NON-GRADUATING PROGRAMME
2020/2021 SEMESTER 1

NUS H3 SCIENCE RESEARCH PROGRAMME (SRP)
BEFORE ARRIVING AT NUS

1. ACCEPT/DECLINE OFFER

Within one week upon receiving offer email

Access the NUS Online Application Portal to accept/decline the admission offer.

2. UPLOAD PASSPORT-SIZED PHOTO

Within one week upon receiving offer email

If you are accepting the offer, upload* your recent passport-sized photo via the portal. Ensure that your photo meets the photo requirements here.

*wait at least 4 days before proceeding to Registration (Part One).

3. COMPLETE OVERSEAS TRAVEL DECLARATION

13 to 24 July 2020

Access the Overseas Travel Declaration (OTD) System with your Application Number (e.g. N000012345) and Password* to declare your travel plans.

*Forgot your password? Reset it here.

In view of the COVID-19 situation, all incoming students are required to declare their travel plans in before they can proceed with online Registration (Part One).

4. COMPLETE REGISTRATION (PART ONE)

13 to 24 July 2020

Access the Registration System with your Application Number (e.g. N000012345) and Password. You will receive your Student ID, Student PIN, NUSNET ID and default password upon completion. E.g:

- **Student ID**: starts with letter “A"
- **NUSNET ID**: starts with letter “E”
- Wait 2 days and reset your **NUSNET Password** here

Ensure that you note down your Student ID, NUSNET ID and the respective passwords for access to a variety of online resources via NUS intranet.

For students below 18 years old, print out the following form(s) from the “Authorisation Requirements” section and have it duly signed by your parent/guardian. Scan and email the signed form(s) to reglinx@nus.edu.sg.

- Risk Acknowledgement and Consent
- Authorisation of Medical Procedures (For International Students only)
- Appointment of Local Representative (For International Students only)
5. RECEIVE NUS OFFER PACKAGE BY MAIL
25 July 2020 onwards
To receive your student card on time, complete Registration (Part One) by 24 July 2020.
- Ensure that your mailing address in the Registration System is correct, as your offer package will be posted to that address.*
- Your offer package will consist of:
  - NUS Student Card
  - Instruction Notes for Student Card Activation

*Change in address after completion of Registration (Part One)? Write to reglinx@nus.edu.sg and include your Student ID and new mailing address.

6. COMPLETE REGISTRATION (PART TWO)
25 July to 24 August 2020
Upon receipt of card, follow the instructions given to activate your NUS Student Card via EduRec.
- Navigation: Academics > Registration & Declarations > Student Card Activation
- An auto-generated email confirmation will be sent to your NUS email upon completion of the card activation.*
- You are not required to physically register at NUS before the start of the Instructional Period.
- Your offer will be withdrawn if you do not acknowledge receipt of your NUS student card by 24 August 2020.

*Accidentally activated your student card or the online activation was not done by you? Inform us at reglinx@nus.edu.sg immediately.

ARRIVING & STUDYING AT NUS

6. START OF INSTRUCTIONAL PERIOD
24 August 2020 onwards
Inform your teacher advisor on your progress and contact him/her should you have questions regarding your research paper.
QUESTIONS? CONTACT US AT:

http://www.nus.edu.sg/registrar/prospective-students/non-graduating/pre-university-students-from-local-institutions

nghelp@nus.edu.sg

6516 1476

All information accurate as of June 2020