STUDENTS' CO-CURRICULAR ACTIVITY RECORD CARD

TO BE FILLED IN BLOCK LETTERS

NAME (MR/MRS/MISS) _____ NRIC NO. _____
COURSE OF STUDY _____ MATRICULATION NO. _____
HOME ADDRESS _____ TEL NO. _____
TERM ADDRESS _____ TEL NO. _____

NOTE : This card serves as a record of your participation in the various CCA during your course of study at the University and it is to be maintained by you. At the end of your final year, you may apply for a CCA Certificate from the Office of Student Affairs. You **must** obtain the official stamp and signature of the President/Secretary of the registered organisation/club/society or the Master/Principal of the Hall of Residence or any appropriate authority to confirm your participation in all the respective activities listed, otherwise, the activities will not be included in the Certificate. It will take **2 weeks** to process the Certificate and it will be processed **ONLY ONCE**. Hence, you have to ensure that **all** your CCA activities are included in the CCA Record Card at the time of application for a Certificate. If you require your CCA record for applications for bursaries/scholarships etc., please make a photocopy of your CCA Record Card and get it certified as a true copy. **Please do not attach your original CCA Record Card to any application form.**

SPORTS AND GAMES (UNIVERSITY/FACULTY/DEPARTMENT/YEAR) : **CONFIRMED BY**

Type of Sports/Games	Level of Participation	Acad. Yr.	Name in Full	Designation	Course & Yr of Study, Tel.No.	Signature

HALLS OF RESIDENCE (STATE NAME OF HALL):

Type of Activity	Nature of Participation	Acad. Yr.	Name in Full	Designation	Course & Yr of Study, Tel.No.	Signature

CLUBS/SOCIETIES/THE CENTRE FOR THE ARTS (EXCLUDING ORDINARY MEMBERSHIP): **CONFIRMED BY**

Position Held	Organisation	Acad. Yr.	Name in Full	Designation	Course & Yr of Study, Tel No.	Signature

NUSSU (EXCLUDING ORDINARY MEMBERSHIP):

Type of Activity	Nature of Participation	Acad. Yr.	Name in Full	Designation	Course & Yr of Study, Tel No.	Signature

OTHER ACTIVITIES IN THE UNIVERSITY

Type of Activity	Nature of Participation	Acad. Yr.	Name in Full	Designation	Course & Yr of Study, Tel No.	Signature