FRESHMEN GUIDE
ACADEMIC YEAR 2012 - 2013
NOTES
## ACADEMIC CALENDAR

The academic year 2012-2013 consists of two semesters and one special term.


<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Monday 06 August - Saturday 01 December 2012</th>
<th>18 weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation Week:</td>
<td>Monday 06 August - Saturday 11 August 2012</td>
<td>1 week</td>
</tr>
<tr>
<td>Instructional Period: Week 1</td>
<td>Monday 13 August - Friday 17 August 2012</td>
<td>6 weeks</td>
</tr>
<tr>
<td>Week 2</td>
<td>Monday 20 August - Friday 24 August 2012</td>
<td></td>
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<tr>
<td>Week 3</td>
<td>Monday 27 August - Friday 31 August 2012</td>
<td></td>
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<tr>
<td>Week 4</td>
<td>Monday 03 September - Friday 07 September 2012</td>
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<tr>
<td>Week 5</td>
<td>Monday 10 September - Friday 14 September 2012</td>
<td></td>
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<tr>
<td>Week 6</td>
<td>Monday 17 September - Friday 21 September 2012</td>
<td></td>
</tr>
<tr>
<td>Recess Week:</td>
<td>Saturday 22 September - Sunday 30 September 2012</td>
<td>1 week</td>
</tr>
<tr>
<td>Week 7</td>
<td>Monday 01 October - Friday 05 October 2012</td>
<td>7 weeks</td>
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<tr>
<td>Week 8</td>
<td>Monday 08 October - Friday 12 October 2012</td>
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<tr>
<td>Week 9</td>
<td>Monday 15 October - Friday 19 October 2012</td>
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<tr>
<td>Week 10</td>
<td>Monday 22 October - Friday 26 October 2012</td>
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<tr>
<td>Week 11</td>
<td>Monday 29 October - Friday 02 November 2012</td>
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<tr>
<td>Week 12</td>
<td>Monday 05 November - Friday 09 November 2012</td>
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<tr>
<td>Week 13</td>
<td>Monday 12 November - Friday 16 November 2012</td>
<td></td>
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<tr>
<td>Reading Week:</td>
<td>Saturday 17 November - Friday 23 November 2012</td>
<td>1 week</td>
</tr>
<tr>
<td>Examination:</td>
<td>Saturday 24 November - Saturday 08 December 2012</td>
<td>2 weeks</td>
</tr>
<tr>
<td>Vacation:</td>
<td>Sunday 09 December - Sunday 13 January (d) &amp; (e) 2013</td>
<td>5 weeks</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Monday 14 January - Saturday 11 May 2013</th>
<th>17 weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Period: Week 1</td>
<td>Monday 14 January - Friday 18 January 2013</td>
<td>6 weeks</td>
</tr>
<tr>
<td>Week 2</td>
<td>Monday 21 January - Friday 25 January 2013</td>
<td></td>
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<tr>
<td>Week 3</td>
<td>Monday 28 January - Friday 01 February 2013</td>
<td></td>
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<tr>
<td>Week 4</td>
<td>Monday 04 February - Friday 08 February 2013</td>
<td></td>
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<tr>
<td>Week 5</td>
<td>Monday 11 February - Friday 15 February 2013</td>
<td></td>
</tr>
<tr>
<td>Week 6</td>
<td>Monday 18 February - Friday 22 February 2013</td>
<td></td>
</tr>
<tr>
<td>Recess Week:</td>
<td>Saturday 23 February - Sunday 03 March 2013</td>
<td>1 week</td>
</tr>
<tr>
<td>Week 7</td>
<td>Monday 04 March - Friday 08 March 2013</td>
<td>7 weeks</td>
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<tr>
<td>Week 8</td>
<td>Monday 11 March - Friday 15 March 2013</td>
<td></td>
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<tr>
<td>Week 9</td>
<td>Monday 18 March - Friday 22 March 2013</td>
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<tr>
<td>Week 10</td>
<td>Monday 25 March - Friday 29 March 2013</td>
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<tr>
<td>Week 11</td>
<td>Monday 01 April - Friday 05 April 2013</td>
<td></td>
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<tr>
<td>Week 12</td>
<td>Monday 08 April - Friday 12 April 2013</td>
<td></td>
</tr>
<tr>
<td>Week 13</td>
<td>Monday 15 April - Friday 19 April 2013</td>
<td></td>
</tr>
<tr>
<td>Reading Week:</td>
<td>Saturday 20 April - Friday 26 April 2013</td>
<td>1 week</td>
</tr>
<tr>
<td>Examination:</td>
<td>Saturday 27 April - Saturday 11 May 2013</td>
<td>2 weeks</td>
</tr>
<tr>
<td>Vacation:</td>
<td>Sunday 12 May - Sunday 04 August 2013</td>
<td>12 weeks</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Special Term:</th>
<th>Monday 13 May - Saturday 22 June 2013</th>
<th>6 weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Monday 24 June - Saturday 03 August 2013</td>
<td>6 weeks</td>
</tr>
</tbody>
</table>
Dear NUS Freshman,

Greetings from the National University of Singapore. This Freshmen Guide provides essential information that can help you adapt to a new learning environment for a truly unique experience. Our 16 faculties and schools offer a wide range of academic programmes that stretch students with different interests, drive and capacity. They also serve as unique gateways and bridges to high quality programmes at renowned partner universities overseas. With our diverse faculty and student community from over a hundred countries and myriad cultural, social and sporting opportunities, our students can develop and grow not just academically but as well-educated and well-rounded individuals.

Welcome to NUS and be a part of a leading global university, where you will experience a truly rich and diverse educational journey.

Office of Admissions,
National University of Singapore.
CONFIRMATION OF ACCEPTANCE

To respond to the offer of admission, you must go online at www.nus.edu.sg/oam/applicants.htm to complete the Form of Acceptance. You must submit your acceptance or rejection of offer by the due date stipulated in your offer letter.

Photograph for Student Card

After you have accepted the offer of admission, you must provide a passport-sized photograph for printing of your NUS Student Card.

Please submit your photograph by the required deadline, via the following means:

1. Online Photo Submission System
   Please check for relevant instructions at www.nus.edu.sg/registrar/event/registration.html from 1 March 2012 onwards.

2. Form P (if the hardcopy Form P is enclosed with your offer letter):
   By mail to: By personal drop-off at:
   Registrar’s Office Student Service Centre
   National University of Singapore OR
   Yusof Ishak House, Level 1
   #UHL-04-01 University Hall 31 Lower Kent Ridge Road
   Lee Kong Chian Wing Singapore 119078
   21 Lower Kent Ridge Road Singapore 119077

QUALIFYING ENGLISH TEST (QET)

Students who do not possess the necessary English Language qualifications will have to sit for the Qualifying English Test (QET) set by the Centre for English Language Communication (CELC).

The objectives of the QET, format of the test and the date of release of the QET results are available at www.nus.edu.sg/celc.

Information on the QET exemption criteria is available at www.nus.edu.sg/registrar/event/registration-qet.html.

Date and Time of QET

Date: Monday, 16 July 2012
Time: 9.30 a.m. to 11.15 am
Duration: 1 hour 45 minutes

The results of the QET will be released on 1 August 2012, 12 noon, at www.nus.edu.sg/celc.

Important:
1. Please check www.nus.edu.sg/registrar/event/registration-qet.html for more information on:
   a. Registration for QET;
   b. QET examination venues and seat allocation;
   c. 2nd QET details for those students who missed the 1st QET due to extenuating circumstances.
2. Please bring along your identity document which has your photograph on it (e.g. identity card/passport/student card) to the examination hall for identification purposes.
3. Please take note that it is compulsory for a student who does not meet the QET exemption criteria to sit for the QET and that he/she can sit for it only once.
4. For further enquiries on QET, please email to: qet@nus.edu.sg

REGISTRATION

All students must be registered before commencing a course of study at the University.

All information pertaining to registration matters (e.g. registration for modules, fees payment, application for Tertiary Student EZ-Link Card) is explained in the “Registration Guide” available at www.nus.edu.sg/registrar/event/registration.html from 1 July 2012. It is important that all incoming students refer to the “Registration Guide” and complete the registration process according to schedule. To be environmentally friendly, we have ceased sending out registration information by post since AY2011/2012.
06

Before reporting to the Registration Centre, all incoming students are required to login to the online pre-registration system to update their personal particulars and download the necessary forms to be submitted on Registration Day:

(a) Application Form for Tuition Grant (applicable to Singapore Citizens only)
(b) Form 1 – Release of Liability
(c) Form 2 – Authorisation of Medical Procedures (applicable to International Students only)
(d) Form 3 – Appointment of Local (Singapore-based) Representative (applicable to International Students only)

Incoming students are also required to login to myISIS at https://myisis.nus.edu.sg upon completion of their pre-registration to fill up and print out the online Interbank GIRO application form for submission on Registration Day.

Please refer to the Registration Guide at www.nus.edu.sg/registrar/event/registration.html from 1 July 2012 for important information on the online pre-registration of candidature.

Registration Dates
The Registration Centre is located at NUS Multi-Purpose Sports Hall 1 (MPSH1), Sports and Recreation Centre. Please report to the Registration Centre according to the schedule below, with your letter of offer and NRIC / Passport:

<table>
<thead>
<tr>
<th>DATE</th>
<th>COURSE</th>
<th>TIME</th>
<th>NAMES AS IN OFFER LETTER*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday,</td>
<td>Faculty of Arts &amp; Social Sciences (</td>
<td>9.00 am – 10.00 am</td>
<td>A – G</td>
</tr>
<tr>
<td>24 July 2012</td>
<td>Including Bachelor of Environmental Studies – Geog</td>
<td>10.00 am – 11.00 am</td>
<td>H – LIM</td>
</tr>
<tr>
<td></td>
<td></td>
<td>11.00 am – 12.00 noon</td>
<td>LIM – N</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2.00 pm – 3.00 pm</td>
<td>O – TA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3.00 pm – 4.00 pm</td>
<td>TE – Z</td>
</tr>
<tr>
<td>School of Computing</td>
<td>4.00 pm – 4.45 pm</td>
<td>A – M</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>4.45 pm – 5.30 pm</td>
<td>N – Z</td>
</tr>
<tr>
<td>Wednesday,</td>
<td>Faculty of Science (</td>
<td>9.00 am – 10.00 am</td>
<td>A – G</td>
</tr>
<tr>
<td>25 July 2012</td>
<td>Including Bachelor of Environmental Studies – Biology</td>
<td>10.00 am – 11.00 am</td>
<td>H – LIM</td>
</tr>
<tr>
<td></td>
<td></td>
<td>11.00 am – 12.00 noon</td>
<td>LIM – N</td>
</tr>
<tr>
<td>Yong Lee Lin School of Medicine (Including Nursing)</td>
<td>2.00 pm – 2.45 pm</td>
<td>O – TA</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2.45 pm – 3.30 pm</td>
<td>TE – Z</td>
</tr>
<tr>
<td>Faculty of Law</td>
<td>3.30 pm – 4.30 pm</td>
<td>A – Z</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4.30 pm – 5.30 pm</td>
<td>A – Z</td>
<td></td>
</tr>
<tr>
<td>Thursday,</td>
<td>Business School</td>
<td>9.00 am – 10.00 am</td>
<td>A – M</td>
</tr>
<tr>
<td>26 July 2012</td>
<td></td>
<td>10.00 am – 11.00 am</td>
<td>N – Z</td>
</tr>
<tr>
<td>School of Design &amp; Environment</td>
<td>11.00 am – 12.00 noon</td>
<td>A – M</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2.00 pm – 3.00 pm</td>
<td>N – Z</td>
</tr>
<tr>
<td>Faculty of Dentistry</td>
<td>3.00 pm – 3.30 pm</td>
<td>A – Z</td>
<td></td>
</tr>
<tr>
<td>Computer Engineering</td>
<td>3.30 pm – 4.30 pm</td>
<td>A – Z</td>
<td></td>
</tr>
<tr>
<td>Students with Special Needs (all Faculties)</td>
<td>4.30 pm – 5.00 pm</td>
<td>A – Z</td>
<td></td>
</tr>
</tbody>
</table>

* The schedule is based on the first name that appears in the NUS offer letter to you. For example, students enrolling into the Faculty of Science with names appearing as ‘Jing Ling L PARK’, ‘Baker Jon ZUAN’, ‘Danial Azahar SALLEH’ and ‘George PRZYBIESKI’ etc should all proceed to the Registration Centre on the date and time scheduled for the Faculty of Science A - G group. If you are reading a double degree programme, you should register on the date/time scheduled for your Home Faculty.

Applying for Late Registration

All new students are expected to report to the Registration Centre according to the registration schedule. If, for a good reason, you are unable to report on the day and time scheduled for you, you are required to apply for late registration.

Please download and complete the Application for Late Registration form from www.nus.edu.sg/registrar/event/registration.html and email it to UGRegistration@nus.edu.sg by Thursday, 12 July 2012. Please note that the application will be subject to approval.

Verification of Documents

The University will be conducting a verification exercise in September / October 2012 for the following students:

(a) International students with international high school results. This excludes international students with the Singapore-Cambridge GCE ‘A’ level certificate.
(b) All students with university results.

When appearing for the verification exercise, please present the following original documents (please note that those certified by a notary public or the high school cannot be used in place of the original documents):

- Personal documents
- Education documents

<table>
<thead>
<tr>
<th>Personal documents</th>
<th>Education documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Identity card or passport</td>
<td>(a) Tertiary or university transcript, if applicable;</td>
</tr>
<tr>
<td>(b) Student card</td>
<td>(b) High school results slip or certificate;</td>
</tr>
<tr>
<td>(c) Birth certificate;</td>
<td>(c) Secondary school results slip or certificate;</td>
</tr>
<tr>
<td>(d) Citizenship certificate;</td>
<td>(d) Any other education documents which have</td>
</tr>
<tr>
<td>(e) Re-entry permit (if you are a</td>
<td>been used to support your application.</td>
</tr>
<tr>
<td>Singapore Permanent Resident)</td>
<td></td>
</tr>
</tbody>
</table>

Students will be informed of the verification date and venue via their NUS email accounts in September 2012.

Student Discipline, University Rules and Regulations

As a student of the University, you are required to comply with its Statutes and Regulations, and the requirements of the Senate in the exercise of its authority. At all times, you are subject to University discipline. You should behave honourably and endeavour to maintain and enhance the good name of the University. You may find details on the Statute on Discipline with Respect to Students at www.nus.edu.sg/registrar/adminpolicy/discipline.html.

You should familiarise yourself with the rules and regulations of the University and, in particular, with the rules on Examinations available at: www.nus.edu.sg/registrar/event/exam.html.

The University takes a very serious view of any breach of its examination regulations. Any student found to have breached any of these regulations would be subjected to disciplinary action which may result in his/her expulsion from the University. At no time will the University authorities accept a plea of ignorance as an excuse for a breach of any rule.

Leave of Absence

Students may be granted leave for periods of absence from the University. Please refer to www.nus.edu.sg/ registrar/adminpolicy/loa.html. For undergraduates, such leave of absence is normally not counted towards the maximum candidature of the programme pursued by the student concerned. Leave of absence may be granted for the following reasons:

- Medical Reasons
- Academic Reasons

Medical Reasons

Students who are on medical leave of absence for one semester (term) or more, must also be certified fit to resume studies by the University’s Health Physician before he/she can start attending classes. If a student has been consulting a medical practitioner other than one from the University Health Centre during the period of leave, a medical report (in English) from that medical practitioner must be submitted to the University’s Health Physician. Students will not be able to register for modules until they have been certified fit. Should they still be unwell, the medical leave of absence may be extended. Such applications for leave extension will be evaluated based on medical recommendations and the student’s academic records. Normally, a student who is granted leave of absence on medical grounds during a semester will be given “IC” grades for all modules taken in that semester.

Academic Reasons

Leave may be granted for students to participate in other external academic activities.
Personal Reasons
Leave may be granted for students to participate in activities such as competitions, sports, seminars and community services, to start-up a company or to attend to personal matters.

Students who require leave of one semester (term) or more should obtain approval in advance of the semester. If a student applies for semester (term) leave of absence beyond Instructional Week 2, s/he is liable to pay fees for the entire semester.

Not having attended any class or not having utilised university’s resources are invalid reasons for exemption from fee payment. Students on semester (term) leave of absence beyond the start of the following (regular) semester. Students are to note that the deadline for the application of semester (term) leave of absence will be the last day of Recess Week. In the event that the absence beyond Recess Week is inevitable due to unforeseen circumstances, students are to approach their Home Faculty/School Dean’s Office for advice.

It is the student’s responsibility to notify the relevant module instructors and Departments regarding absences from scheduled academic activities. Students who are absent for an extended period without first obtaining approval for leave will be regarded as being absent without permission and are liable to have their registration status terminated.

International Students who are granted leave of absence for the following reasons will have to surrender their Student’s Pass at the Immigration Checkpoints Authority (ICA):
(a) Medical or personal reasons for more than 18 weeks or 1 regular semester. Students are advised to return to their home country during this period.
(b) To participate in a local internship during a regular semester. Students have to apply to the Ministry of Manpower (MoM) for the necessary Training Employment Pass through their employer.

At least one month and not more than two months before the resumption of studies or the end of the internship respectively, the International Student will have to contact the Registrar’s Office (via regenquiry@nus.edu.sg) to activate the process of re-applying for Student’s Pass via the Immigration & Checkpoints Authority (ICA) in order to resume studies at NUS in the following semesters. For more information on the application of Student’s Pass, please refer to www.nus.edu.sg/registration-foi/registration-infointstudents.html#studentpass. For more information on International Students undertaking local internship, please refer to www.nus.edu.sg/osa/career/downloads/Advisory.pdf.

During official University examination periods (including Reading Week), no leave will be granted. However, students may request for special consideration due to medical and other emergencies by submitting the appropriate form available from the Examination Directory for Students at www.nus.edu.sg/registrar/event/exam.html.

WITHDRAWAL FROM UNIVERSITY

Students Who Have Registered
Should you wish to withdraw from the University, please download and complete the ‘Withdrawal from the University Application’ Form available at www.nus.edu.sg/registration/edu/UG/UG/withdrawal.html. Please submit the form along with your Student Card to your Dean’s Office. A letter confirming your withdrawal from the University will be sent to you within three weeks from the receipt of your withdrawal request.

If you hold a Tertiary Student EZ-link card, your eligibility for concessionary travel will cease upon your withdrawal from the University. However, you may use your card to pay for transportation needs at adult fares or request for a refund of any remaining value in your card when you surrender it at any TransitLink Ticket Office or TransitLink Card Replacement Office.

If you are holding a Student Pass issued by the ICA, you must surrender it to ICA within seven days upon termination of your study. A student who leaves the University after Instructional Week 2 of a semester (excluding orientation week for Semester 1) will be liable to pay fees for the entire semester. Request for partial payment will not be considered.

Students Who Have Not Registered
If you have not registered as a student and wish to withdraw from your course, you should state the reason(s) for withdrawal in a letter to the Director, Office of Admissions at the following address:

OFFICE OF ADMISSIONS
National University of Singapore
University Hall, Tan Chin Tuan Wing
Level LG, 21 Lower Kent Ridge Road
Singapore 119077
UNDERGRADUATE CURRICULUM

University education at NUS aims to cultivate well-informed and articulate people capable of critical thinking and learning. To meet this objective, NUS undergraduate programmes strive for a healthy balance that would satisfy both the specialisation needed for a subject major and the broader expectations of University education.

The undergraduate curriculum comprises three main components, namely, University Level Requirements (ULR), Programme Requirements, and Unrestricted Elective Modules (UEM). Whereas Programme Requirements privilege depth, ULR and UEM are designed to foster breadth of learning.

University Level Requirements

(a) General Education (GE) is concerned with the knowledge, abilities and mindset which characterise a well-educated individual. It empowers learners to question and to critically evaluate what is presented to them as knowledge, and to engage in inquiry, discovery and construction of knowledge on their own. More information on the GE scheme can be found at www.nus.edu.sg/registrar/edu/UG/curriculum.html.

(b) Singapore Studies aim to deepen a student’s understanding of the economy, geography, history, politics, and society of Singapore. The modules are designed to expose students to different perspectives on critical issues confronting Singapore, and a deep appreciation of the conditions affecting decision-making in a nation state within a regional and global context. More information on the Singapore Studies scheme can be found at www.nus.edu.sg/singaporestudies.

(c) Breadth modules provide students with the opportunity to read modules outside of their chosen area(s) of specialisation.

Programme Requirements

(a) Faculty Requirements serve to introduce a student to the different disciplines in a Faculty or to certain basic areas of study that prepare a student to pursue a particular discipline.

(b) Major Requirements provide specialised education in a subject and include both ‘essential’ and ‘elective’ modules. While the ‘essential’ modules are concerned with the core knowledge and abilities expected of a graduate majoring in the related discipline, the ‘elective’ modules combine the flexibility of choice with further specialisation within the discipline.

Unrestricted Elective Modules

These modules allow students to explore greater breadth or depth in any subject and at any level. For more information, please visit www.nus.edu.sg/nusbulletin.

CENTRALISED ONLINE REGISTRATION SYSTEM (CORS)

At the beginning of each semester, all students must enrol in the modules they will read during the semester. Except for students from the Faculties of Dentistry, Law, Yong Siew Toh Conservatory of Music and Yong Loo Lin School of Medicine (excluding the Bachelor of Science (Nursing) programme), all other students who are successfully admitted into their Faculties and Schools must register for their modules through CORS. New students should obtain academic guidance before enrolling in classes. Academic advisors are available to help students formulate degree objectives based on interests, abilities and career goals. These advisors are also able to help students plan towards the fulfillment of University and Programme requirements necessary for the completion of degree programmes.

The main feature of CORS is that students are required to bid for their desired modules on-line. This bidding system requires students to consider carefully their priorities as each decision has an impact on their future choices. This is an opportunity for students to learn the need to weigh their options, make their decisions accordingly and appreciate the consequences of their actions.

Each full-time undergraduate student will be given a fixed amount of bid points per semester at the beginning of each semester to bid for modules. The bid points will be allocated to the following two accounts according to pre-determined proportions:

(a) Programme Account

Points in this account are to be used for the bidding of modules that students are required to take to fulfill their Programme Requirements, which comprise Faculty and Major Requirements.

(b) General Account

Points in this account must be used to bid for modules under the University Level Requirements (comprising General Education modules, Singapore Studies modules and Breadth modules), Unrestricted Elective and other requirements for their respective degrees.
NUS Overseas Colleges (NOC) Programme
NUS Overseas Colleges (NOC) is a prestigious entrepreneurship development programme that gives NUS students the opportunity to spend up to a year of their undergraduate life abroad, working and studying in leading entrepreneurial and academic hubs around the world. The programme aims to cultivate successful entrepreneurs as well as resourceful and enterprising self-starters.

Undergraduates with entrepreneurial aspirations and good academic ability are placed in high-tech start-ups for 6-month or year-long internships. Successful applicants receive a scholarship to cover the additional cost of their overseas stint. While working full-time, the interns also take entrepreneurship-related courses at prestigious partner universities abroad. Interns on year-long programmes can earn up to 40 Modular Credits of credit transfer and a Technopreneurship Minor with their Bachelor’s degree.

NOC is currently offered in 7 dynamic entrepreneurial hubs around the world:
- Silicon Valley and Philadelphia, USA
- Shanghai and Beijing, China
- Stockholm, Sweden
- Multiple locations, India
- Tel Aviv, Israel

Nus College in Silicon Valley (NCSV)
The NUS College in Silicon Valley is based in the southern part of the San Francisco Bay Area in Northern California, a region famous for its concentration of high-tech start-ups and vibrant entrepreneurial culture. Apart from interning and networking with movers and shakers in the tech community, students also take entrepreneurship-related and discipline-based courses at Stanford University, one of the world’s leading research and teaching institutions located right in the heart of Silicon Valley.
IMMIGRATION MATTERS (For International Students)

For International Students coming from visa-required countries, the In-Principle Approval Letter will be emailed to you. The IPA letter will serve as both a one-way entry visa and an in-principle student’s pass approval. You may wish to refer to the following link of Immigration & Checkpoint Authority (ICA) www.ica.gov.sg/services_centre_overview.aspx?pageid=252&secid=165 to check whether you will need a visa to enter Singapore.

To gain entry into Singapore, student will need to print and present the IPA letter (for visa-required countries only) together with a valid passport to the Duty Officer at the Immigration Checkpoint upon arrival. You will then be issued with a temporary Social Visit Pass which normally valid for one month. During this time, you must apply for a Student’s Pass (immigration visa) after you have registered and received your In-Principle Approval (IPA) letter (with the official NUS stamp). For details on Student’s Pass application, please refer to www.nus.edu.sg/registrar/event/registration-infointstudents.html. The NUS Student Service Centre at Yusof Ishak House Level 1 will be able to assist you in your enquiries on Student’s Pass.

The Office of Student Affairs is dedicated to assist you in your adjustment, settling-down and integration to the NUS community and Singapore. You may find out more the various programmes, services and activities organised throughout the semester at www.nus.edu.sg/osa/international.

HOSTEL ADMISSION SERVICES

Hostel Options for Undergraduates

There are approximately 8,500 hostel places distributed between the Halls, Residences and Residential Colleges. All rooms are furnished with a bed, mattress, wardrobe, study table, book shelves and ceiling fan. Students are required to provide their own pillow and bed linen which can be purchased locally. Power points for telephone and computer linkage to the University’s internet network are available in every room. Students may indicate their preference for a single-occupancy or double-occupancy rooms. There are a small number of air-conditioned single rooms with attached bathrooms where priority allocation will be given to students with physical disabilities/serious medical conditions.*

The halls, residences and residential colleges are within walking distance to most faculties and schools, libraries and administrative offices. There is a complimentary internal shuttle bus service which services the entire campus.

Most hostels provide or are in close proximity to sports facilities such as basketball courts, tennis courts and gymnasium, as well as laundry rooms that come complete with washing machines and dryers.

Senior Undergraduate Students (local students from Year 1 and International. ** students from Year 2 onwards) are expected to participate in Co-Curricular Activities organised by NUS student groups in order to be considered for a student accommodation in the following year. Selection will be based on the Residence Admission Scheme (RAS). Information on RAS is available at http://nus.edu.sg/osa/housing/downloads/Residence%20Admission%20Scheme%20(RAS).pdf

Notes:
* Please indicate your medical condition in your online hostel application and attach a copy of your latest medical assessment.
** You are considered to be an international student if you are not a Singapore Citizen or a Singapore Permanent Resident (SPR).

Halls

The halls are known for their vibrant CCA as well as their rich history and culture. Hall residents are expected to actively participate in activities ranging from sports and the performing arts to community services. Meals are catered and it is compulsory for students staying in halls to subscribe to this catering service. Thus students who do not wish to subscribe to the meal plan should not apply for a place in a hall.

For a glimpse of hall life, you may visit the following websites:

- Eusoff Hall www.eusoff.nus.edu.sg
- Kent Ridge Hall www.kentridge.nus.edu.sg
- King Edward VII Hall www.kevii.nus.edu.sg
- Raffles Hall www.raffles.nus.edu.sg
- Sheares Hall www.sheares.nus.edu.sg
- Temasek Hall www.temasek.nus.edu.sg
Residences

Students staying in the residences are encouraged to participate in activities organised by their preferred university’s clubs, societies or interest groups. The single rooms in the residences are grouped as a cluster (ranging from 11 to 15 rooms) with its own kitchen and bathroom facilities.

The kitchen and dining areas are equipped with basic cooking appliances but students should provide their own cooking utensils, crockery and cutlery. The cluster lifestyle concept offers students independent living while experiencing excellent opportunities for close interaction among cluster mates. Meal plans are not available in the residences.

For a view of the residences, you may visit the following websites:
- Prince George’s Park Residences www.nus.edu.sg/ohs/properties/PGPDR/index.php
- [Kuok Foundation House and Ridge View Residences are reserved solely for senior undergraduate students](http://utown.nus.edu.sg/about-utown/overview.html)

Residential Colleges

The NUS University Town (UTown), the first of its kind in Singapore’s higher learning landscape, opens its doors in 2011. Located across the NUS Kent Ridge campus, this is where undergraduates, graduate students and researchers will work, live, and learn in close proximity.

Undergraduates staying in the Residential Colleges have the opportunity to combine the vibrancy of campus living with an exciting multidisciplinary academic programme. Information on Residential College is available at [http://utown.nus.edu.sg/about-utown/overview.html](http://utown.nus.edu.sg/about-utown/overview.html)

Application Procedure

Details on the application procedure for a student accommodation can be found on the Office of Student Affairs’ (OSA) website at [www.nus.edu.sg/osa/housing/undergraduate/index.html](http://www.nus.edu.sg/osa/housing/undergraduate/index.html).

You may submit your online hostel application from Wednesday, 2 May to Sunday, 3 June 2012. The application outcome for undergraduate freshmen will be available online from Wednesday, 20 June 2012 (1000hrs) onwards.

You will need to obtain your NUS application number and PIN number from the Office of Admissions to submit your online hostel application.

If you have forgotten or misplaced your NUS application number or PIN number, you can retrieve them via the Office of Admissions’ Online Application Status Facility at [www.hosteladmission.nus.edu.sg](http://www.hosteladmission.nus.edu.sg).

We have prepared an online FAQ (Frequently Asked Questions) on NUS student accommodations at [www.nus.edu.sg/osa/housing/other/shorttermstay.html](http://www.nus.edu.sg/osa/housing/other/shorttermstay.html).

Enquiries:

We have prepared an online FAQ (Frequently Asked Questions) on NUS student accommodations at [www.hosteladmission.nus.edu.sg](http://www.hosteladmission.nus.edu.sg). To send us a query via the system, you may wish to visit the Singapore Tourism Board’s website [http://accommodation.yoursingapore.com](http://accommodation.yoursingapore.com) for information on accommodation in the local hotels.

Accommodation for Parents

Due to limited capacity, we are unable to assist requests for short-term stay in the hostels.

You may wish to visit the Singapore Tourism Board’s website [http://accommodation.yoursingapore.com](http://accommodation.yoursingapore.com) for information on accommodation in the local hotels.

Application Fees

Applicants will need to make an online application fee payment of SGD$26.75 prior to the submission of their application.

<table>
<thead>
<tr>
<th>Student Groups</th>
<th>Amount (incl. of prevailing GST charges)</th>
<th>Application Period</th>
<th>Result Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Freshmen</td>
<td>A $26.75* non-refundable application fee is payable during the online application for a student accommodation (payable via Master or Visa Credit / Debit Card or Nets)</td>
<td>Wednesday, 2 May 2012 to Sunday, 3 June 2012</td>
<td>Application results will be available online from 20 June 2012 (1000hrs) onwards. For students who missed the 3 June 2011 application deadline, there will be a 2nd and final application window from 4 June 2011 to 26 June 2012</td>
</tr>
</tbody>
</table>

Successful applicants will be offered an NUS accommodation stay for two semesters (Semester 1 and Semester 2 of AY2012-2013). Vacation Stay is optional.

Hostel Related Fees

Successful applicants will be required to make an online acceptance fee payment of SGD$200 in order to confirm their accommodation. The acceptance fee will subsequently be used to offset their semester hostel fees.

Students will be invoiced for their stay on a semester basis. The remaining hostel fees for the semester (18 weeks for Semester 1 and 17 weeks for Semester 2) will be invoiced within a week of check-in.

Please refer to the website at [http://nus.edu.sg/osa/housing/undergraduate/rates.html](http://nus.edu.sg/osa/housing/undergraduate/rates.html) for details on hostel rates, meal charges and accepted payment modes at each hostel. All rates quoted are subject to changes.

Key Collection Procedure

You may check-in or collect your room keys from the respective hostel management office during office hours from Monday, 8 August 2012.

Office hours

- Monday to Thursday 8:30 am to 6:00 pm
- Friday 8:30 am to 5:30 pm

Those who are arriving after office hours or taking their QET in July 2012 would need to inform their respective hall or residence at least one week before their date and time of arrival, so that prior arrangements can be made for the collection of their room keys. Please note that there will be additional hostel fee charges for early check-in.

Residents who are planning to arrive before the stipulated check in dates may need to secure a temporary accommodation as their allocated rooms may not be available at that time. For information on the various short term stay options, you may wish to visit the following link: [www.nus.edu.sg/osa/housing/others/shorttermstay.html](http://www.nus.edu.sg/osa/housing/others/shorttermstay.html).

Residents who are planning to arrive before the stipulated check in dates may need to secure a temporary accommodation as their allocated rooms may not be available at that time. For information on the various short term stay options, you may wish to visit the following link: [www.nus.edu.sg/osa/housing/others/shorttermstay.html](http://www.nus.edu.sg/osa/housing/others/shorttermstay.html).

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HEALTH AND INSURANCE

MEDICAL REPORT AND HEALTH CONDITION

Admission to the University is conditional on your good health. All successful applicants are required to undergo a medical examination. The University reserves the right to refuse your admission to or exclude you from any particular course of study if you decline to undergo such health examinations or to be tested for any organic or communicable disease. The medical examination may be done by your own physician or at the University Health Centre (UHC), Level 1, 20 Lower Kent Ridge Road, NUS. For more information on the medical examination for successful undergraduate applicants at UHC, please click on www.nus.edu.sg/uhc/healthservice/services/preexams.html.

The Admission Medical Examination Report form is available on page 41.

If you choose to consult your own physician, the medical examination form must be completed by your physician. Please submit the completed medical examination form and the chest X-ray report to UHC on or before the day you report for registration. Unless you hear from us, you may assume that the University has received your medical report and that it is in order. The University may require you to undergo further medical examinations, such as a blood test, before your admission is confirmed.

For your convenience, you are strongly encouraged to have your medical examination done at UHC. Please book your medical examination appointment online as early as possible before the 3rd week of July. We expect significant crowding later in the booking period when our fellow international students arrive in Singapore for medical examination. The cost of the medical examination and chest X-ray is S$30 (inclusive of GST) while the cost of the medical examination without the chest X-ray is S$25 (inclusive of GST).

Hepatitis B, Chickenpox and Rubella Screenings for Students Admitted to Medicine, Dentistry and Nursing

All prospective medical, dentistry and nursing students must be screened for immunity to Hepatitis B, Chickenpox and Rubella. All screening must be done in the year of enrolment (i.e. after 1 February 2012) regardless of previous screening or immunisation.

Hepatitis B
(a) Those who have completed screening and immunisation may submit their certified laboratory results at UHC.
(b) Where Hepatitis B immunisation is required, it has to be done within one month from the date of screening.
(c) Screening and immunisation can be done with any registered general practitioner or at UHC.
(d) The cost of screening at UHC is S$20 (inclusive of GST). The cost for immunisation (total of three injections over a period of six months) is S$20 per injection.
(e) Post vaccination Hepatitis B antibody blood test to be done one month after immunisation.

Chickenpox
(a) Those who have completed screening and immunisation may submit their certified laboratory results at UHC.
(b) Certification of past infection/previous immunisation of chickenpox is not acceptable.
(c) Students may begin classes without documentary evidence of immunisation for Chickenpox if:
   1) He / she has a letter from a physician stating that there is a reason why he / she cannot receive the vaccine;
   2) He / she (or his / her parent or legal guardian, if the student is a minor) presents a statement in writing that such vaccination is against his / her sincere religious belief;
   3) He / she has documented evidence of two administrations of the varicella vaccine (non-responders).
(d) Screening and immunisation can be done with any registered general practitioner or at UHC.
(e) The cost of screening at UHC is S$42 (inclusive of GST). The cost for immunisation (total of two injections over a period of six – ten weeks) is S$60 per injection.

Rubella
(a) Those who have completed screening and immunisation may submit their certified laboratory results at UHC.
(b) Those who are tested negative for Rubella immunity will be required to be immunised within one month from the date of screening.
(c) Screening and immunisation can be done with any registered general practitioner or at UHC.
(d) The cost of screening at UHC is S$25 (inclusive of GST). The cost for immunisation (total of two injections over a period of four - six weeks) is S$30 per injection.
Medical Examination for International Students for Student’s Pass

In addition to the Admission Medical Examination, international students will need to undergo an HIV test for the application of Student’s Pass.

The Student’s Pass Medical Examination Report form is available on page 43.

[a] Online booking for your medical examination:

(i) Every year there are several thousand undergraduate medical examinations conducted at UHC. To ease waiting times, we advise Singaporeans and Singapore Permanent Residents to complete the medical examination as early as possible in order to avoid the congestion from late July to mid-August when our fellow international students arrive in Singapore.

(ii) For female candidates, please book a date for medical examination at least five days after the end of your menses. This is because menstruation will affect the results of the urine test.

(iii) No fasting is required for the medical examination.

(iv) The morning and afternoon sessions are:

AM session 8.30 – 10.30am
PM session 1.30 – 3.30pm (Closed on Saturdays, Sundays and Public Holidays)

(v) You will need to obtain your application number and PIN number from the Office of Admissions to submit the online booking at www.nus.edu.sg/uhc/healthservice/PreME.html. If you have forgotten or misplaced your application number or PIN number, you can retrieve them via the Office of Admissions’ Online Application Status Facility at www.nus.edu.sg/oam/applicants.htm

(vi) Information on booking of medical examination appointment will be available at www.nus.edu.sg/uhc/healthservice/services/preexams.html. More information on the pre-admission Undergraduate Medical Examination at UHC may be found at www.nus.edu.sg/uhc/healthservice/

[b] Required Items:

(i) Medical Examination Form

All students are required to detach and fill in the Admission Medical Examination Form (page 41) before coming for medical screening at UHC. If you are an international student, likewise detach and fill in the Student Pass Form (page 43) in addition to the Admission Medical Examination Form before coming for medical screening.

(ii) Corrective Lenses

If you wear spectacles or contact lenses, please bring them on the day of your medical examination.

(iii) Medical Reports

For those with pre-existing medical conditions, please bring the relevant medical reports and supporting documents.

(c) Appropriate Attire:

You will be undergoing a full physical examination and a chest X-ray at UHC, so be dressed in simple and appropriate attire. To ensure that objects that obstruct proper reading of the X-ray films are removed when the chest X-ray is taken, no necklace or nipple rings are allowed during the X-ray examination.

For this same reason, we advise ladies to wear a PLAIN blouse or T-shirt on the day of examination. In particular, the shirt or blouse should not have any of the following:

- buttons;
- logos or designs that are printed or embroidered;
- pockets;
- any collar on the shirt/blouse.

You will need to purchase a disposable X-ray gown at a nominal fee if your attire is found to be unsuitable for the X-ray examination.

Note: THE MEDICAL, LABORATORY TEST AND X-RAY REPORTS MUST BE WRITTEN IN ENGLISH.

Medical Reports

Corrective Lenses

Medical Examination Form

URINARY:

- urinary bladder
- kidneys
- ureters
- urethra

LABORATORY:

- blood count
- urinalysis
- liver function test

X-RAY:

- chest X-ray
- skull X-ray

PERSONAL ACCIDENT INSURANCE COVERAGE:

- 24-hour coverage worldwide
- Death and Total Permanent Disability: up to S$50,000
- Medical expenses relating to accidents: S$5,000 per accident

Note: B2 and C refer to ward classes in Singapore Government or restructured hospitals. *subject to review and change.

IN ENGLISH.

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- Medical expenses relating to accidents: S$5,000 per accident

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International Comprehensive Medical Scheme

Full-time international undergraduates are required to subscribe to this scheme (S$140* per academic year, inclusive of GST) consisting of three parts:

(a) University Health Scheme;
(b) Personal Accident Insurance Coverage;
(c) Hospitalisation, Surgical and Mental Health Insurance Scheme.

<table>
<thead>
<tr>
<th>University Health Scheme</th>
<th>Personal Accident Insurance Coverage</th>
<th>Hospitalisation, Surgical and Mental Health Insurance Scheme</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Free consultation, basic investigation and standard drugs (Non-standard drugs are chargeable)</td>
<td>• 24-hour coverage worldwide</td>
<td>• Covers room and board (B1 ward in a Government/ Restructured Hospital, maximum 90 days per disability)</td>
</tr>
<tr>
<td>• Full outpatient reimbursement of up to S$350 per academic year, for cases referred by University Health Physicians, excluding pre-existing illnesses</td>
<td>• Death and Total Permanent Disability: up to S$10,000</td>
<td>• Includes mental health cover up to S$2,000</td>
</tr>
<tr>
<td>• Subsequent outpatient reimbursement up to B2 rate for cases referred by University Health Physicians, excluding pre-existing illnesses</td>
<td>• Medical expenses relating to accidents: S$5,000 per accident</td>
<td>• Overall annual maximum limit: S$30,000</td>
</tr>
</tbody>
</table>

Note: B2 and C refer to ward classes in Singapore Government or restructured hospitals.

* subject to review and change.

Policy Exclusions

For the list of exclusions, please refer to the Policy Terms & Conditions found at [www.nus.edu.sg/uhc/healthservice/insurance/index.html](http://www.nus.edu.sg/uhc/healthservice/insurance/index.html).

Insurance Payment

The health insurance fee will be included in the Mandatory Miscellaneous fees of the student bill on a semester basis. Please refer to page 46, for the academic year billing and fee payment procedures.

Claims

Claim forms are available from UHC or can be downloaded from [www.mycg.com.sg/nusstudent](http://www.mycg.com.sg/nusstudent). For further clarifications on the above schemes and the claim procedure, please contact Mrs Doris Wong or Ms Leong Yuen Yee at Tel: 6516 2880 or 6516 2390.

More information can also be found at [www.nus.edu.sg/uhc/healthservice/insurance/index.html](http://www.nus.edu.sg/uhc/healthservice/insurance/index.html).

COUNSELLING AND PSYCHOLOGICAL SERVICES (CPS)

UNIVERSITY HEALTH CENTRE

We provide a variety of services that promote students' emotional well-being and help students lead healthy, effective, and fulfilling lives.

We assess students' needs and develop plans to assist students in their areas of concern, ranging from honing their relationship skills and developing self-confidence, to coping with mental health concerns such as depression and anxiety. We may then offer short-term individual, couple, and/or group counselling or provide referrals to other appropriate resources. In addition to the above, we offer talks, workshops, and courses to teach students personal effectiveness skills. We also train student leaders and staff to support other students and staff in need.

On-call staff are available during office hours to assess and support students and staff who are in acute psychological distress, and who walk-in to our Centre. We also offer Lifeline NUS, a 24-hour helpline for students and staff who are suicidal or in great distress requiring immediate intervention. Furthermore, we provide consultation to student and staff groups in the area of student and staff welfare and safety.

Email: cps@nus.edu.sg
Website: [www.nus.edu.sg/uhc/cps](http://www.nus.edu.sg/uhc/cps)
Contact Number: 6516 2376 (office hours)
Lifeline NUS: 6516 7777
Address: 20 Lower Kent Ridge Road
          University Health Centre Level 2

Faculty Designated Counsellors

A designated CPS counsellor is available to specific faculties and schools to provide consultation to staff about students in emotional distress and/or at risk of mental illness as well as to assess these faculty-referred students and then refer them to appropriate sources for help if necessary. The Faculty/School Counsellor is contactable during office hours by calling 6516 2376.

CARE Network (Caring Action in Response to an Emergency)

This university-wide network of staff is trained to give emotional and practical support to the campus community and their loved ones affected by tragic incidents.

Email: caresecretariat@nus.edu.sg
Website: [www.nus.edu.sg/uhc/cps/CARE/index.html](http://www.nus.edu.sg/uhc/cps/CARE/index.html)
Contact Number: 6516 2376 (office hours)
MOE TUITION GRANT

The tuition fee subsidy from the Government of Singapore comes in the form of a Tuition Grant which is administered by the Ministry of Education (MOE) and offered to all admitted students. Students who apply for and receive the Tuition Grants need only pay subsidised fees (also referred to as the “Direct Payment” portion of fees). While the Tuition Grant does not need to be repaid and Singapore citizens in receipt of it will not be required to serve a bond, the following conditions will apply:

- Singapore Citizens on Public Service Commission (PSC) scholarships or bursaries will be required to serve a bond under the terms of such scholarships or bursaries.
- All students, regardless of nationality, admitted to the Faculties of Medicine or Dentistry (in the case of Singapore Citizens, only those who are not on PSC scholarships or bursaries) will be required to serve a bond with the Singapore Ministry of Health for five or six years for Singapore Citizens or Singapore Permanent Residents/international students pursuing the Medicine course respectively, and four or five years for Singapore Citizens or Singapore Permanent Residents/international students pursuing the Dentistry course respectively.
- All Singapore Permanent Residents and international students (except those already required to serve a bond with the PSC or the Ministry of Health) will be required to serve a bond under the terms of the Tuition Grant to work for a Singapore-registered company for three years upon the completion of their degrees so as to discharge their obligations to the Singaporean public for the significant subsidy of their university education.

The application procedure for the Tuition Grant is set out on page 27. Students who are scholarship holders are advised to check with their respective scholarship administrators as to whether their scholarship covers the Tuition Grant. If the scholarship does not cover the Tuition Grant, an application should be made for the grant if the grant is needed. Students who do not apply for the Tuition Grant by the prescribed deadline will be charged the total tuition fees. They will also be required to pay the 7% GST for the Tuition Grant portion.

Students must inform the NUS Office of Financial Aid in writing at financialaid@nus.edu.sg by Week 2 of their semester of admission if they do not wish to accept the Tuition Grant.

Eligibility Guidelines for Tuition Grant

(1) Students with a Bachelor’s Degree or Higher Qualification

Students (regardless of nationality) who already hold a bachelor’s degree or higher qualification will be eligible for the Tuition Grant if they wish to pursue a second course of the same or lower level in NUS, as long as they did not attain their bachelor’s or higher degree through any subsidy by MOE or sponsorship by the Singapore Government (this includes the receipt of a government scholarship such as those offered by the Ministries, Public Service Commission and Statutory Boards for local or overseas study).

Graduates seeking admission to the Graduate LL.B. Programme (GLP) will be eligible for the Tuition Grant regardless of whether they have obtained their degree with subsidy or sponsorship from the Singapore Government. However, there is a limited number who can enjoy this grant given by MOE. At the point of the offer of admission, applicants will be informed if they will receive the grant or have to pay total tuition fee rate for the entire duration of the course. Non-Singapore Citizens who take up the Tuition Grant will need to sign the Tuition Grant Agreement and work in a Singapore-based company for three years upon graduation.

(2) Transfer / re-admitted Students

Students who transfer or are re-admitted within NUS or across the Institutions will be eligible for the Tuition Grant up to the maximum course candidature for the new course after subtracting the number of semesters of Tuition Grant received for the previous course(s).

Number of semesters of Tuition Grant eligible for under new course = Maximum course candidature for new course – Number of semesters of Tuition Grant received for previous course(s).
FRESHMEN GUIDE

Tuition Fees Applicable to All Students Offered Admission in Academic Year 2012-2013

The tuition fees (full fee) in Academic Year 2012-2013 will be made available at the following URL: www.nus.edu.sg/registrar/edu/UG/fees.html

Note: The fees indicated at the above URL are correct at the time of publication and are subject to changes without prior notice.

Tuition Fees Applicable to All National Servicemen

The tuition fee effective for each academic year applies to new as well as existing students. National Servicemen, whose enrolment to the University is delayed by one to two years as a result of their national service commitments, will enjoy a 1 to 2-year lag in tuition fee payable respectively. This takes into account their delayed enrolment due to national service.

The tuition fee payable will depend on the year when they were first offered a place in the University. If the National Serviceman does not accept the place first offered and accepts offers from NUS in the subsequent years, he will not be able to enjoy the tuition fee effective in the year of his first offer but will have to pay the tuition fee effective in the latest year of offer which he has accepted.

National Servicemen offered and accepted places in the University for the first time in 2010 will pay the 2010 tuition fees for the rest of their course.

In the case of National Servicemen who are offered and accepted places in the University for the first time in 2011, they will pay the 2011 tuition fee when they eventually enroll in the University.

National Servicemen who have been successful in changing their course of study will pay the fee applicable in the year of their first offer, i.e. if they had accepted their first offer in 2010 and they changed course in 2011, then they will pay the tuition fee applicable to the year of their first offer.

Tuition Fee Loan (TFL) Scheme

To ensure that no student is denied access to University education because of financial constraints, a loan scheme known as the Tuition Fee Loan (TFL) Scheme is available. Under this scheme, students who are either enrolled in full-time or part-time undergraduate courses and who are doing their first undergraduate degree at NUS can apply for loans to cover up to a maximum of 90% of the tuition fees payable by Singapore Citizens (excluding hostel and other miscellaneous fees). Such loans will be extended to all who are eligible to apply and will be available for the duration of their course. NUS will bill students the amount not covered by the loan (i.e. fee payable) at the beginning of Semester 1.

Students who are awarded scholarship and who do not require Tuition Fee Loan (TFL) to offset their tuition fees must inform the administering Banks or NUS immediately to expedite cancellation of their TFL. Note that students are not allowed to apply for TFL retrospectively for previous semester or semesters.

National Servicemen who are first offered and accepted admission in AY2010 can apply up to a maximum of 90% of AY2010 tuition fees payable for the rest of their course.

Similarly, National Servicemen who are first offered and accepted admission in AY2011 can apply up to a maximum of 90% of AY2011 tuition fees payable.

Students who require additional financial assistance to cover the balance of their direct payment portion of their tuition fees (not covered by loans from the TFL Scheme), hostel and other miscellaneous fees may apply for the NUS Study Loan or bursaries and loans from other University-administered funds. However, due to limited funds, such bursaries and loans will only be given to needy students. More details on the above loans and bursaries can be found at the following URL: www.nus.edu.sg/oam/scholarships-financialaid/loans/financial-loans.html

Note: The University does not provide financial assistance to cover the tuition grant portion of the tuition fees.
The Terms and Conditions of the Tuition Fee Loan

(a) Interest Rate

Interest at the average of the prime rates of the following banks – DBS, OCBC and UOB – prevailing on the first day of each quarter or such other rate as may be determined from time to time will be charged upon graduation. Interest will commence on 1 March of the year following graduation for students who graduate at the end of Semester 1 or 1 August in the year of graduation for students who graduate at the end of Semester 2. For students who graduate in Special Term 3 and Special Term 4, interest will commence on 1 August and 1 September respectively within the same year. For final year medical students who are sitting their final re-examination in September, interest will commence from 1 November in the year of graduation. Interest will accrue on a monthly basis. In the event that the borrower leaves NUS without completing his or her course of study, interest will be chargeable with effect from the first day of the month following his or her departure from the University.

(b) Repayment

(i) Repayment of the loan can be in one lump sum or by equal monthly installments commencing not later than two years from the date that interest is first chargeable on the loan or upon securing employment, whichever is earlier.

(ii) The minimum amount of repayment is $50 per month and the maximum repayment period is 20 years.

(iii) In the event that the student leaves the University without completing the course of study, the loan outstanding will immediately become due and payable. He or she may, however, repay the outstanding sum by monthly installments on such terms and conditions as the University may allow depending on the circumstances of each case.

(iv) Early repayment of the loan in full or in part will be allowed.

(c) Guarantor

One guarantor above 21 years but not exceeding 60 years will be required. No income qualification is stipulated. Applicants who are Singapore citizens must have Guarantors who are Singapore citizens. Singapore Permanent Residents must have Guarantors who are Singapore Citizens or Singapore Permanent Residents. Singaporean or non-Singaporean guarantors are acceptable for international students.

(d) Late Payment Charge

Penalty interest will be levied at the rate of 1% per month on installments in arrears.

(e) Eligibility

Students receiving the following awards or loans are not eligible to apply for the TFL:

(i) Government / Statutory Board / NUS scholarships which cover tuition fees.

(ii) Full tuition fee subsidies from MENDAKI.

(iii) CPF savings for payment of full tuition fees.

The following students are also not eligible for TFL:

(iv) Full Fee Paying Foreign Students.

(v) Part-time undergraduate students, except for Singapore citizens who have opted to pursue their first undergraduate course of study on a part-time basis.

(vi) Part-time graduate coursework students.

(vii) Students on self-funded graduate programmes.

(f) Agent Banks

The University has appointed the following banks as agents to administer the TFL Scheme:

(i) Development Bank of Singapore Ltd (DBS Bank)

(ii) Oversea-Chinese Banking Corporation Ltd (OCBC Bank)

• Others

Borrowers and / or guarantors must immediately inform the respective administering banks of any change in addresses for the purpose of correspondences pertaining to their loans.

Note: The terms and conditions of the Tuition Fee Loan and Study Loan are subject to revision at the University’s discretion

TFL Application Procedure for Full-Time and Research Students

For Singaporean / SPR students who wish to apply for Tuition Fee Loan (TFL), from either OCBC Bank Limited or DBS Bank Limited, the application procedures are as follows:

(a) Complete the TFL application form which can be downloaded from the Office of Financial Aid’s URL: www.nus.edu.sg/oaam/scholarships-financialaid/financialaid/loans/financial-loans-tuitionfee.html

(b) The borrower (i.e. student) and guarantor may submit the completed application form to any OCBC / DBS branch and sign the loan agreement at the branch. They must bring along their identity cards / passports, a copy of the University’s Letter of Offer for Admission and the enclosed Letter of Offer (in contained in the TFL Application Form) for verification purposes.

The application’s closing date for Singaporean / SPR students is Monday, 09 July 2012.

International students who wish to apply for loans under the TFL Scheme can choose either of the two banks, OCBC Bank or DBS Bank. The application form can be downloaded from the Office of Financial Aid’s website, www.nus.edu.sg/oaam/scholarships-financialaid/financialaid/loans/financial-loans-tuitionfee.html

OCBC Bank Limited

(a) If there is an OCBC Bank in the student’s home country

(i) Complete the application form.

(ii) The borrower (i.e. student) and guarantor can visit any OCBC branch in their home country to sign the application form and the bank’s Letter of Offer in the presence of a bank officer. They must bring along their identity cards / passports, a copy of the University’s Letter of Offer for Admission and the enclosed Letter of Offer (in contained in the TFL Application Form) for verification purposes.

(iii) Upon arrival in Singapore, the borrower can then submit the completed application form and Letter of Offer to any OCBC branch.

(b) If there is no OCBC Bank in student’s home country

(i) Complete the application form.

(ii) Upon arrival in Singapore, the borrower (i.e. student) can visit any OCBC branch to sign the application form and the bank’s Letter of Offer in the presence of a bank officer. He must also bring along his identity card / passport and a copy of the University’s Letter of Offer for Admission for verification purposes.

(iii) The borrower can then mail the application form and Letter of Offer, bearing his signature, to the guarantor.

(iv) Upon arrival in Singapore, the guarantor can then sign the application form and Letter of Offer in the presence of a Notary Public or an officer of the Singapore Embassy. The notary public or officer of the Singapore Embassy must then endorse the application form where the guarantor signed.

(v) The guarantor can then mail the completed application form and Letter of Offer to the borrower, together with a photocopy of his/her identity card / passport.

(vi) The borrower can then proceed to submit all the above to any OCBC branch.

Note: International students who are already in Singapore should follow procedure (i) if their guarantor is overseas. If the student and guarantor are in Singapore, they can follow the procedure for Singaporean / SPR students.

Applicants requiring further clarifications on the TFL application procedures may contact

OCBC Bank Limited
Toll-free hotline: 1800 438 6088

DBS Bank Limited

(a) If there is a DBS Bank in the student’s home country

(i) Complete the application form.

(ii) The borrower (i.e. student) and guarantor can visit any DBS branch in their home country to sign the application form and the bank’s Letter of Offer in the presence of a bank officer. They must bring along their identity cards / passports, a copy of the University’s Letter of Offer for Admission for verification purposes.

(iii) Upon arrival in Singapore, the borrower can then proceed to submit the completed application form and the bank’s Letter of Offer to any DBS branch.
(b) If there is no DBS Bank in student’s home country
   (i) Complete the application form.
   (ii) Upon arrival in Singapore, the borrower (i.e. student) can visit any DBS branch to sign the application form and
        the bank’s Letter of Offer in the presence of a bank officer. He must also bring along his identity card / passport and
        a copy of the University’s Letter of Offer for Admission for verification purposes.
   (iii) The borrower can mail the application form and Letter of Offer, bearing his signature, to the guarantor.
   (iv) The guarantor can then sign the application form and Letter of Offer in the presence of a Notary Public or an
        officer of the Singapore Embassy. The notary public or officer of the Singapore Embassy must endorse on the
        application form where the guarantor signed.
   (v) The guarantor can proceed to mail the completed application form and Letter of Offer to the borrower, together
        with a photocopy of his identity card / passport.
   (vi) The borrower can then submit all the above to any DBS branch.

Note: International students who are already in Singapore should follow procedure (b) if their guarantor is overseas. If the student and guarantor are in Singapore, they can follow the procedure for Singaporean / SPF students.

Applicants requiring further clarifications on the TFL application procedures may contact

DBS Bank Limited
Hotline: (65) 6333 0033

The application’s closing date for international students is Thursday, 26 July 2012.

PAYMENT OF FEES

All freshmen, except for those who are not paying fees on a semester basis, are required to print their own copy of the simulated preliminary Student Bill for Semester 1, Academic Year 2012-2013. Students may access the following URL to obtain their student bill: https://myisis.nus.edu.sg

Students can access the following URL: www.nus.edu.sg/finance/student/financialServices/notice/index.html to obtain information on the following:
   • Date for viewing and printing of Online Student Bill.
   • GIRO Application procedure and deadline for submission of GIRO Application
   • GIRO deduction dates for Payment of Fees
   • Download GIRO Application form
   • Different Modes of Payment of Fees
   • Deadlines for Payment of Fees
   • Change of Mailing Address

Notifications of payment of fees are also sent to students’ NUS email accounts before the commencement of each semester, before each payment due dates as well as after and students are strongly encouraged to check their emails for important information pertaining to their accounts.


In line with the government’s efforts to promote electronic payment, all students are requested to pay their fees through GIRO. The process to apply for payment by GIRO (Debit Bank Account) is as follows:

For Debit Bank Account: CS Login (https://myisis.nus.edu.sg) ➔ Self-Service ➔ Campus Finances ➔ Maintain Bank Accounts ➔ Debit Bank Account Details section ➔ Add a new Debit Bank Account hyperlink ➔ proceed to fill up the form, print out the completed form, sign on it and submit to Student Service Centre before the stipulated GIRO submission deadline.

For more information on Debit Bank Account or Credit Bank Account, please refer to the following URL: www.nus.edu.sg/finance/student/financialServices/faq/GIRO.html

In the event that a student does not settle his or her outstanding fees by the respective deadlines, a late fee of $25 will be imposed and the University reserves the right to take further action as deemed necessary. Students who are unable to pay their fees in time for good reasons should inform the Office of Financial Services immediately and obtain permission to pay their fees later.

POST-SECONDARY EDUCATION SCHEME
(Applicable only to Singaporeans)

The Students who have funds in their Post-Secondary Education Accounts (PSEA) are permitted to utilize the funds for payment of tuition fees and Mandatory Miscellaneous Fees. The Post-Secondary Education Scheme is not applicable to Singaporean Permanent Residents and international students. It allows students to utilise their siblings’ PSEA funds up to a maximum of three siblings for payment of tuition fees (inclusive of mandatory miscellaneous fees) as well as enrichment programmes approved and endorsed by the University. Interested applicants can download the application form from the Office of Financial Aid’s website in July of each year and must return the completed form to the Student Service Centre by the stipulated deadline stated in the Office of Financial Aid’s website. Further details on the scheme may be obtained from the website of Ministry of Education at www.moe.gov.sg.

CENTRAL PROVIDENT FUND (CPF) EDUCATION SCHEME
(Applicable only to Singaporeans)

Under the Central Provident Fund (CPF) Education Scheme, students who are CPF members or whose parents or siblings (only in special cases and on a case-by-case basis) are CPF members can use CPF savings for the payment of tuition fees. The scheme does not cover the tuition grant subsidy and payment for hostel and other miscellaneous fees. Students paying full tuition fees are not eligible to use CPF savings to pay for their tuition fee.

Students receiving the following financial awards are not eligible to use CPF towards payment of tuition fees:
   (a) Government / Statutory Board / NUS Scholarships which cover tuition fees;
   (b) Full Tuition Fee Subsidies from MENDAKI.

Students who wish to apply for the use of CPF savings under the scheme are required to apply online through the CPF Board’s website. The handbook on the scheme is available online at http://mycpf.cpf.gov.sg/CPF/News/Highlights/ednhigh.htm

Payment Sequence

For students who are using both CPF savings and Tuition Fee Loans to settle their tuition fees and did not indicate the quantum from each loan, payments will be processed in the following sequence:
   • Disbursements from CPF funds;
   • Disbursements from TFL;
   • GIRO deductions / NETS / others.

The total disbursements from CPF funds and TFL shall not exceed tuition fees payable and shall not cover the payment for hostel and other miscellaneous fees.

FINANCIAL AID SCHEMES

Student Financial Aid

NUS is committed to a needs-blind merit-based admission policy that ensures no deserving student is denied admission because of financial difficulty. We understand the challenge of financing your University studies in today’s time and age. While you are ultimately responsible for your tuition fees and living expenses, we strive to help you tap all the resources for which you are eligible. NUS students who apply for financial assistance will be offered financial aid if they are assessed to be eligible. Financial aid is administered on a university-wide basis by the Office of Financial Aid (OFA) which is set up within the Office of Admissions.

NUS Financial Aid

If you require financial assistance and have not applied for Financial Aid after you have applied for admission, and before the admission closing date, or by 1st April, whichever is earlier. If you require financial assistance and have not applied for Financial Aid
Key Information on Financial Aid Schemes

(a) Tuition Fee Loan Scheme (TFL). This scheme is externally administered by OCBC and DBS Bank. It is a needs-blind scheme and is open to all full-time undergraduate students and needy part-time Singapore Citizen undergraduate students. Full-time graduate students reading selected programs are also eligible to apply. The quantum of the TFL is up to 90% of the tuition fee payable. The TFL is tenable for the entire course of study and is repayable upon graduation by installments over a maximum of 20 years. Interest based on the average prime rate of DBS, OCBC and UOB, is deferred until graduation. Interested applicants have to download the application form from OFA's website upon receipt of the offer of admission and submit the completed form directly to either OCBC or DBS for processing by the stipulated deadline stated in the website. Please refer to page 27 for more details.

(b) CPF Education Scheme (CES). This scheme is administered by the CPF Board and is open to full-time undergraduate students who have and/or whose family members have CPF accounts. The scheme covers up to 100% of the tuition fee payable and does not cover compulsory miscellaneous fees. The member can only withdraw up to 40% of the accumulated Ordinary Account savings, or the remaining balance in the Ordinary Account after setting aside any amounts reserved for housing or other schemes (if any), whichever is lower. The CES is tenable for the entire course of study and is repayable upon graduation by installments over a maximum of 12 years. Interest starts accruing from the day of withdrawal, and is pegged to the prevailing CPF Ordinary Account interest rate. Interested applicants have to apply online at the CPF's website in July. Please refer to page 31 for more details.

(c) Mendaki Tertiary Tuition Fee Subsidy (TTFS). This scheme is administered by Mendaki and is opened to needy Malay undergraduate students who are Singapore citizens and have enjoyed free secondary and pre-university education in Singapore, with a minimum family income of S$1,500. The quantum of subsidy is 50% or 75% or 100% of the tuition fee payable. Interested applicants can download the application form from OFA's website from July onwards and must return the completed form to the Student Centre (SSC) or the Office of Admissions (OAM) by 1 August.

(d) Post-Secondary Education Account (PSEA) Scheme. This scheme is administered by the Ministry of Education (MOE) and is open to all eligible Singaporeans. It allows students to utilise their own and/or their siblings' PSEA funds up to a maximum of three bursions for payment of tuition fees (inclusive of mandatory miscellaneous fees) as well as enrichment programmes approved and endorsed by the University. Interested applicants can download the application form from OFA's website in July and must return the completed form at the Registration Centre on their Registration day or to SSC or OAM by the stipulated deadline stated in the website. Please refer to page 31 for more details.

(e) NUS Study Loan Scheme. Loans under this scheme are offered to local and international undergraduate applicants, whose monthly per capita household income is not more than S$2,400 and S$1,200 respectively. When the total of such borrowings amounts to 100% of the tuition fee payable, the applicant will also be offered the annual living allowance loan of a maximum of S$3,600 to finance his or her living expenses. The loans are tenable for the entire course of study and are repayable upon graduation by installments (installments are over five years for loans offered on non-interest bearing terms and 20 years for loans offered on interest-bearing terms). Interest based on the average prime rate of DBS, OCBC and UOB, is deferred until graduation. Interested applicants can be considered for the scheme by applying for Financial Aid online at OFA's website by the stipulated deadline in page 31.

(f) NUS Bursaries Scheme. Bursaries under this scheme are available only to eligible needy undergraduate applicants who are recipients of the NUS Study Loan which include the living allowance component. The quantum of each award varies according to the assessed financial need of the applicant. Each award is tenable for one year and the recipient may not concurrently hold another scholarship or bursary or free aid without prior approval from OFA. Interested applicants can be considered for the scheme by applying for Financial Aid online at OFA's website by the stipulated deadline in page 31.

(g) MOE Bursary Scheme. Bursaries under this scheme are funded by MOE and are administered by OFA. The bursaries are only offered to applicants who are Singapore Citizens and whose monthly family per capita income is S$1,700 and below. The quantum of each award is S$600 or S$2,150 per year depending on the assessed financial need of the applicant. Each award is tenable for one year and the recipient is not allowed to concurrently hold the CDC/CCC Bursary or another scholarship or bursary or free aid. Interested applicants can be considered for the scheme by applying for Financial Aid online at OFA's website by the stipulated deadline in page 31.

(h) NUS Student Assistance Loan Scheme. Loans under this scheme are available to eligible undergraduate applicants who are recipients of the NUS Study Loan. Recipients of the ASEAN Undergraduate Scholarship, NUS Undergraduate Scholarship, NUS Faculty Scholarship and University Engineering Scholarship or such other scholarships which do not cover full living expenses are also eligible to apply for this loan. The loan quantum varies according to the assessed financial need of the applicant and is tenable for the entire course of study. It is interest-free and repayable upon graduation by installments over three to five years. Interested applicants can be considered for the scheme by applying for Financial Aid online at OFA's website by the stipulated deadline in page 31.

(i) Work-Study Assistance Scheme. This scheme is only available to eligible undergraduate applicants who are recipients of the NUS Study Loan. Successful applicants will be issued a letter by OFA requesting for prospective employers to accord them priority during job placement. Interested applicants can be considered for the scheme by applying for Financial Aid online at OFA's website by the stipulated deadline in page 31.

(j) Overseas Student Exchange Programme Loan Scheme. Loans under this scheme are available to undergraduate applicants who have been selected to participate in the Student Exchange Programme at an overseas partner university. The loan quantum is up to S$3,000 per semester, depending on the assessed financial situation of the applicant. Interested applicants have to download the application form from OFA's website and submit the completed form to SSC or OFA for processing at least 3 weeks before departure from Singapore.

(k) NUS Students’ Fund Bursary (administered by NUS Students’ Union). Bursaries under this scheme are offered to applicants who are in receipt of the maximum loan under the Tuition Fee Loan scheme. The quantum of each award is S$3,000 per semester and the examination award is tenable for a semester. The recipient may not concurrently hold another scholarship or bursary or free aid without prior approval from the NUS Students’ Union. More information on the scheme can be found at the union’s website at www.nussu.org.sg.

(l) Notebooks Ownership Scheme (administered by Computer Centre). This is a loan scheme to assist students to purchase computers so that they can fully exploit IT for learning. The loan is interest-free and the quantum is up to S$2,000. The loan covers only the notebook purchase, exclusive of upgrades. The loan must be utilised to purchase any model of notebook computer from the current vendors of the NUS notebook under that is in force at the University. The loan is repayable upon graduation by installments within 30 months from graduation. Interested applicants can download the application form at www.nus.edu.sg/comcen/notebook/purchase/interestfree.html.

(m) CDC/CCC Bursary Scheme (administered by the respective CDCs/CCCs). Bursaries under this scheme are only offered to applicants who are Singapore Citizens and whose monthly family per capita income is S$850 and below. The quantum of each award is S$2,900 per year and each award is tenable for one year. The recipient may not concurrently hold another scholarship or bursary or free aid without prior approval from OFA. MOE Bursary recipients are not allowed to concurrently hold the CDC/CCC Bursary. Very needy NUS Bursary recipients will be allowed to concurrently hold the CDC/CCC Bursary and will be invited to apply for the CDC/CCC Bursary via email in September/October if they are found eligible. Interested applicants have to download the application form from OFA's website in September/October and submit the completed form to SSC for endorsement before submitting it to the Community Centre nearest to their home.

Please also visit OFA's website for information on financial aid schemes administered by other NUS offices/faculties/schools and external organisations.

Contact Information
Office of Admissions (Attn: Office of Financial Aid)
University Hall, Tan Chin Tuan Wing,
Level LG 21 Lower Kent Ridge Road Singapore 119077
Tel: (65) 6516 2870  Fax: (65) 6774 4021
Email: financialaid@nus.edu.sg
Website: www.nus.edu.sg/financialaid
NUS CAREER CENTRE
The NUS Career Centre is dedicated to assist and guide you to discover yourself early and explore all opportunities the university offers so that you can build up your strengths, skills and eventually a career portfolio desired by employers!

Throughout your university life, we will help you in your internship preparation and job search strategies and will help you to differentiate and succeed at securing a career of your dreams and a lifetime of satisfaction and fulfillment.

To meet the demand for talents and leaders in today’s globalised economy, the NUS Career Centre offers a suite of services and opportunities for you. Our Future Ready Programme incorporates career and professional development workshops, personality tools, mock interviews, interview series, industry talks, industry exposures and alumni events. Attend these programmes to develop your career, global and leadership competencies and skills.

We also have strong partnerships with employers across many industries to facilitate your internships and employment through many recruitment platforms.

A quick overview of our career services:

Career Development
The Head Start Series is specially designed and conducted for freshmen. It aims to help you maximize your university education, heighten your career awareness, hone your resume writing, interview and networking skills and spruce up your professional image. We also conduct other workshops on Case Interviews, EQ, Cross Cultural Communication, Business Bootcamp, 7 Habits, Project Management and many others to build your career and personal development. Online eLearning modules are also available in IVLE.

Career Advisory and Coaching
If you are unsure what co-curricular activities to choose or have doubts in your choice of major/specialisation, make an appointment with a Career Advisor. Our team of friendly Career Advisors will help you understand yourself better using career assessment tools like Slamdunk, guide you to maximise your education in NUS and provide resume critique and mock interviews to help you snag that dream internship!

Career Resources
The NUS Career Centre has a range of resource materials to help you assess your career interests and skills (eg Slamdunk, MAPP) and knowledge of industries, companies and jobs (eg Career Insider).

Internship and Employment Opportunities
Connect with employers for internship and job opportunities through our various recruitment platforms: NUS eJobCentre (online job portal), Career Fair, JobsConnect, Recruitment Talks, Networking Sessions, On-Campus Interviews and other recruitment platforms.

Your NUS education and exposure is a prelude to your career. Make the best use of your time in NUS to hone and sharpen your career and life skills. Visit us at www.nus.edu.sg/osa/career or drop in to speak with a Career Adviser.

NUS LIBRARIES
NUS Libraries, made up of seven libraries, support the scholarly and research activities of NUS staff and students with their outstanding collection of print, electronic and multimedia resources. Six libraries - Central, Chinese, Hon Sui Sen Memorial, Medical, Music and Science are located on the Kent Ridge campus while the CJ Koh Law Library is located on the Bukit Timah Campus.

To find us online, go to www.lib.nus.edu.sg and check out our Facebook page at www.facebook.com/nusslibraries.
You will have a choice of the following monthly concession passes to be encoded into the Card:

- **TLTO.** passport/ Student’s Pass (for International Students) and payment of $8 when applying at
- **Please bring along your NRIC (for Singaporeans and Singapore Permanent Residents) or**
- **Card” for the date of collection and other information.**

We encourage all students to attend library orientation tours and sessions to get a head start. Look out for posters around the campus, announcements on IVLE and Facebook, as well as news on the library portal for the line-up of library activities.

**OSA ADMINISTERED FACILITIES**

Registered Student Groups may forward their requests to osafacilities@nus.edu.sg to book the use of the following facilities for their events/projects. Please check the websites for terms and conditions regarding the booking:

- Plaza located at ground level, next to YIH;
- Training Rooms located at level 2, YIH;
- Discussion/Meeting Rooms located at level 3/4, YIH;
- Dance Studio located at level 6, YIH;
- Dance Studio located at level 2, the Sports & Recreation Centre (SRC);
- Forum located at ground level of the Central Library;
- Foyer at LT27;
- Benches along walkway outside the Central Library; bench at LT 26 foyer

Besides, students could come to the NUSU Students’ Lounge, located at level 4, YIH to meet their friends or hang out after their lectures. The Study Room located at level 4, YIH is open to students to do their reading and the Student Societies’ Area located at level 3, YIH is open for NUS student societies for meeting and project planning.

The sports facilities provided at the Sports & Recreation Center are for recreational use. Users may logon to www.nus.edu.sg/osa/sports to book the badminton courts, squash courts, table tennis tables & tennis courts online.

**CONCESSION TRAVEL**

**Tertiary Student Ez-Link Card**

You may apply for the Tertiary Student Ez-link Card which allows you to subscribe to a concession scheme to enjoy concession travel on buses (SBS Transit & SMRT bus services) and/or train systems (Mass Rapid Transit (MRT) & Light Rapid Transit (LRT)).

Application can be made at any TransitLink Ticket Office (TLTO) in bus interchanges and MRT stations from 9 Jul to 31 Aug 2012. If you apply within this period, you can collect your Card later from the Office of Student Affairs (OSA). Please check the OSA’s website, www.nus.edu.sg/osa/asc/ezlink/index.html under the heading of “Application for Tertiary Student Ez-link Card” for the date of collection and other information.

Please bring along your NRIC (for Singaporeans and Singapore Permanent Residents) or passport/Student’s Pass (for International Students) and payment of $8 when applying at the TLTO.

You will have a choice of the following monthly concession passes to be encoded into the Card:

- **Buses (SBS Transit & SMRT Bus Services):** Bus Concession Pass (BCP) of $52 per month for unlimited rides on both air-conditioned and non air-conditioned buses.
- **Trains (MRT & LRT System):** Train Concession Pass (TCP) of $45 per month for travel on the MRT/LRT, valid up to four rides a day.
- **Hybrid Concession Pass (HCP) of $97 per month which allows unlimited concession travel on buses and up to four rides a day on the MRT/LRT.**

If you do not wish to purchase any of the above concession passes, you may still apply for a Tertiary Student Ez-link Card and top-up with a minimum travel value of $10 for use on buses and trains. Please note that normal adult fares will apply if the Card is not encoded with any of the above concession passes.

**STUDENTS’ UNION AND NON-FACULTY CLUB MEMBERSHIPS**

Membership of the Students’ Union and a faculty club is compulsory for all registered full-time undergraduates but membership of non-faculty clubs is optional.

A one-time entrance fee of $10 (subject to prevailing GST charges) is payable by all freshmen towards membership of the Students’ Union. With this and the annual subscription fee of $24 (subject to prevailing GST charges), you automatically become a member of the Students’ Union and your respective faculty club.

You may also become an ordinary member of one or all four of the following non-faculty constituent clubs of the Students’ Union at no extra cost.

- **(a) NUS Students’ Cultural Activities Club**
  - The Cultural Activities Club (CAC) aims to promote cultural and recreational interests such as dancing, mandarin pop singing and acapella singing through activities such as concerts, guitar appreciation and special projects. Amongst such activities, CAC-US, an annual concert, performed by 10 different sub clubs, is their most well known project. For more information, please visit their website at www.nuscac.org.

- **(b) NUS Students’ Community Service Club**
  - The Community Service Club (CSC) aims to promote volunteerism among students of National University of Singapore. CSC hopes to inculcate the joy of giving in volunteers through their programmes. CSC has nine regular volunteering programmes and seven special projects doing volunteer work with children, youth, elderly and the intellectually disabiled group in Singapore. For more details, please visit their website at www.nuscsc.org.

- **(c) NUS Students’ Political Association**
  - The Political Association’s (PA) fundamental interest is to raise the political awareness and spur political interest by actively engaging the students through a wide range of quality projects like forums, informal discussions, quizzes, etc. PA not only strives to inform their members about current issues but also to benefit their members intellectually. Please visit their website at www.nuspaa.org.

- **(d) NUS Students’ Sports Club**
  - The Sports Club takes care of 26 Member Clubs which offer a full range of activities from indoor and water sports to outdoor games and martial arts. The Club also organises activities to encourage wide participation in sports and games from both the NUS population as well as the public. For more information, visit their website at www.nus.edu.sg/osa/sports/sportsclub.
FRESHMEN GUIDE

Student Season Parking

All freshmen enrolling into the University in Academic Year 2012-2013 are eligible to apply for season parking passes for the following car parks:

<table>
<thead>
<tr>
<th>Car Park Number</th>
<th>Location</th>
<th>Eligible Faculty/ School</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 2A</td>
<td>School of Design &amp; Environment, Block E3A</td>
<td>Design &amp; Environment, Engineering</td>
</tr>
<tr>
<td>3 (Covered)</td>
<td>University Cultural Centre</td>
<td>Engineering</td>
</tr>
<tr>
<td>4</td>
<td>Raffles Hall</td>
<td>All</td>
</tr>
<tr>
<td>5</td>
<td>Sports &amp; Recreation Centre</td>
<td>All</td>
</tr>
<tr>
<td>10</td>
<td>Block S1 (Block S17)</td>
<td>Dentistry, Medicine, Science</td>
</tr>
<tr>
<td>10A</td>
<td>CRISP</td>
<td>Dentistry, Medicine, Science</td>
</tr>
<tr>
<td>11 12B 15</td>
<td>Behind The Terrace canteen near NUS Business School</td>
<td>All</td>
</tr>
<tr>
<td>10B (Covered)</td>
<td>Prince George’s Park Residences</td>
<td>All</td>
</tr>
<tr>
<td>16</td>
<td>Lecture Theatre 11</td>
<td>Arts and Social Sciences, Design &amp; Environment, Engineering</td>
</tr>
<tr>
<td>BTC</td>
<td>Bukit Timah Campus</td>
<td>Law &amp; Lee Kuan Yew School of Public Policy</td>
</tr>
</tbody>
</table>

Application Deadline and Charges*

Validity Period: Per Semester/ Vacation Basis
Application Deadline *:
- Submission by 30 July 2012 (Semester I)
- 23 November 2012 (Vacation I)
- 17 December 2012 (Semester II)
- 26 April 2013 (Vacation II)

Monthly Student Season Parking *:
- $35 (Open Lot); $65 (Covered Lot)

Application Procedure

All students must complete the Pre-Registration of Candidature process online to obtain their NUS userid and password before applying for season parking online. For more details on the Pre-Registration System, please refer to the Registration’s Website at http://www.nus.edu.sg/registrar/event/registration-new.html

After you have done the pre-registration online, you will be able to receive your student NUSNET account information (i.e. the User ID, NUS Student Card PIN and email password) from the pre-registration system (after additional authentication has been made).

The User ID and password will enable you to access the NUS Student Intranet (Parking Services Portal) at https://inetchapps.nus.edu.sg/parking/Default.aspx from home via NUS Virtual Private Network (VPN) (https://network.nus.edu.sg/vpn/).

If you should subsequently forget your NUS Userid password, please re-login to the Pre-Registration System to view your NUSNET details.

Parking Enforcement

Student season pass holders are allowed to park only in white coloured parking lots at approved car parks on a first-come-first-served-basis. Red parking lots are strictly reserved for NUS staff season parking holders (unless otherwise stated at the car park lots). Unauthorised and illegal parking poses security and safety hazards and inconvenience to the campus community.

Students tampering with their vehicle license plates and/or tailgating behind vehicles while exiting or entering car parks with the intention to evade car parking fees endanger the safety of other motorists and pedestrians. A disciplinary committee may be formed to deal with students who intentionally evade car parking fees. Apart from being disciplinary dealt with, students may also be ordered to pay restitution of car park fees and wheel clamping or towing release fees. Students with persistent parking offences may not be eligible for season parking privileges.

The NUS Car Park Management Committee, which comprises representatives from student and staff unions, the Office of Human Resources, Office of Student Affairs and the Office of Estate and Development, has introduced wheel clamping and towing as enforcement measures. The purpose is to deter unauthorised and illegal parking at all NUS car parks, driveways, fire engine hard standing areas and access routes. Students whose vehicles are wheel clamped or towed away will have to pay a release fee of S$107 (including GST) and S$160.50 (including GST) respectively. Wheel clamping and towing warning signs are prominently displayed in the car parks and apply to the entire car park, including the driveways.

Students with persistent parking offences may not be eligible for season parking privileges.

Appendix

Application deadline and parking charges are subject to adjustments. Please refer to http://www.nus.edu.sg/facilities/transport/parking-at-campus.htm for updates.

Each student is eligible to apply for only one season pass. Only one vehicle will be accepted per season parking application. The vehicle has to be owned by the applicant or the applicant’s parents, legal guardian, siblings, children or spouse.

If the season parking lots in a car park are “oversubscribed”, a ballot will be conducted. Details of the balloting exercise can be found on the website stated earlier. Do note that balloting application will be automatically disqualified if:
- An applicant submitted more than one vehicle registration number;
- A vehicle is submitted by more than one applicant.

Once allocated, payment for season parking and subsequent renewals may be made using NETS, cheque, GIRO, AXS, SingPost Services or Credit/Debit cards payment via NUS Student Intranet (Parking Services Portal) before the 1st calendar day of each month. The maximum period of advance payment is three months.

Note:
- SingPost Services
  - a) Self-Service Automated Machines (SAM);
  - b) Virtual Post Office (VPost) at https://www.vpost.com.sg; and
  - c) Any Post Office counter (e.g. Kent Ridge Post Office at Yusof Ishak House)

SingPost services will be available after the 16th day of the month when the season pass is expiring.

* Login via http://webvpn.nus.edu.sg using NUS Student (NUSSTU) account, NUSNET User ID (u0XXXXXX) and password (i.e. key in NUSSTU\u0XXXXXX on the pop up window)

1. Login via http://webvpn.nus.edu.sg using NUS Student (NUSSTU) account, NUSNET User ID (u0XXXXXX) and password (i.e. key in NUSSTU\u0XXXXXX on the pop up window)
**UNIVERSITY HEALTH CENTRE (HEALTH SERVICE)**

**Admission Medical Examination Report - Full Time Undergraduate Students (Local and International)**

**PART 1 (To be completed by Student)**

**Personal Particulars** (To be completed by Student)

<table>
<thead>
<tr>
<th>Surname / Family Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Full Name:** [underline Surname / Family Name] Gender: Male / Female  
Course of Study: Date & Place of birth:  
NRIC / Passport No: Nationality [citizenship status]: Marital status:  
Home Address:  
Tel No (home): (Handphone):  
Email Address:  
Next of Kin’s Name: Relationship:  
Next of Kin’s Contact:  

Do you smoke? [ ] No [ ] Yes Number of sticks per day/ week: Number of years:  

1) Are you currently under treatment for any physical condition?  
[ ] No [ ] Yes  
If ‘Yes’, please provide details.  

2) Are you currently under treatment or have been treated in the last five years by a psychiatrist, clinical psychologist, or other mental health professionals?  
[ ] No [ ] Yes  
If ‘Yes’, please provide details (diagnosis, treatment, date and duration, etc – Please use a separate sheet if necessary.)  

**Personal Medical History:**

Have you suffered from or undergone any of the following?  
[Please tick (✓) No or Yes. If ‘Yes’ please specify condition and duration.]  

<table>
<thead>
<tr>
<th>Condition</th>
<th>No</th>
<th>Yes</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allergies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Acute/Chronic Respiratory Disorders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blood Disorders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gastro-Intestinal Disorders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heart Disorders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Injuries or Deformities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kidney / Urinary Disorders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Menstrual Disorders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Muscular or Joint Disorders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Skin Disorders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surgical Procedures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any other conditions (e.g. Hepatitis B Carrier, G6PD deficiency)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I hereby certify that the answers given by me to the above listed questions are correct and true. I understand that NUS at its discretion, can choose not to bear costs of any future medical impairment, illness, treatment or investigation that may arise, should there be false or incomplete declaration made on the above. I have no objection to the release of my medical report(s) from the hospital(s) or doctor(s) concerned, if necessary.

Signature of Student: ___________________________ Date: ___________________________
PART II (Medical Examination)

Full Name: ________________________________ NRIC / Passport No: ________________________________

Height: ________ m Weight: ________ kg

Blood Pressure: ________ / ________ mmHg Pulse rate: ________ per minute [Regular] [Irregular]

Visual Acuity: Uncorrected Right ________ Left ________ Colour Vision: [Normal] [Abnormal]

Corrected: Right ________ Left ________

Please examine the following systems and indicate any abnormalities:

<table>
<thead>
<tr>
<th>Normal</th>
<th>Abnormal</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eyes (other than myopia)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Respiratory</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cardiovascular</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gastro-Intestinal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Muscular / Skeletal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neurological</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psychiatric</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Laboratory Examination [Please Tick (✓) whichever is applicable]:

<table>
<thead>
<tr>
<th>Albumin</th>
<th>Negative</th>
<th>Positive</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sugar:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Red Blood Cells:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Urea</th>
<th>Protein</th>
<th>pH</th>
</tr>
</thead>
<tbody>
<tr>
<td>RBCs</td>
<td>WBCs</td>
<td>Erythrocytes</td>
</tr>
<tr>
<td>casts</td>
<td>crystals</td>
<td>organisms</td>
</tr>
<tr>
<td>Trichomonas</td>
<td>occult blood</td>
<td></td>
</tr>
</tbody>
</table>

Reference Ranges: RBCs 3.0 - 5.0 x 10^6/L, WBCs 4.0 - 10.0 x 10^6/L

<table>
<thead>
<tr>
<th>Other</th>
<th>(If Indicated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albumin:</td>
<td></td>
</tr>
<tr>
<td>Sugar:</td>
<td></td>
</tr>
<tr>
<td>Red Blood Cells:</td>
<td></td>
</tr>
<tr>
<td>Urea:</td>
<td></td>
</tr>
<tr>
<td>Protein:</td>
<td></td>
</tr>
<tr>
<td>pH:</td>
<td></td>
</tr>
</tbody>
</table>

Radiological Examination of the Chest [Please indicate the X-RAY findings with a (✓)]:

<table>
<thead>
<tr>
<th>Normal</th>
<th>Abnormal</th>
<th>Remarks</th>
<th>Date of X-ray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eyes (other than myopia)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Respiratory</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cardiovascular</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gastro-Intestinal</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Muscular / Skeletal</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neurological</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psychiatric</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CONCLUSION [Please conclude and indicate if student is fit for studies at NUS with a (✓)]:

<table>
<thead>
<tr>
<th>Fit</th>
<th>Unfit</th>
<th>Date of Examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eyes (other than myopia)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Respiratory</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cardiovascular</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gastro-Intestinal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Muscular / Skeletal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neurological</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psychiatric</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Physician’s Name & Stamp: ________________________________ Signature: ________________________________

Clinic’s Stamp & Address: ________________________________
CHECKLIST (Mandatory Activities)
The following checklist of activities is provided to help you keep track of all the administrative deadlines that must be kept.

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>WHEN</th>
<th>WHERE</th>
<th>PLS TICK</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Confirmation of Acceptance</td>
<td>See offer letter</td>
<td>Online at <a href="http://www.nus.edu.sg/oam/applicants.htm">www.nus.edu.sg/oam/applicants.htm</a></td>
<td>□</td>
</tr>
<tr>
<td>2 Submission of photograph for printing of your Student Card by one of the following ways:</td>
<td></td>
<td></td>
<td>□</td>
</tr>
<tr>
<td>[1] Using Form P (if it is enclosed with offer letter)</td>
<td>See Form P</td>
<td></td>
<td></td>
</tr>
<tr>
<td>[2] Via online photo submission system (if Form P is NOT enclosed with offer letter)</td>
<td>Visit Registration Website from 1 March 2012 onwards for instructions</td>
<td><a href="http://www.nus.edu.sg/registrar/event/registration.html">www.nus.edu.sg/registrar/event/registration.html</a></td>
<td>□</td>
</tr>
<tr>
<td>3 Attendance of medical examination</td>
<td>Book appointment online at <a href="http://www.nus.edu.sg/uhc/healthservice/PreME.html">www.nus.edu.sg/uhc/healthservice/PreME.html</a> (25 June – 08 August 2012)</td>
<td>University Health Centre (UHC)-Health Service 20 Lower Kent Ridge Road, Level 1</td>
<td>□</td>
</tr>
<tr>
<td></td>
<td></td>
<td>International Students: Please bring along Student Pass Medical Exam Form and the Admission Medical Exam Report Form if you are having your medical examination at UHC</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Local Students: Please bring along the Admission Medical Exam Report Form if you are having your medical examination at UHC</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>If you consult your own physician, please submit X-Ray Report and the Admission Medical Exam Report Form when you report at the Registration Centre</td>
<td></td>
</tr>
<tr>
<td>4 Completion of the Qualifying English Test (QET).</td>
<td>1st QET: 16 July 2012</td>
<td>Information on registration for QET, exemption criteria and test venues are available at <a href="http://www.nus.edu.sg/registrar/event/registration-qet.html">www.nus.edu.sg/registrar/event/registration-qet.html</a></td>
<td>□</td>
</tr>
</tbody>
</table>
**CHECKLIST (Optional Activities)**

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>WHEN</th>
<th>WHERE</th>
<th>PLS TICK</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Submission of Application for Late Registration/ form, if you are unable to attend registration as scheduled</td>
<td>by 12 July 2012</td>
<td>Registrar’s Office. Form can be downloaded at: <a href="http://www.nus.edu.sg/registrar/event/registration.html">www.nus.edu.sg/registrar/event/registration.html</a></td>
</tr>
<tr>
<td>2</td>
<td>Application for Student Accommodation</td>
<td>2 May to 3 June 2012</td>
<td>Information on the application process for student accommodation is available at: <a href="http://www.nus.edu.sg/osa/housing/undergraduate/index.html">www.nus.edu.sg/osa/housing/undergraduate/index.html</a></td>
</tr>
<tr>
<td>3</td>
<td>Submission of Application for Tertiary Student EZ-Link Card</td>
<td>09 July to 31 August 2012</td>
<td>Any TransLink Ticket Office</td>
</tr>
<tr>
<td>4</td>
<td>Submission of Application for Tuition Fee Loan</td>
<td>Singapore Citizens and Singapore Permanent Residents: by 9 July 2012 International students: by 26 July 2012</td>
<td>DBS or OCBC Bank</td>
</tr>
<tr>
<td>5</td>
<td>Submission of Application for use of CPF savings under Education Scheme, if applicable</td>
<td>Refer to website: <a href="http://www.cpf.gov.sg/Efm/MyRequests/MyReq_AESFEDNINFO.asp">www.cpf.gov.sg/Efm/MyRequests/MyReq_AESFEDNINFO.asp</a></td>
<td>Online application through the CPF’s Website</td>
</tr>
<tr>
<td>6</td>
<td>Submission of Interbank GIRO Form</td>
<td>a) During registration. (For registration schedule please refer to URL: <a href="http://www.nus.edu.sg/registrar/event/registration-adminmatters.html#submission">www.nus.edu.sg/registrar/event/registration-adminmatters.html#submission</a>) b) Refer to URL: <a href="http://www.nus.edu.sg/finance/student/financialServices/notice/index.html">www.nus.edu.sg/finance/student/financialServices/notice/index.html</a></td>
<td>a) Registration Centre at Multi-Purpose Sports Hall 1, Sports and Recreation Centre or b) Student Service Centre at Level 1 of Yusof Ishak House or Bukit Timah Campus Management Office</td>
</tr>
<tr>
<td>7</td>
<td>Submission of Application for student season parking, if applicable</td>
<td>Semester I: by 30 July 2012 Vacation I: by 23 November 2012 Semester II: by 17 December 2012 Vacation II: by 26 April 2013</td>
<td>Online Application NUS Student Intranet Parking Services Portal at <a href="https://inetrapps">https://inetrapps</a>. nus.edu.sg/parking/default.aspx from home via NUS VPN Must complete the Pre-Registration of Candidature process online to be granted access</td>
</tr>
<tr>
<td>8</td>
<td>Submission of Application for Tertiary Education Subsidy by Mendaki (Only applicable to Malays who are Singapore Citizens)</td>
<td>1 August 2012</td>
<td>Download application form at OFA’s website in July</td>
</tr>
<tr>
<td>9</td>
<td>Submission of Online Application for Financial Aid</td>
<td>by 1 April 2012</td>
<td>Office of Financial Aid, apply online at: <a href="http://www.nus.edu.sg/financialaid">www.nus.edu.sg/financialaid</a></td>
</tr>
<tr>
<td>10</td>
<td>Submission of online application for French, German, or Korean Language Preparation Programme (LPP)</td>
<td>May – June 2012</td>
<td>Apply online at <a href="http://www.nus.edu.sg/iro/sep/out/lpp/application.htm">www.nus.edu.sg/iro/sep/out/lpp/application.htm</a> Please visit <a href="http://www.nus.edu.sg/iro/sep/out/lpp/index.htm">www.nus.edu.sg/iro/sep/out/lpp/index.htm</a> for more information</td>
</tr>
<tr>
<td>11</td>
<td>Attend International Students Orientation Briefing (for International students only)</td>
<td>Date: 27 July 2012 Time: 3pm</td>
<td>Venue: LT 27 (Faculty of Science) Please visit <a href="http://www.nus.edu.sg/osa/international">www.nus.edu.sg/osa/international</a> for more information</td>
</tr>
</tbody>
</table>

---

**FRESHMEN GUIDE**

**Registration 24 – 27 July 2012 Registration Centre**

**Payment of Tuition Fee**

- **Required for deduction of miscellaneous fees, therefore do not cover mandatory Loan / CPF Education Scheme**

**ACTIVITY**

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>WHEN</th>
<th>WHERE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Submission of ‘Application for Late Registration’ form, if you are unable to attend registration as scheduled</td>
<td>by 12 July 2012</td>
</tr>
<tr>
<td>2</td>
<td>Application for Student Accommodation</td>
<td>2 May to 3 June 2012</td>
</tr>
<tr>
<td>3</td>
<td>Submission of Application for Tertiary Student EZ-Link Card</td>
<td>09 July to 31 August 2012</td>
</tr>
<tr>
<td>4</td>
<td>Submission of Application for Tuition Fee Loan</td>
<td>Singapore Citizens and Singapore Permanent Residents: by 9 July 2012 International students: by 26 July 2012</td>
</tr>
<tr>
<td>5</td>
<td>Submission of Application for use of CPF savings under Education Scheme, if applicable</td>
<td>Refer to website: <a href="http://www.cpf.gov.sg/Efm/MyRequests/MyReq_AESFEDNINFO.asp">www.cpf.gov.sg/Efm/MyRequests/MyReq_AESFEDNINFO.asp</a></td>
</tr>
<tr>
<td>6</td>
<td>Submission of Interbank GIRO Form</td>
<td>a) During registration. (For registration schedule please refer to URL: <a href="http://www.nus.edu.sg/registrar/event/registration-adminmatters.html#submission">www.nus.edu.sg/registrar/event/registration-adminmatters.html#submission</a>) b) Refer to URL: <a href="http://www.nus.edu.sg/finance/student/financialServices/notice/index.html">www.nus.edu.sg/finance/student/financialServices/notice/index.html</a></td>
</tr>
<tr>
<td>7</td>
<td>Submission of Application for student season parking, if applicable</td>
<td>Semester I: by 30 July 2012 Vacation I: by 23 November 2012 Semester II: by 17 December 2012 Vacation II: by 26 April 2013</td>
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<tr>
<td>8</td>
<td>Submission of Application for Tertiary Education Subsidy by Mendaki (Only applicable to Malays who are Singapore Citizens)</td>
<td>1 August 2012</td>
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<td>Submission of Online Application for Financial Aid</td>
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<td>10</td>
<td>Submission of online application for French, German, or Korean Language Preparation Programme (LPP)</td>
<td>May – June 2012</td>
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<td>11</td>
<td>Attend International Students Orientation Briefing (for International students only)</td>
<td>Date: 27 July 2012 Time: 3pm</td>
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**ACTIVITY WHEN WHERE PLS TICK**

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<th>PLS TICK</th>
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<tr>
<td>1</td>
<td>Submission of ‘Application for Late Registration’ form, if you are unable to attend registration as scheduled</td>
<td>by 12 July 2012</td>
<td>Registrar’s Office. Form can be downloaded at: <a href="http://www.nus.edu.sg/registrar/event/registration.html">www.nus.edu.sg/registrar/event/registration.html</a></td>
</tr>
<tr>
<td>2</td>
<td>Application for Student Accommodation</td>
<td>2 May to 3 June 2012</td>
<td>Information on the application process for student accommodation is available at: <a href="http://www.nus.edu.sg/osa/housing/undergraduate/index.html">www.nus.edu.sg/osa/housing/undergraduate/index.html</a></td>
</tr>
<tr>
<td>3</td>
<td>Submission of Application for Tertiary Student EZ-Link Card</td>
<td>09 July to 31 August 2012</td>
<td>Any TransLink Ticket Office</td>
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<tr>
<td>4</td>
<td>Submission of Application for Tuition Fee Loan</td>
<td>Singapore Citizens and Singapore Permanent Residents: by 9 July 2012 International students: by 26 July 2012</td>
<td>DBS or OCBC Bank</td>
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<tr>
<td>5</td>
<td>Submission of Application for use of CPF savings under Education Scheme, if applicable</td>
<td>Refer to website: <a href="http://www.cpf.gov.sg/Efm/MyRequests/MyReq_AESFEDNINFO.asp">www.cpf.gov.sg/Efm/MyRequests/MyReq_AESFEDNINFO.asp</a></td>
<td>Online application through the CPF’s Website</td>
</tr>
<tr>
<td>6</td>
<td>Submission of Interbank GIRO Form</td>
<td>a) During registration. (For registration schedule please refer to URL: <a href="http://www.nus.edu.sg/registrar/event/registration-adminmatters.html#submission">www.nus.edu.sg/registrar/event/registration-adminmatters.html#submission</a>) b) Refer to URL: <a href="http://www.nus.edu.sg/finance/student/financialServices/notice/index.html">www.nus.edu.sg/finance/student/financialServices/notice/index.html</a></td>
<td>a) Registration Centre at Multi-Purpose Sports Hall 1, Sports and Recreation Centre or b) Student Service Centre at Level 1 of Yusof Ishak House or Bukit Timah Campus Management Office</td>
</tr>
<tr>
<td>7</td>
<td>Submission of Application for student season parking, if applicable</td>
<td>Semester I: by 30 July 2012 Vacation I: by 23 November 2012 Semester II: by 17 December 2012 Vacation II: by 26 April 2013</td>
<td>Online Application NUS Student Intranet Parking Services Portal at <a href="https://inetrapps">https://inetrapps</a>. nus.edu.sg/parking/default.aspx from home via NUS VPN Must complete the Pre-Registration of Candidature process online to be granted access</td>
</tr>
<tr>
<td>8</td>
<td>Submission of Application for Tertiary Education Subsidy by Mendaki (Only applicable to Malays who are Singapore Citizens)</td>
<td>1 August 2012</td>
<td>Download application form at OFA’s website in July</td>
</tr>
<tr>
<td>9</td>
<td>Submission of Online Application for Financial Aid</td>
<td>by 1 April 2012</td>
<td>Office of Financial Aid, apply online at: <a href="http://www.nus.edu.sg/financialaid">www.nus.edu.sg/financialaid</a></td>
</tr>
<tr>
<td>10</td>
<td>Submission of online application for French, German, or Korean Language Preparation Programme (LPP)</td>
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</tr>
<tr>
<td>11</td>
<td>Attend International Students Orientation Briefing (for International students only)</td>
<td>Date: 27 July 2012 Time: 3pm</td>
<td>Venue: LT 27 (Faculty of Science) Please visit <a href="http://www.nus.edu.sg/osa/international">www.nus.edu.sg/osa/international</a> for more information</td>
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USEFUL WEBSITES & CONTACTS
Apart from the information given in this Guide, you may find the following contact details useful:

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<td>Office of Admissions (OAM)</td>
<td>• Admissions</td>
<td><a href="http://www.nus.edu.sg/admissions/undergrad">www.nus.edu.sg/admissions/undergrad</a></td>
<td>Please send your enquiry via our website at: <a href="http://myoam.nus.edu.sg/contact">http://myoam.nus.edu.sg/contact</a>   Tel : 6516 1010  Fax : 6778 7570</td>
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<td></td>
<td>• Form of Acceptance</td>
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<td>• Verification of Documents</td>
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<td>• Withdrawal From University (Pre-Registration)</td>
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<td>Registrar’s Office (RO)</td>
<td>• Registration</td>
<td><a href="http://www.nus.edu.sg/Registrar/event/registration.html">www.nus.edu.sg/Registrar/event/registration.html</a></td>
<td>Email : UGRегист<a href="mailto:ration@nus.edu.sg">ration@nus.edu.sg</a>  Tel : 6516 2301  Fax : 6778 6371</td>
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<td>• QET</td>
<td><a href="http://www.nus.edu.sg/Registrar/event/registration-qet.html">www.nus.edu.sg/Registrar/event/registration-qet.html</a></td>
<td>Email : <a href="mailto:qet@nus.edu.sg">qet@nus.edu.sg</a>  Tel : 6516 2301  Fax : 6778 6371</td>
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<td>• Registration of Modules (CORS)</td>
<td><a href="http://www.cors.nus.edu.sg/registration-qet.html">www.cors.nus.edu.sg/registration-qet.html</a></td>
<td>Email : <a href="mailto:corshelp@nus.edu.sg">corshelp@nus.edu.sg</a>  Tel : 6516 5860  (only available during module registration period)</td>
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<td>• Curriculum</td>
<td><a href="http://www.nus.edu.sg/registrar">www.nus.edu.sg/registrar</a></td>
<td>Email : <a href="mailto:regenquiry@nus.edu.sg">regenquiry@nus.edu.sg</a>  Tel : 6516 2301  Fax : 6778 6371</td>
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<tr>
<td>Office of Financial Aid (OFA)</td>
<td>• Tuition Grant</td>
<td><a href="http://www.nus.edu.sg/financialaid">www.nus.edu.sg/financialaid</a></td>
<td>Email : <a href="mailto:financialaid@nus.edu.sg">financialaid@nus.edu.sg</a>  Tel : 6516 2870  Fax : 6774 4021</td>
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<td></td>
<td>• Financial Aid</td>
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<td>For specific queries on the tuition grant, please contact MDE at Tel : 6872 2220</td>
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<td>Student Service Centre, Office of Student Affairs (OSA)</td>
<td>• Payment of Tuition Fees</td>
<td><a href="http://www.nus.edu.sg/osa/sc">www.nus.edu.sg/osa/sc</a></td>
<td>FAQ / Email : <a href="mailto:askstudentservice@nus.edu.sg">askstudentservice@nus.edu.sg</a>  Tel : 6516 1177  Fax : 6777 0155</td>
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<td>• Tertiary Student EZ-Link Card Matters</td>
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<td>• Lost and Found Service</td>
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<td>Student Organisations, Office of Student Affairs (OSA)</td>
<td>• Co-Curricular Activities</td>
<td><a href="http://www.nus.edu.sg/osa/activities">www.nus.edu.sg/osa/activities</a></td>
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<td></td>
<td>• Facilitate student participation in enrichment programmes.</td>
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<td></td>
<td>• Work closely with NUS Students’ Union and other student groups.</td>
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<td>Hostel Admission Services, Office of Student Affairs (OSA)</td>
<td>• Process hostel applications to Student Hostels on campus.</td>
<td><a href="http://www.nus.edu.sg/osa/housing">www.nus.edu.sg/osa/housing</a></td>
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<tr>
<td>Residential Life, Office of Student Affairs (OSA)</td>
<td>• Coordination of Programmes and Activities to promote Student Integration &amp; Development in University Accommodation.</td>
<td><a href="http://www.nus.edu.sg/osa/hostlife">www.nus.edu.sg/osa/hostlife</a></td>
<td>Email : <a href="mailto:residentiallife@nus.edu.sg">residentiallife@nus.edu.sg</a>  Tel : 6516 2384  Fax : 6777 5902</td>
</tr>
<tr>
<td>International Students, Office of Student Affairs (OSA)</td>
<td>• Social &amp; Integrative Programme to NUS and Singapore.</td>
<td><a href="http://www.nus.edu.sg/osa/international">www.nus.edu.sg/osa/international</a></td>
<td>Tel : 6516 4817  Fax : 6778 5902</td>
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<tr>
<td>NUS Career Centre, Office of Student Affairs (OSA)</td>
<td>• Future Ready Programme.</td>
<td><a href="http://www.nus.edu.sg/osa/career">www.nus.edu.sg/osa/career</a></td>
<td>Email : <a href="mailto:careers@nus.edu.sg">careers@nus.edu.sg</a>  Tel : 6516 1385  Fax : 6774 4463</td>
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<td>Sports, Office of Student Affairs (OSA)</td>
<td>• Varsity Sports Programmes.</td>
<td><a href="http://www.nus.edu.sg/osa/sports">www.nus.edu.sg/osa/sports</a></td>
<td>Email : <a href="mailto:sports@nus.edu.sg">sports@nus.edu.sg</a>  Tel : 6516 2384  Fax : 6777 9280</td>
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<td>• Recreation &amp; Intramural Sports Programmes.</td>
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<td>• Support for Elite Athletes.</td>
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<tr>
<td>OSA Facilities, Office of Student Affairs (OSA)</td>
<td>Booking of Sports Facilities</td>
<td><a href="http://www.nus.edu.sg/osa/sports">www.nus.edu.sg/osa/sports</a></td>
<td>Email: <a href="mailto:sports@nus.edu.sg">sports@nus.edu.sg</a> Tel: 6516 2384 Fax: 6777 9280</td>
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<td>Booking of OSA Administered Facilities (YIH Facilities)</td>
<td><a href="http://www.nus.edu.sg/osa/activities/svcs/forms.html">www.nus.edu.sg/osa/activities/svcs/forms.html</a></td>
<td>Email: <a href="mailto:osafacilities@nus.edu.sg">osafacilities@nus.edu.sg</a> Tel: 6516 2377 Fax: 6777 9280</td>
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<td>Booking of OSA Administered Facilities (Open Venues &amp; Publicity Venues)</td>
<td><a href="http://www.nus.edu.sg/osa/activities/svcs/onlinebooking.html">www.nus.edu.sg/osa/activities/svcs/onlinebooking.html</a></td>
<td>Email: <a href="mailto:osafacilities@nus.edu.sg">osafacilities@nus.edu.sg</a> Tel: 6516 8390 Fax: 6777 9280</td>
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<td>University Health Centre (UHC)</td>
<td>Medical report &amp; health condition</td>
<td><a href="http://www.nus.edu.sg/uhc/healthservice">www.nus.edu.sg/uhc/healthservice</a></td>
<td>Email: <a href="mailto:uhc_health@nus.edu.sg">uhc_health@nus.edu.sg</a> Tel: 6516 2880 Fax: 6778 3173</td>
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<td>Medical examination</td>
<td><a href="http://www.nus.edu.sg/uhc/cps">www.nus.edu.sg/uhc/cps</a></td>
<td>Email: <a href="mailto:cps@nus.edu.sg">cps@nus.edu.sg</a> Tel: 6516 2376 Lifeline NUS: 6516 7777</td>
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<tr>
<td>International Relations Office (IRO)</td>
<td>Student Exchange Programme (SEP)</td>
<td><a href="http://www.nus.edu.sg/iro">www.nus.edu.sg/iro</a></td>
<td>Email: <a href="mailto:sepenquiry@nus.edu.sg">sepenquiry@nus.edu.sg</a> Fax: 6778 0177</td>
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<td>Campus Parking (Managed by Ramky Cleantech Pte Ltd)</td>
<td>Student Season parking</td>
<td><a href="http://www.nus.edu.sg/oed/services/transport/parking-at-campus.htm">www.nus.edu.sg/oed/services/transport/parking-at-campus.htm</a></td>
<td>Email: <a href="mailto:nusparking@ramky.com.sg">nusparking@ramky.com.sg</a> Tel: 6775 5048(24 hrs) 6775 5080(24 hrs) Fax: 6775 4790</td>
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<tr>
<td>NUS Libraries</td>
<td>Library resources</td>
<td><a href="http://www.lib.nus.edu.sg">www.lib.nus.edu.sg</a></td>
<td>Email: <a href="mailto:asklib@nus.edu.sg">asklib@nus.edu.sg</a> Tel: 6516 2028 Fax: 6778 0347</td>
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<td>Library orientation</td>
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The Office of Admissions acknowledges with gratitude the assistance given by all the administrative departments in preparation of this Guide.
OFFICE OF ADMISSIONS
NATIONAL UNIVERSITY OF SINGAPORE
University Hall, Tan Chin Tuan Wing,
Level Lower Ground,
21 Lower Kent Ridge Road, Singapore 119077
General Enquiries: (65) 6516 1010
Facsimile: (65) 6778 7570

The information in this Guide is correct at the time of printing in January 2012.
Co. Registration No. 200604346E

www.nus.edu.sg/admissions/undergrad