

What to do

AFTER BEING OFFERED ADMISSION (RESEARCH IN SPECIAL TERM)

1

ACCEPT/ DECLINE OFFER

by logging into the application portal on <https://myapplications.nus.edu.sg>

- You will need to upload your photo upon accepting your offer. See the photo requirements on <https://tinyurl.com/lrvk9zg>

The photo will be printed on your student card.
You will receive an acknowledgment email thereafter.

- Wait at least one week as indicated in the Registration Guide (<https://tinyurl.com/wotmrzm>) before starting on Registration Part One.

➤ Within two weeks of receiving offer email

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STUDENT'S PASS APPLICATION

- Does not apply to Singapore Citizens and PRs

At least one month before start of semester, Registrar's Office will send application instructions to your personal email.

- Please check that all the details are correct before submitting your application on SOLAR (<https://eservices.ica.gov.sg/solar/index.xhtml>).
- Make payment for processing fees (SGD30). After the application is approved, make payment for issuance fees (SGD60) and (if applicable) multi-journey visa fees (SGD30).

➤ 1 month before start date

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REGISTRATION PART ONE

by logging into the system on <https://myregistration.nus.edu.sg> with your application number and application password. You will receive your NUSNET ID, Student ID and a default password upon completion.

- Reset your NUSNET default password on <https://exchange.nus.edu.sg/passwordportal> two days after completing this step.

Most communications from the university to student will be via the official NUS email account. Check your NUS email (<https://outlook.com/nu.nus.edu>) regularly.

Please refer to the payment guide to find out how much you need to pay to NUS for Miscellaneous Student Fees (for both Exchange and Non-Exchange research students*) and research fees (Non-Exchange research) on: <https://tinyurl.com/lrk9ycjm>

*** If your period of study extends to Semester 1 of the following academic year, Miscellaneous Student Fees and Research Fees for Semester 1 shall be payable.**

For more information on student-related fee matters, please refer to <http://www.nus.edu.sg/finance/students/student-finance-matters.html>

➤ 10th April to 12th May (Special Term Part 1 intake)

➤ 22nd May to 24th Jun (Special Term Part 2 intake)

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REGISTRATION PART TWO

- Please report for registration at the Registrar's Office on your research start date.

All students are to bring this document for Registration Day: Passport or Identity Card
Students below 18 years old also bring:

- (1) Risk Acknowledgment and Consent Form
- (2) Authorization of Medical Procedures (for international students only)
- (3) Appointment of Local Representative (for international students only)

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COMPLETION OF FORMALITIES FOR STUDENT'S PASS

Refer to your In-Principle Approval (IPA) Letter for the documents to be submitted at your appointment. Book an e-appointment at <https://eservices.ica.gov.sg/libook/index.do> before arrival with your credentials as indicated on your IPA letter.

Go to the ICA Building @ 10 Kallang Road, Beside Lavender MRT, Exit A at the appointed time

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START OF INSTRUCTIONAL PERIOD

- Check with your NUS supervisor directly regarding your research attachment requirements.

For more information about the NUS academic calendar, please visit <http://www.nus.edu.sg/registrar/academic-activities/academic-calendar>

For more details, please refer to:

<http://nus.edu.sg/registrar/docs/info/registration-guides/ng-registration-guide-special-term.pdf>

Questions? Contact us at:

<http://www.nus.edu.sg/registrar/prospective-students/non-graduating/faq>

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