TERTIARY TUITION FEE SUBSIDY FOR MALAYS ADMINISTERED BY YAYASAN MENDAKI APPLICATION FORM

Instructions to Applicant
Please read the instructions carefully before completing the application form.

a. Eligibility
You are eligible for the Tertiary Tuition Fee Subsidy (TTFS) ONLY IF YOU SATISFY ALL THE CONDITIONS:

1) You are a Singapore Citizen or a Permanent Resident of Singapore with one of your parents (natural, adoptive or step parent), living or deceased, is a Singaporean Citizen;

2) Your race or the first component of the double-barrelled race as stated in your NRIC is MALAY (which includes Boyanese, Javanese, Banjarese, Bugis and Indo extract);
   e.g. for double-barrelled race – MALAY / INDIAN

3) Your monthly household per capita income (PCI) does not exceed $1,500.

PCI is computed as :

\[ \text{Total monthly gross income of family} \]  
\[ \text{Total number of family members} \]

You will enjoy :

a) 100% subsidy if your monthly household per capita income is $1,000 and below
b) 75% subsidy if your monthly household per capita income is between $1,001 and $1,200
c) 50% subsidy if your monthly household per capita income is between $1,201 and $1,500;

4) You are eligible for MOE tuition fee grant; and

5) You are pursuing first diploma or degree on full-time basis at a local government tertiary institution. Please refer to Section 1 for the list of institutions.

NOTE: All subsidised fee will be based on prevailing Singapore Citizen’s fee rate.

b. Completion of Application Form
You are to complete all sections of the application form neatly and legibly. Enter “NA” or “NIL” where not applicable and delete where necessary. For each amendment made, please cancel and countersign against it. Do not use any correction tape or liquid on the form.

Submit the completed form to your institution, which will then forward it to Yayasan MENDAKI for our processing. You will be informed of the outcome of your application two (2) weeks from the date we received the application form from your institution for our processing.

Incomplete forms will delay the processing and outcome of the application.

Other Information

Yayasan Mendaki Study Loan Schemes

a. If you are not eligible for TTFS, you may consider applying for one of the following schemes.

1) Supplementary Assistance Loan – For MALAY students who are receiving partial subsidy (75% or 50%) or did not receive any subsidy (e.g. family per capita income exceed $1,500).

2) Study Loan Full-Time – For Muslim students who are not eligible for TTFS.

More information and a copy of the loan application form can be downloaded from our website at www.mendaki.org.sg.

b. Other Financial Assistance Schemes
You can also apply for other financial assistance schemes available from your respective institution such as:

- The Post Secondary Education Account
- CDC Bursary
- MOE Bursary
- CPF Education Scheme
- Institution’s Tuition Fee Loan

Wisma MENDAKI 51 Kee Sun Avenue Singapore 457056
Tel: 6245 5555 Fax: 6243 5691 email: mendaki@mendaki.org.sg website: www.mendaki.org.sg

Please detach this page for future reference
APPLICATION FOR TERTIARY TUITION FEE SUBSIDY

Section 1: Personal Particulars

Full Name (block letters) *Mr/Mrs/Miss: [ ]

Address: [ ]
Postal Code: [ ]

Household Type:
- [ ] 1-room
- [ ] 2-room
- [ ] 3-room
- [ ] 4-room
- [ ] 5-room/Executive/Private
- [ ] Others, pls specify: ____________________

Telephone: [ ] (Residence) [ ] (Mobile)

Email: [ ]

Date of Birth (DD/MM/YYYY): [ ] Country of Birth: [ ]

(Attach photocopy of birth certificate (BC)

Citizenship (Attach photocopy of NRIC/citizenship, if any)
- [ ] Singapore Citizen
- [ ] Singapore PR
- [ ] Others, Pls specify: _______________

If you were not born in Singapore, state no. of yrs you have been residing in the Republic [ ] yrs

NRIC/Passport No.: [ ]

Race as stated in NRIC: [ ] Religion: [ ]

Student/Admission/Matriculation No.: [ ]

Institution:
- [ ] Nanyang Technological University
- [ ] National Institute of Education
- [ ] National University of Singapore
- [ ] Singapore Management University
- [ ] Singapore Institute of Technology
- [ ] Singapore University of Technology and Design
- [ ] Institute of Technical Education (Diploma Programme)
- [ ] Nanyang Polytechnic
- [ ] NgEE Ann Polytechnic
- [ ] Republic Polytechnic
- [ ] Singapore Polytechnic
- [ ] Temasek Polytechnic

Course of Study: [ ]

Level: [ ] Degree [ ] Diploma

Duration of Study: [ ] yrs [ ] mths

Mode: [ ] Full-time [ ] Part-time

Year of Study:
- [ ] 1st year
- [ ] 2nd year
- [ ] 3rd year
- [ ] 4th year
- [ ] 5th year

Commencement Date (DD/MM/YYYY): [ ]

Please indicate the year of your enrolment (YYYY): [ ]

Tuition Fees (payable per academic year):
- 1st year $3
- 2nd year $3
- 3rd year $3
- 4th year $3
- 5th year $3

Total amount required to complete the course: $3

Please state if you are receiving the MOE Tuition Fee Grant. (You can check this information from your school) [ ] Yes / No
## Section 2: Family Income Declaration

**Note:**
1. For single applicant, the family is defined to include yourself, your parents / guardian, non-married immediate family members (e.g. sisters & brothers), non-married non-immediate family members (e.g. aunts, uncles, grandparents) living in the same household. It excludes married family members even if they stay in the same household.
2. For married applicant, the family is defined to include yourself, your spouse and children only.
3. Each working family member in the same household must submit a photocopy of his/her latest income advice. If the advice is not available, please submit a photocopy of a) Endorsed statement of gross monthly income from employer; or b) Latest CPF account statement; or c) Income tax assessment returns.
   If you have handicapped family members living in the same household, letter of certification must be attached to this application form.
4. If income advice is unavailable due to unemployment, self-employment, working on ad-hoc or part-time basis, the family member must submit a signed self-declaration letter along with photocopy of the following:
   a) Latest CPF account statement; or b) Income tax assessment returns.
5. Please note that total monthly gross income includes only the basic income, Monthly Variable Component (MVC), Non-Pensionable Component (NPC), Non-Pensionable Variable Payment (NPVP), fixed monthly allowances and other related components (if any) but exclude all other allowances such as overtime pay, leave allowance, bonuses, etc.
6. NS allowances will be excluded from the monthly income computation.

<table>
<thead>
<tr>
<th>S/N</th>
<th>Full Name (as in NRIC)</th>
<th>Age</th>
<th>NRIC</th>
<th>Relationship</th>
<th>Occupation</th>
<th>Monthly Gross Income ($)</th>
<th>Name of School / Employer (if self-employed, state company name)</th>
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<tbody>
<tr>
<td>1</td>
<td>Applicant</td>
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<td>Applicant</td>
<td>Student</td>
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**Total Monthly Gross Income (A) $**

**No. of Family Members (B)**

**PCI (A / B) $**

For family with nil income, please state source of funds for daily expenses.

- [ ] House – rental $________
- [ ] Married-siblings $________
- [ ] Freelance jobs $________
- [ ] Other, pls specify: __________________________________________
## Section 3: Parent’s Particulars

### Father’s Particulars

<table>
<thead>
<tr>
<th>Full Name (in block letters):</th>
<th>HP:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Status (Attach copy of NRIC or death cert):</strong></td>
<td>□ Living  □ Deceased</td>
</tr>
<tr>
<td><strong>Status (Attach copy of marriage or divorce cert):</strong></td>
<td>□ Married  □ Divorced</td>
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<tr>
<td>□ Widowed</td>
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<tr>
<td><strong>Citizenship (Attach copy of NRIC or citizenship, if any):</strong></td>
<td>□ Singapore Citizen  □ Singapore PR</td>
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<tr>
<td>□ Others: __________________</td>
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<tr>
<td><strong>Date of Birth (DD/MM/YYYY):</strong></td>
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<td><strong>Country of Birth:</strong></td>
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<tr>
<td><strong>NRIC No.:</strong></td>
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<td><strong>Race as stated in NRIC:</strong></td>
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### Mother’s Particulars

<table>
<thead>
<tr>
<th>Full Name (in block letters):</th>
<th>HP:</th>
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<tbody>
<tr>
<td><strong>Status (Attach copy of NRIC or death cert):</strong></td>
<td>□ Living  □ Deceased</td>
</tr>
<tr>
<td><strong>Status (Attach copy of marriage or divorce cert):</strong></td>
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<td>□ Widowed</td>
<td></td>
</tr>
<tr>
<td><strong>Citizenship (Attach copy of NRIC or citizenship, if any):</strong></td>
<td>□ Singapore Citizen  □ Singapore PR</td>
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<tr>
<td>□ Others: __________________</td>
<td></td>
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<tr>
<td><strong>Date of Birth (DD/MM/YYYY):</strong></td>
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<td><strong>Country of Birth:</strong></td>
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<tr>
<td><strong>NRIC No.:</strong></td>
<td></td>
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<tr>
<td><strong>Race as stated in NRIC:</strong></td>
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## Section 4: Checklist

Please use the following checklist to ensure that the following documents have been submitted. **Forms with incomplete documents will not be processed.**

- I have enclosed a copy of each of the followings together with this application form: [ ] Yes [ ] No [ ] NA

1. My photograph
2. My Birth Certificate
3. My identity card (NRIC)
4. My father’s identity card
5. My mother’s identity card
6. My spouse’s identity card (if applicable)
7. If not a Singapore Citizen by birth:
   - My Singapore Citizenship certificate
   - My father’s Singapore Citizenship certificate
   - My mother’s Singapore Citizenship certificate
8. Letter of certification of handicapped brother(s)/sister(s) (if applicable)
9. Latest pay-slips/income advice/official statements of monthly gross income/income tax assessment returns for self-employed and working family members (where applicable)
10. Certificate(s) of Death (if applicable)
11. Certificate of Divorce/Custody (if applicable)
12. Breakdown of tuition fees have been indicated in Section 1
Section 5: Declaration

I declare that:
☐ I have never made any application for Tertiary Tuition Fee Subsidy to Yayasan MENDAKI.
☐ I have made an application for Tertiary Tuition Fee Subsidy to Yayasan MENDAKI.
   My previous application(s) are as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Course</th>
<th>Institution</th>
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I declare that:
☐ I have not received any scholarships/bursaries/award from Yayasan MENDAKI or other organisation.
☐ I have received scholarships/bursaries/awards from Yayasan MENDAKI or other organisation.
   The details are as follows:

<table>
<thead>
<tr>
<th>Type of Application</th>
<th>Date Applied</th>
<th>Outcome</th>
<th>Amount Awarded</th>
<th>One-off per year</th>
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</table>

☐ I declare that I have sibling(s) who is / are currently receiving / applying for Tertiary Tuition Fee Subsidy

<table>
<thead>
<tr>
<th>Name of Sibling(s)</th>
<th>NRIC</th>
<th>Year Applied</th>
<th>Institution Name</th>
<th>Subsidy %</th>
</tr>
</thead>
<tbody>
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I declare that the information provided in this application form is true. I understand that if any entry is false, my application will be rejected. I understand that I have to comply with all the instructions pertaining to this application, failing which my application will not be processed and will be disqualified.

Applicant’s Signature ________________________________ Date ____________

OFFICIAL USE FOR APPROVAL OF TERTIARY TUITION FEE SUBSIDY

<table>
<thead>
<tr>
<th>Family Income (per month)</th>
<th>No of persons in the same household</th>
<th>Per Capita Income</th>
<th>Percentage of Subsidy Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
<td>%</td>
<td></td>
</tr>
</tbody>
</table>

Missing Document (Yes/No) Status Remarks
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Status: Approved / Not Approved

Checked by: __________________________ Verified by: __________________________

Officer’s name / Signature / Date Officer’s name / Signature / Date