NUS Teaching Academy
Nomination Form for New Fellows

Note:
1. Please read through the Nomination Criteria (p 11) before filling out the form – Appendix A
2. Checklist (p 13) – Appendix B

FORM A

1 Type of Nomination (Please tick the relevant box)

☐ Faculty/School Nomination ☐ Self-Nomination ☐ Current OEA Nominee

2 Details of Nominee

Name:
Department:
Faculty:
Designation:

Please check the box below to confirm if the nominee satisfies the following basic criteria for nomination.

☐ I am currently a full-time faculty member of NUS and have completed 3 years of service as a full-time academic staff at NUS.

3 Declaration by Nominee

I hereby declare that I consent to be a nominee for the position of Fellow of the NUS Teaching Academy and that the information given in this nomination package is accurate to the best of my knowledge.

Name of Nominee: __________________________ Signature/Date: ______________________

4 Declaration by Proposer (to be filled in by the proposer for Faculty/School Nominations ONLY. The Dean or Dean's designate may serve as the proposer for Faculty nominees.)

- I propose __________________________ for the position of Fellow of the NUS Teaching Academy.
- The nominee has been a full-time faculty member for at least three years (as of 1 August 2014).
- In my opinion, the nominee meets one or more of the criteria as specified in Appendix. The basis for my endorsement is provided in section 7 (Supporting Statement by the Proposer) of this document.

Name of Proposer: __________________________ Signature/Date: ______________________
Department/Faculty: ________________________________

5 One-page CV of Nominee (Please focus on your teaching/education achievements)
6 \hspace{1cm} \textbf{Personal Statement from the Nominee} (max. 2 pages)

The vision and mission of the NUS Teaching Academy is specified below:

\textbf{VISION}
To establish NUS at the forefront of education through:
- pursuing teaching and learning innovation
- fostering a balanced culture of educational and research excellence

\textbf{MISSION}
To actively engage every section of the NUS community in transforming the educational landscape of the university

Please provide a personal statement indicating your contributions to teaching and learning at NUS and elucidate what you may contribute as an Academy Fellow.
7 Supporting Statement by the Proposer (max. 1 page)

To be filled in by the proposer for Faculty/School Nominations ONLY
8 Other Supporting Information (max. 5 pages)
Appendix A – Nomination Criteria

Basic Information

Nominations are sought for the position of Fellows for the NUS Teaching Academy. The elected Fellows will be appointed for a period of 3 years with the possibility of renewal for another three-year term. For more details on the Academy, please visit the website at: http://www.nus.edu.sg/teachingacademy/

Nomination Criteria

The nominees must be full-time faculty members who have been with NUS for at least 3 years as of 1 August 2014. In addition to the above basic requirement, the nominees must fit one or more of the following criteria:

- Nominees must have a proven track record of using innovative approaches (e.g., technology, curriculum, cases, debates, demonstration, etc) to extend the range of pedagogical possibilities through which students are able to learn more effectively. A strong, sustained and demonstrated passion for Teaching and Learning is expected.
- Nominees should have contributed (and continue to contribute) significantly to the professional development of junior faculty members or colleagues.
- Nominees must have played a key role in developing unique (internationally recognized) programmes of study or Teaching and Learning models.
- Nominees should have a vision on how the higher educational landscape will evolve over the next several years and be capable of guiding projects and pilot studies that will keep NUS education relevant and vibrant.
- Nominees should have a sustained interest in pedagogy outside the university, and have shown interest in connecting learning in the university to engagement in society.

Summary

<table>
<thead>
<tr>
<th>Nomination Form (FORM A)</th>
<th>Faculty Nomination</th>
<th>Self Nomination</th>
<th>Nomination from Current OEA nominees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Nomination made by Deans of NUS Faculties/Schools</td>
<td>Self-nomination by faculty members</td>
<td>All current OEA nominees will be automatically considered by the Academy</td>
</tr>
<tr>
<td>Number of nominations</td>
<td>Maximum of 2 per faculty/school</td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>

- All sections must be filled. Full documentation of teaching achievements.
- All sections except 4 and 7 must be filled.
- For sections 5 and 8, nominees can extract relevant information from their OEA dossiers.
Proposer | The Dean or Dean's designate may serve as the proposer for Faculty nominees. | There is no need for your nomination to be supported by a proposer. | There is no need for your nomination to be supported by a proposer. No submission of your teaching portfolio is required.

Note: Existing Fellows who have completed their first term (3 years) may be re-elected for another term via an internal voting procedure.

Timeline

- December 2014
  - Call for nominations 17-19 December
- January 2015
  - Closing of nominations on 29 January
- February 2015
  - Review process and interviews for shortlisted nominees
- March 2015
  - Decisions to be communicated to PVO
  - Inform nominees the outcome of the selection
- April 2015
  - Announcement of new Fellows at the University Awards ceremony
- June 2015
  - Official appointment (by PVO) of the newly elected Fellows
Appendix B – Checklist

Faculty/School Nomination
- Fill in Form A (fill in all sections)
- Send the completed application form and all supporting documentation to: cdtvs@nus.edu.sg

Self Nomination
- Fill in Form A (fill in all sections except 4 and 7)
- Send the completed application form and all supporting documentation to: cdtvs@nus.edu.sg

Current OEA Nominee
- Fill in Form A (fill in all sections except 4 and 7). For sections 5 and 8, nominees can extract relevant information from their OEA dossiers.
- Send the completed application form to: cdtvs@nus.edu.sg