3.2.2 General Academic Matters

*Admission Intakes:* Each of the BTech programmes has two intakes in each Academic Year, one for Semester 1 in August and the other for Semester 2 in January of the following year except for the following:

- BTech (Chemical Engineering) offers only one intake in Semester 2 in January.
- BTech (Civil Engineering), BTech (Business Analytics), BTech (Cybersecurity) and BTech (Software Engineering) offer only one intake in Semester 1 in August.

*Periods of Study in each AY:* In addition to the two normal semesters of study in each Academic Year (Semesters 1 and 2), the BTech Programme also runs a 10-week Special Term during the period from May to July.

*Minimum and Maximum Candidature:* SCALE recognises the need to equip potential adult learners with the necessary skills within a reasonable amount of time so that they stay relevant in the industry upon graduation. As such, the minimum and maximum candidature periods are two-and-a-half and six years respectively, inclusive of approved periods of leave of absence. Nonetheless, records show that if work, family and other commitments permit, students typically attend classes three evenings a week and should typically be able to complete their degree requirements in four years. The curriculum structure is completely modular and flexible and students should study at their own comfortable pace. Unless their other commitments allow them sufficient time and peace of mind to focus on, and gain the most out of, their studies, students are strongly advised not to rush through their programmes. If taking an extra semester to complete their degree requirements results in greater benefit from their studies and perhaps a better class of honours for the degree, it might be worthwhile to do so as the benefits are lifelong.

*Workload:* In any normal semester, unless otherwise approved by the Dean of SCALE, a student may register for up to 14 MCs of modules during a normal semester and 2 modules in a Special Term, excluding Industrial Practice.

*Stage Promotion:* Students will be deemed to have progressed to the next stage of study if they have obtained at least the number of MCs, including exemptions, as stated below:

- To move to Stage 2 (Year 2): 36 MCs
- To move to Stage 3 (Year 3): 76 MCs
- To move to Stage 4 (Year 4): 112 MCs

*General:* Students are advised to read carefully other relevant information presented in this document as well as published by the Registrar’s Office ([www.nus.edu.sg/registrar](http://www.nus.edu.sg/registrar)). Of particular importance is information relating to: the Modular System, Undergraduate Education Continuation and Graduation.
Requirements, Academic Calendar, Responsibility for Notices/Circulars, Update of Personal Particulars, Acceptance Record, Leave of Absence, Grading Policy and Exam Process, Graduation, Discipline, Module Enrolment, S/U Option Declaration, and Commencement amongst others. Academic and administrative rules and regulations set out by the University will apply to every NUS student.