FAQs on Registration of New Graduate Research Students

Student Registration Related Matters

1. How do I register as a student after being offered admission to a graduate programme?

A. The information can be found in the Registration Guide for Graduate (Research) Students which is available at the Registration website. In addition, the information will also be sent by email as follow:

Students admitted in Semester 1 – early July
Students admitted in Semester 2 – early December

2. I cannot access the Registration System. What should I do?

A. To access the Registration System, please use your application number and password which were given to you at the time you applied for admission. If you have forgotten your application password, you can reset it through the Graduate Admission System.

3. I will not be available on the stipulated date for registration. Can I register at an earlier or later date instead? Or can I ask my relative or friend to register on my behalf?

A. You need to register in person. If you are not available on the scheduled date, please apply for late registration using the prescribed form downloadable here. Students are allowed up to the second week of the semester to register but not before the registration period.

4. There has been a change of plans and I am now unable to study in NUS in the semester for which I am accepted. Can I request for a deferment of my study to another semester?

A. Please write to the Faculty/Department for approval to defer. You may refer to your admission offer letter for your Faculty/Department contact details.

5. If I am currently a candidate in a graduate programme in NUS, can I still enrol in another graduate research programme?

A. In general, a student can enrol in another graduate research programme if he/she has submitted the thesis for examination (for research programmes) or has sat for the final examinations (for coursework programmes). Nevertheless, you should consult your Faculty/Department on this. Please refer to your admission offer letter for your Faculty/Department contact details.

6. I have no access to internet in my home country and I cannot do the online Registration (Part One). What shall I do?

A. As most hotels and all NUS hostels have internet access, please complete Registration (Part One) after arriving in Singapore. A few computers will be provided at the Registration Centre, however, do anticipate long queues for the computers.

Other Matters

7. If I am awarded a research scholarship and I register after the start of the semester, will I be paid from the first day of the semester?

A. Your research scholarship will start from the date of registration or the start of semester, whichever is later.
When will I receive my first research scholarship stipend? Will there be any advanced payment to support the scholar’s first month of stay in Singapore?

A. If you register on one of the stipulated days, you will be able to get the first stipend on the 18th or on the last day of the month in which the semester begins. Please remember to bring enough money to tide over the period until you receive your first stipend.

How do I apply for Student’s Pass?

A. Please refer to ICA’s website for information on Student’s Pass matters. Details relevant to NUS students, in particular, are available in the Registration Guide. Please be reminded that you must have all the required documents for the application to be processed. Your application will not be processed if any of the above documents are not submitted.

How do I obtain a visa to enter Singapore?

A. For international students who require an entry visa to Singapore, the University will apply for the entry visa and Student’s Pass on their behalf. If the application is approved by the Immigration & Checkpoints Authority of Singapore (ICA), a copy of the In-Principle Approval (IPA) letter, which serves as a one-way entry visa to enter Singapore, will be sent to them via email. Students will be issued the IPA letter (with the official stamp) when they report at the Registration Centre so that they can proceed to complete their Student’s Pass formalities with ICA.

International students who do not require an entry visa to enter Singapore will be given the IPA letter (with the official stamp) at the Registration Centre so that they can proceed to complete their Student’s Pass formalities with ICA.

To find out if you require an entry visa to Singapore, please visit the ICA website.

Are international students coming to Singapore required to undergo medical examination?

A. All international students who plan to stay and study full-time in Singapore for six months or more are required by ICA to undergo and pass the medical examination. Students who are found to have active Tuberculosis or HIV infection will not be granted the Student’s Pass, and will have to return to their home country at their own expense.

For more details on the medical examination for Student’s Pass, please refer to the Registration Guide.

Is the pre-admission medical examination the same as the medical examination for Student’s Pass?

A. No, the pre-admission medical examination is mandatory for all successful applicants admitted to graduate programmes, regardless of whether they are local or international students.

However, international students may choose to undergo a single medical examination that fulfills the requirements of both medical examinations. For this, the medical practitioner will have to complete two forms i.e. the NUS pre-admission medical report form and the ICA medical report form. This service is available at the University Health Centre (UHC). Please visit UHC’s website for more details.
13. My question is not addressed here. Who can I contact to seek more information?

A. You can email us at GDregistration@nus.edu.sg or call us at 6516 2302 during our business hours as follow:

9.00am – 1.00pm, 2.00pm – 5.00pm
Monday to Friday, except Public Holiday