
CODE OF STUDENT CONDUCT

1. Jurisdiction

The University has jurisdiction over student conduct that occurs on University property, or in connection with University functions whether on or off University property. University property includes all land, buildings, facilities or other grounds or structures, or any item owned, maintained or controlled by the University e.g., computers and network systems.

In determining the disciplinary action over any misconduct, the University takes into consideration the seriousness of the alleged offence, the risk of harm involved, and whether the conduct is prejudicial to the good name of the University.

2. Code of Student Conduct and Responsibility

This reflects the University's expectations regarding standards of responsible behaviour in both the academic and non-academic areas of University life. It serves to provide a framework for a meaningful learning experience on campus.

3. Academic Integrity

The University attempts to inculcate academic integrity in our students by not condoning cheating in any form, deceptive fabrication, plagiarism and violation of copyright laws. In fact, as a student of this University, you are encouraged to uphold personal integrity, respect intellectual property rights of others and protect the high standards of integrity of the institution. To ensure that your academic concerns receive fair and proper attention, you are encouraged to channel your concerns directly to the Head of Department, Dean of Faculty, Registrar, Vice Provost or Provost, depending on the seriousness of the case.

4. Orientation

The objective of orientation is to welcome new students to the University and help them settle into their new environment. Hence, all orientation programmes should be conducted in such a way that new students do indeed feel welcome and are given necessary assistance to adjust to University life, and to Singapore society in the case of international students. Many of the orientation practices in the past which made new students uncomfortable are known as "ragging". Such practices must be discontinued as they show a basic disrespect for your fellow students. Not only does "ragging" endanger our students physically, it also cultivates an unhealthy atmosphere of fear and intimidation on campus. "Orientation" should be informative and fun, not frightening. The University takes a serious view on students who engage in "ragging", harassment or any method of initiation which causes bodily danger or mental intimidation/humiliation to other students because it is the right of every NUS student to exist in a safe and cordial University environment without fear of harm or oppression.

5. Vandalism, Mutilation and Theft

Our University has good facilities and pleasant premises for the benefit of all members of the University community. Therefore, all acts of theft, vandalism and willful destruction or damage to University property, including mutilation of books and theft of signages, furniture, etc. would certainly not be condoned as other users are deprived of the facilities of this institution.

6. Inappropriate Behaviour

Behaviour that is disorderly or offensive should not be a feature of our students. The University encourages students to practise consideration, kindness and responsibility in their dealings with other members of NUS and to shun unbecoming conduct that encompasses threats, intimidation, drunkenness, lewdness, participation in any disturbance of peace and unlawful assembly.

7. Smoking Policy

The University believes in providing an environment of clean air for everyone on campus and so has made our premises generally a “smoke free” zone. In consideration for our non-smoking colleagues and fellow students, we ask that all smokers respect this non-smoking policy, which is applicable in all campus buildings, eating places and areas with regular human traffic such as bus stops and sports grounds.

8. Students’ Attire

Students are encouraged to project a good and appropriate image by decently attired when they are on campus. Dressing well is also a show of respect for others around you and will create a positive impression with people you meet. Improper attire such as indecently revealing shorts, singlets, clothes with vulgar words or pictures, as well as slippers meant for domestic use may give people an unfairly prejudicial impression of you. Students are advised to uphold this dress code on campus.

For security reasons, students should not be attired in such a way as to prevent identification, e.g. covering of face with cloth or mask, etc

9. Alcohol Policy

As members of an institution of higher learning, students on campus should always be in a state of mind that optimizes learning and intellectual pursuits. In view of this, no alcohol should be sold or consumed on University premises unless otherwise provided for such as in approved food outlets on campus or during approved conferences, conventions and cultural events.

In compliance with Singapore Law, no alcoholic drinks shall be sold or served to individuals below 18 years of age. Students should observe socially responsible behaviour when drinking e.g., not driving under the influence of alcohol.

10. Solicitation Policy

The campus is a place for learning, and should not be exploited for any commercial purpose or political cause. As such, solicitation of students by any one (including our own students) without the approval of the university authority responsible for the administration of the campus area in which the proposed solicitation will take place is prohibited.

Solicitation is defined as any approach of one person by another for sale of goods and services, recruitment of students for an external organisation or cause, or for the purpose of distributing publicity material on sales and services, or on any political or social cause.

11. Use of Handphones and Pagers

Common courtesy and mutual respect for one another in the University community require students to switch all handphones and pagers to silent mode during lectures, tutorials, meetings and briefings and in areas such as the laboratories, libraries, computer clusters, classes and examination centres.

12. Parking on Campus

Parking space on campus is in great demand and there is limited land that can be used as parking areas. Drivers who park their cars on campus are required to comply with the parking regulations and respect traffic laws. The Traffic Police has jurisdiction over traffic offences committed on campus roads, which are gazetted areas. Students are therefore advised to exercise care and observe traffic and parking rules so as to avoid enforcement measures (e.g. traffic summons, wheel-clamped or vehicle being towed away). Inconsiderate and unauthorized parking also poses inconvenience and hazards to the University community. A disciplinary committee may be formed to deal with students who intentionally parked their vehicles in unauthorized areas. Please note that students with persistent parking offences may not be eligible for season parking privileges.

Please refer to <http://www.nus.edu.sg/oed/services/csd/transportation/carpark.htm> on car parking regulations in NUS pay car parks.

13. Use of Computer Resources

There is a User Agreement that all students sign when applying for computer accounts in the University. The guidelines in the agreement (available on NUSNET) help students with understanding the proper use of the University's computer resources. Those IT facilities aid student learning and facilitate knowledge dissemination. Students should observe good computer etiquette and not abuse these privileges by utilising our IT resources for transmission of obscene or inflammatory information and certainly not for personal or private monetary profit. Users of our computers should realise that computer crimes are punishable under the laws of the country and should therefore be careful not to

break these laws by accessing network sites without proper authorization. Further details regarding acceptable use of computer facilities are listed under the University's **IT Netiquette Guidelines** at the following URL:
<https://security.nus.edu.sg/policy/netiquette.htm>

14. Tidiness in Research Laboratories and Common rooms

All students are reminded to maintain cleanliness of the research laboratories and common rooms such as tutorial rooms, lecture theatres, corridors of building and common areas. Let us all be proud of our pleasant and clean environment.

15. Gambling

The University is a place for the purpose of academic development and furtherance of education. Gambling or the playing of any game of chance is inappropriate within the University environment and students are therefore strongly advised not to engage in gambling practices on campus, including student residences.

16. NUS Student Accommodation

Student accommodation at our University should always be safe and pleasant; conducive to learning and positive personal development. The University places great importance on the safety of our students and hopes to provide an environment free of crime and other negative elements for students to live in. Student accommodation has regulations regarding guest visitation to ensure that outsiders do not violate and upset the living environment of our students. Subletting and unauthorised occupation of hostel rooms introduce unpredictable elements into this safe environment and expose the resident students to the risks of various dangers and inconveniences.

17. Punctuality

Punctuality is a good habit as well as a form of courtesy and respect to others. Students should be punctual when they attend all academic and non-academic functions.

18. Maintaining Order

University authorities have the heavy responsibility of making sure that the campus is properly run so that students can have the benefit of well maintained grounds and facilities. Failure to identify oneself or comply with directions of university officials (including campus security wardens) acting in the performance of their duties while on campus, or resisting or obstructing university officials in the performance of their duties will therefore handicap the University's system of maintaining order and proper function of the institution.

A Gentle Reminder

You are reminded that conduct incongruous to your role as responsible adults in this University carries penalties according to the seriousness of the misconduct.

For further details, please refer to the following guidelines and documents:

<http://www.nus.edu.sg/osa/activities/svcs/guidelines.html> for general guidelines.

<https://stuweb.nus.edu.sg/registrar/info/BOD-PenaltyGuidelines2007.pdf> for the penalty guidelines for scheduled disciplinary offences.

<http://www.nus.edu.sg/registrar/adminpolicy/statutes.html> for the following documents:

- Statute 6* : *Discipline with Respect to Students*
- Regulation 10* : *Discipline with Respect to Students*
- Regulation No. 10A* : *Responsibilities, Powers and Functions of Deans and Heads*
- Regulation No. 10B* : *Responsibilities, Powers and Functions of the Board of Discipline*
- Regulation No. 12C* : *Appeal Procedures and the Disciplinary Appeals Board*

Updated as at 5 September 2007