

Information for Students on Exchange

A. University	University of Innsbruck https://www.uibk.ac.at/international-relations/exchange-students-incoming/
B. Country	Austria
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings in English at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	https://www.uibk.ac.at/international-relations/erasmus/incoming/academic_calendar.html
iii) Exchange Duration	Due to overlapping academic calendar, only Semester 2 exchange is available.
iv) Examination	<p>Students are strongly recommended to introduce themselves personally to their professors at the beginning of classes and arrange the details and date of their examinations if necessary.</p> <p>Students should respect the professors' position and change courses at the beginning of the semester if the courses' examination date clash with the start date of NUS' academic term.</p> <p>Examination period: last week of the semester – however some exams can be later. The student must read the course description (“Details”).</p> <p>Leave of Absence from NUS is not guaranteed. Students are expected to start NUS' term on time.</p>
v) Curriculum Structure	<p>Minimum course requirements differ according to the department. NUS students should check with their own faculty at NUS for mapping of the credits.</p> <p>A regular student needs to gain 30 ECTS per semester. Please be aware that studying in a different language can be more difficult. For this reason most of the international students gain around 20 – 25 credits.</p>

<p>vi) Entry Requirements</p>	<p>(a) registered as a full-time undergraduate student of NUS</p> <p>(b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;</p> <p>(c) not eligible for exchange in the graduating year</p> <p>(d) a student of good standing at NUS with</p> <ol style="list-style-type: none"> a. a minimum upper division second class honours or; b. a minimum B average grade or ; c. a CAP of at least 3.0 (out of 5) for NUS students <p>(e) an adequate level of (spoken and written) German is required, as most of the courses are held in German.</p>						
<p>vii) Language Proficiency Requirements</p>	<p>Most of the courses at Innsbruck require you to have a good command of the German language so that you can follow classes, give oral presentations and write papers. Innsbruck recommends that you brush up your German before attending the exchange in Austria.</p>						
<p>viii) Modules Compatibility</p>	<p>Suitable for students from the following faculties:</p> <table border="1" data-bbox="472 1133 1453 1462"> <tr> <td data-bbox="472 1133 632 1290">FASS</td> <td data-bbox="632 1133 1453 1290"> <ul style="list-style-type: none"> • Political Science • Sociology • Global Studies </td> </tr> <tr> <td data-bbox="472 1290 632 1384">FoE</td> <td data-bbox="632 1290 1453 1384"> <ul style="list-style-type: none"> • Civil Engineering </td> </tr> <tr> <td data-bbox="472 1384 632 1462">FoS</td> <td data-bbox="632 1384 1453 1462"> <ul style="list-style-type: none"> • Biology </td> </tr> </table> <p>A few institutes in Innsbruck offer courses in English.</p> <p>By clicking “advanced search” on https://orawww.uibk.ac.at/public/lfuonline_lv.home, students can choose the option “language of instruction” and change it to “English”. A list with courses taught in English will be available after clicking “Search”.</p>	FASS	<ul style="list-style-type: none"> • Political Science • Sociology • Global Studies 	FoE	<ul style="list-style-type: none"> • Civil Engineering 	FoS	<ul style="list-style-type: none"> • Biology
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<p>ix) Module restrictions and pre-requisites</p>	<p>Exchange students who are not nominated as Business students are discouraged from taking any Business or Economics courses offered at the Innsbruck’s School of Management.</p> <p>Innsbruck’s International Economic and Business Studies Office (IWW – office) is a separate office and therefore requires separate nomination, application and processing.</p> <p>Students who wish to apply for courses from University of Innsbruck and from IWW have to be nominated twice, applied through two different</p>						

	<p>application portals managed by Innsbruck and IWW and subjected to the all restrictions from both Innsbruck and IWW.</p> <p>It is not possible to be registered for both Bachelor and Master programme and taking modules at both Bachelor and Master level in Innsbruck at the same time.</p> <p>NUS students applying for a master courses at Innsbruck must include a copy of their bachelor certificate and transcripts of records of Bachelor programme.</p>
<p>D. Application</p>	
<p>i) Procedures</p>	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university.</p> <p>The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean’s Office for the link to the SharePoint</p> <p>An online application to the partner university is needed. Details on University of Innsbruck’s application procedure can be found on Innsbruck’s website and the FAQ is found here: website</p> <p>Once you have been nominated for the exchange, with your user-ID at the Central IT Services (which Innsbruck will send to you in due time) you can enter LFU:online anytime in order to register for Innsbruck courses.</p> <p>Required documents needed by Innsbruck:</p> <ol style="list-style-type: none"> 1. Official nomination from the home university 2. Transcript of records 3. Curriculum vitae (CV) 4. Copy of your passport 5. Passport photograph 6. Copy of the Bachelor Certificate (for enrolment in a Master Program)
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Deadline for Semester 2 application to host university: Nomination: 1 November Application: 15 December</p> <p>Application will be processed on a <u>first-come-first-served basis</u>. Please apply as soon as possible to increase your chances of getting the acceptance letter earlier to start the visa application process.</p>

	<p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>Finding accommodation may be challenging in Innsbruck. Students should apply as soon as possible to get a room in a student home (Studentenheim).</p> <p>Summer term: application recommended in September</p> <p>Students must send the reservation deposit immediately, otherwise the application will not be handled. The rooms are given on a first come, first served basis.</p> <p>The students will find more information on the following link: https://housing.oead.at/en/accommodation/innsbruck-en</p> <p>The University of Innsbruck does not have its own Halls of Residence. However, there are student residences available to students. The Austrian Exchange Service (OEA) can help students source for accommodation if applications are received along with a deposit payment. The Housing Office is located at Meinhardstrasse 5/3/31, 6020 Innsbruck.</p> <p>Free Market: Renting a room or apartment on the free market is very difficult and expensive, especially when you wish to rent for less than 12 months and need furnished accommodation.</p> <p>PLEASE NOTE: Innsbruck has had some online frauds on different websites lately. The room looked beautiful but it did not exist. So please pay attention and be careful with housing offers especially when you are asked to transfer money.</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>Exchange students who will be going for exchange for up to 6 months will have to apply for Apply for Visa-D (long-term visa – for stay of more than 90, but less than 180 days. Single entry / multiple entry). More information at</p>

	<p>https://www.uibk.ac.at/international-relations/exchange-students-incoming/preparation-arrival-in-ibk/#visa%20application</p> <p>Information on application of visa https://www.bmeia.gv.at/en/travel-stay/entry-and-residence-in-austria/entry-and-visa/visa-d/</p> <p>You can apply for visas at the local Austrian Embassy. However, as it is a commercial office, processing will be done at Jakarta. Students are urged to apply several months in advance as this can be a time-consuming process.</p>
<p>G. Safety, Health & Medical Insurance</p>	
<p>i) Health/Medical Insurance</p>	<p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html.</p> <p>For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p> <p>If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p> <p>Students can purchase the “Freiwillige Selbstversicherung für Studenten” (a voluntary insurance for students) from the “Tiroler Gebietskrankenkasse” (TGKK, Klara-Pölt-Weg 2), the local public health insurance carrier. The TGKK policy generally covers medical treatment by doctors and medical institutions who have contracts with the TGKK. Confirmation of registration as a resident of Innsbruck and as a student of Innsbruck University are necessary for the application.</p> <p>http://www.uibk.ac.at/international-relations/erasmus/incoming/guide-englisch.pdf</p>
<p>ii) Emergency Number at host university</p>	<p>Tel : +43 676 872532403</p>
<p>H. Cost of Living</p>	

i) Estimated Monthly Living Expenses	<table border="1"> <thead> <tr> <th>Breakdown of Costs</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Accommodation</td> <td>€350 - €450</td> </tr> <tr> <td>Food</td> <td>€250 - €400</td> </tr> <tr> <td>Transport</td> <td>€130</td> </tr> <tr> <td>Books, entertainment, etc.</td> <td>€100 - €200</td> </tr> <tr> <td>Monthly Estimate</td> <td>€830 -€1,180</td> </tr> </tbody> </table>		Breakdown of Costs	Cost	Accommodation	€350 - €450	Food	€250 - €400	Transport	€130	Books, entertainment, etc.	€100 - €200	Monthly Estimate	€830 -€1,180
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I. Other useful information														
International Student Guide	https://www.uibk.ac.at/international-relations/erasmus/incoming/general_information.html													
ESN	Erasmus Student Network: Buddy Service and many events for International students http://innsbruck.esnaustria.org/													