP¥50,000 - JP¥75,000</td> </tr> <tr> <td>Food</td> <td>JP¥30,000 - JP¥60,000</td> </tr> <tr> <td>Transport</td> <td>JP¥8,000 - JP¥20,000</td> </tr> <tr> <td>Insurance</td> <td>JP¥2,000 - JP¥3,000</td> </tr> </tbody> </table>	Breakdown of Costs	Cost	Accommodation	JP¥50,000 - JP¥75,000	Food	JP¥30,000 - JP¥60,000	Transport	JP¥8,000 - JP¥20,000	Insurance	JP¥2,000 - JP¥3,000
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	Others (Entertainment, clothes)	JP¥25,000
	Monthly Estimate	JP¥115,000 - JP¥183,000
<p>For more details, please refer to https://www.waseda.jp/inst/cie/en/exchange/practical</p> <p>For more student exchange information, please refer to https://www.waseda.jp/inst/cie/en/exchange</p>		