Commencement Registration for **Graduated** Student

**Login to myEduRec**

If you have graduated more than one month ago, please login to myEduRec by clicking on the “Graduated Students’ Login”.

Enter your **UserID** (e.g. E0123456@u.nus.edu) and **NUSNET password** to sign in. *If you have forgotten your password, please see page 2 below on the steps to reset your password.*

After logging in myEduRec, click on the “Commencement Registration” tile to register your attendance.
Password Reset for Graduated Students

If you have graduated more than one month ago, please [click here](#) to reset your password.

<Request to Reset Password>

To identify yourself as an NUS alumnus, please provide your particulars below:

- **NRIC/Passport/ FIN Number:** Enter the last 4 characters of NRIC/Passport/ FIN Number.
- **Date of Birth (DD/MM/YYYY):** For Affiliate Alumni, no need to enter.
- **Conferment Year (YYYY):**

*Indicates mandatory fields*

![Generate New Image]

Notes:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NRIC/ Passport/ FIN Number</strong>: *</td>
<td>Please enter the last 4 characters of NRIC/ Passport/ FIN Number (e.g. 123X)</td>
</tr>
<tr>
<td><strong>Date of Birth (DD/MM/YYYY):</strong>: *</td>
<td>Please use DD/MM/YYYY format only. (e.g. 01/05/1996)</td>
</tr>
<tr>
<td><strong>Conferment Year (YYYY):</strong>: *</td>
<td>You may refer to your Degree Scroll, Transcript or Conferment Letter (if any) if you are not sure what is the conferment year of your degree.</td>
</tr>
<tr>
<td><strong>Current/Personal Email Address</strong>: *</td>
<td>The reset password system will send the reset password instructions to this email address, hence, please make sure you provide an active email address that you always use.</td>
</tr>
<tr>
<td><strong>Captcha image</strong></td>
<td>Enter what you see in the Captcha image</td>
</tr>
</tbody>
</table>

After entering the fields, please click “Submit”. You will then receive an email with the password reset instructions to the email account that you have provided above.

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From: NUS Alumni Helpdesk
Sent: To:
Subject: NUS AlumMAIL – Reset password

Dear NNNN NNNNN NNNNNNN,

Your request for password reset is just one step away.

Please click on the URL below to complete the password reset for your account e0@u.nus.edu.

[https://alummail.nus.edu.sg/ResetPassword](https://alummail.nus.edu.sg/ResetPassword)

For security reason, the URL will expire in 7 days.

Best Regards,
NUS Alumni Relations
Website: [http://nus.edu.sg/alumnnet](http://nus.edu.sg/alumnnet)
Retrieve the email from your email account that you have provided.

Click on the hyperlink in the email. You will be directed to the “Reset Password” page to set your new password.

Note: use the Account Name and New Password for your login to myEduRec. See page 1 for the login steps.