



Important Note:

- i. After office hours check-in (with **at least 5 working days** advance notice before your intended check-in date) are available at all hostels before the start of semester:

Please inform the respective Hostel Management Office via email. Click [here](#) for information on contact details and operating hours.

- ii. Students are to check-in within 3 calendar days of offer start date and are to check-out by the offer end date unless they are staying for vacation.
- iii. Students who wish to do a late check-in (checking in after the 3rd day of the offered period of stay) are to notify their respective hostel management office before the contract start date. They will still be liable for the full accommodation fees (based on offered period of stay). If no email notification is received, their offer will be cancelled and the acceptance fee will not be refunded.
- iv. Late Offers - Students who are offered an accommodation after the start of the semester are to check-in to their respective hostel by the date indicated in the offer notification email. Please note that payment is required prior to check-in. Payment can be made via the UHMS portal or at the Student Service Centre. Residents wishing to check-in after the date indicated in the offer notification email are to notify their respective hostel management office via email before date indicated in the offer notification email. They will still be liable for the full accommodation fees (based on the revised offered period of stay). If no email notification is received, their offer will be cancelled and whatever payment made previously will not be refunded.
- v. Residents are to complete their official check-out procedure during office hours. Kindly contact your respective Hostel's Management Office for more information on the check-out process. Please click [here](#) for information on contact details and office hours.

OFFICIAL CHECK-IN / CHECK-OUT DATE
Academic Year 2017/2018, SEMESTER 1 & 2

Term	Check-in (from)	Check-out (by)
Semester 1	Sun, 6 Aug – Tue, 8 Aug 2017 Sun, 30 Jul – Tue, 1 Aug 2017^ (^For New Non-Graduate Only)	Sun, 10 Dec 2017 (12 noon)
Semester 2	Sun, 14 Jan – Tues, 16 Jan 2018 Sun, 7 Jan – Tue, 9 Jan 2017^ (^For New Non-Graduate Only)	Sun, 13 May 2018 (12 noon)

OFFICIAL CHECK-IN / CHECK-OUT DATE
Academic Year 2017/2018, VACATION 1

Vacation 1	From	To
Partial Vacation*	Sun, 10 Dec 2017	Tue, 26 Dec 2017 (12 noon) (Undergraduate & Graduate students)
		Fri, 15 Dec 2017 (12 noon) (Non-graduating students)
Full Vacation (staying in same hostel for next semester)	Sun, 10 Dec 2017	Sun, 14 Jan 2018 (12 noon)

** Residents who are not continuing their stay in the following semester will be offered either partial vacation stay or up to their course end date whichever is earlier. Requests for extension beyond the stated check-out dates will be reviewed by the hostel management office on case by case basis and subject to vacancies.*