Resources and Services

Some of the available resources and services at NUS are as follows:

Office of Admissions
The Office of Admissions oversees all matters pertaining to undergraduate admissions, including recruitment, transfer of degree courses, student financial aid and award of NUS scholarships.

Campus Services
The Office of Campus Amenities oversees the retail and dining services and transport, logistics and car parks in NUS with the aim of delivering quality service and excellence to the stakeholders in campus.

NUS Centre For the Arts
Established in 1993, NUS Centre For the Arts (CFA) is a vibrant space for the appreciation of the arts and nurturing of the creative and inquiring spirit. We support student engagement with the arts and the integration of the arts into the life of the University.

We comprise the NUS Museum, NUS Baba House and a Talent and Development arm that oversees 22 student arts excellence groups. Through our myriad of programmes, practices, exhibitions, workshops and outreach, such as NUS Arts Festival and the ExxonMobil Campus Concerts, we enrich the university experience and contribute to the building of knowledge and transformation of students.

We also manage facilities such as the University Cultural Centre, with its 1700-seat Hall and 425-seat Theatre, and rehearsal spaces in Runme Shaw CFA Studios and University Town.

For more information, visit cfa.nus.edu.sg

NUS Information Technology
The NUS Information Technology spearheads the IT development on campus for teaching, learning, research and administration. We collaborate with the faculty, staff and students for innovative IT solutions to meet the diverse needs of the community. Our roles and responsibilities range from IT governance to modernization, digital transformation, Cloud adoption, system integration, campus network, research computing, student, mobile and enterprise applications, messaging, data analytics, cyber security and end user computing.

NUS Co-op
The NUS Multi-purpose Co-operative Society Limited (NUS Co-op) offers a wide range of products including books, course packs, stationery and sundry items, and computer hardware, software and accessories. It has a wide membership in the community. Among the various services it provides are a
book assistance scheme and several community service schemes.

**Office of Financial Services**
The Office of Financial Services is responsible for the University’s financial policies and procedures, billing and collection of tuition fees, shared financial services, treasury, controllerships, financial reporting and stewardship of the University’s financial resources.

**University Health Centre**
The University Health Centre (UHC) consists of three Divisions, each handling different aspects of health and wellness for the NUS community:

- Health Service provides comprehensive medical care
- Wellness Outreach promotes a healthy and balanced lifestyle
- University Counselling Services provides mental health support

**Global Relations Office**
The Global Relations Office is responsible for forging and maintaining relations with international partners and collaborators around the world to make available various study abroad and student exchange opportunities. The Office also promotes NUS by developing international initiatives to enhance the University’s global standing.

**NUS Libraries**
NUS Libraries plays a pivotal role in partnering the NUS community in advancing scholarship and research. It comprises eight libraries, with the Central Library being the largest and C J Koh Law Library and Medical Library serving as the de facto national law and medical libraries in Singapore. It is the largest academic and research library in this region with a rich collection of more than 3 million volumes covering multidisciplinary subjects in architecture, business, engineering, humanities and social sciences, law, medicine, science, and other disciplines. NUS Libraries is a steward and repository of national and regional heritage, hosting a collection that includes treasures that date as far back as the 14th century, irreplaceable material saved from the Japanese invaders during World War 2, the world-renowned Singapore/Malaysia collection, and archival documents from the Colonial Office records.

**Registrar’s Office**
The Registrar’s Office oversees the administration of academic matters including freshmen registration, module enrolment, curriculum, examinations, award of degrees, commencement, and student discipline. The Office is committed to service excellence and makes use of the latest technology to ensure efficiency and effectiveness in its administrative operations.

**Centre for Future-ready Graduates**
The Centre for Future-ready Graduates’ mission is to enhance the employability of students through career preparation and helping students develop future-ready soft skills. Through various career search
strategies and career development workshops, students are empowered to take confident steps to build their careers. The Centre also partners employers in their graduate recruitment, and organizes a range of activities such as internship programs, career fairs, recruitment talks, and networking sessions for students to meet company representatives for employment opportunities. The Centre has developed from the ground-up, two courses focused on student development: Career Catalyst and Roots & Wings.

Career Catalyst
Career Catalyst will establish an important first touch point as part of a three/four-year roadmap to engage and prepare students in creating multiple pathways for themselves. Students will be equipped with essential skills and knowledge to make informed decisions on specialisations, develop soft skills as well as gain overseas exposure and real-world industry experience. The module will consist of four lectures and two e-seminars spread across six weeks of the freshmen academic year, and is aimed to provide an early introduction to the concepts of career planning, personal branding and industry awareness. Students will learn to design a meaningful career plan, and craft their resume and cover letter, based on their particular competencies and interests.

Roots & Wings
In partnership with the Department of Psychology, CFG offers a self-awareness and interpersonal effectiveness module called ‘Roots & Wings’. The module is based on psychology, neuroscience, and organizational behaviour, is offered as a complement to Career Catalyst. The programme comprises a series of deep dive experiential learning ‘modulets’, based on future-ready soft skills and healthy mindsets that employers consider important for the workplace. Examples of modulets include ‘Cultivating Resilience’, ‘Cultivating Collaboration’, and ‘Cultivating the Self’, which students can customize and stack depending on an assessment of their needs.

For more information, please click here.

Office of Student Affairs
The Office of Student Affairs (OSA) is committed to provide a rich and memorable student experience in NUS. OSA considers students’ perspectives and needs and creates opportunities to enrich students’ campus life and community engagement. OSA endeavours to develop a student-centric environment and administration through a wide range of support services, educational, cultural, social programming, and resources.

The type of services, programmes and activities OSA offers include:

- **Student Service Centre**: A convenient contact point for students to obtain information and services related to academic/administrative student records, tuition fees and financial matters;
- **Hostel Admission Services**: Manage student housing, application eligibility and procedures;
- **Residential Life**: Assist students to settle in and experience a positive and vibrant residential life
through social, cultural and sports activities, and enrichment programmes;

- **Student Organisations**: Provide a framework of governance for NUS student organisations to thrive and contribute to student life and campus vibrancy;

- **Community Engagement**: Promote and support student engagement with the community within the university, and with society beyond the university;

- **Sports**: Promote a healthy lifestyle through sports and recreation, and sports excellence;

- **Disability Support & Services**: Provide an inclusive and nurturing academic environment to students with disabilities and special education needs to achieve their fullest potential;

- **Student Support Services (S3)**: Support students’ wellbeing and strengthen mental health services in a safe and inclusive space as they navigate their journey in NUS;

- **Training & Development**: Develop and execute experiential learning programmes focussing on leadership and life-skills for the NUS student community.