

## PHD QUALIFYING EXAMINATION REPORT FORM

**Instructions:**

1. A student should fulfil at least 16 MCs of coursework, obtain a minimum CAP of 3.80, and have at least 2 TAC meetings before they are allowed to attempt the PQE. With effect from AY2014/2015, all international students from the August 2014 intake onwards must complete at least half of the required teaching hours, which is 156 hours out of 312 hours.
2. This form is to be completed and submitted to the main supervisor and TAC members with a written report about the student's research plus copies of any manuscript(s) submitted, accepted, or published, before the PhD Qualifying Examination (PQE). The written report should be prefaced by a one-page abstract and be at least 10 pages in length.
3. Upon completion of the examination, the supervisor or any TAC members should submit the completed PQE Report Form as well as the written reports to the NGS Office no later than 1 week from the date of examination (oral presentation & oral defence). **Note:** Student may submit the documents on behalf of the TAC, but it should be in a sealed envelope so the student does not have access to the contents of the form.

<b>Section A: To be completed by STUDENT &amp; submitted to Main Supervisor</b>			
Name:	Student ID / No:		
Degree: Doctor of Philosophy	Scholarship: <input type="checkbox"/> AGS <input type="checkbox"/> NGSS <input type="checkbox"/> Others (Please state : _____)		
Commencement date of candidature (DD/MM/YYYY)	Date of Maximum Candidature (DD/MM/YYYY)		
Name & Department of Main Supervisor:	Name(s) & Department(s) of co-supervisor(s):		
Name(s) & Department(s)/RI(s) of Thesis Advisory Committee Chairperson:			
Name(s) & Department(s)/RI(s) of Thesis Advisory Committee Member (not mentioned above):			
Name(s) & Department(s)/RI(s) of Thesis Advisory Committee Member (not mentioned above):			
Courses* Taken (pls list down details below or attach copies of your results slips) *Student has to pass the prescribed modules with an average CAP of at least 3.8. Higher grades in certain modules may be required.			
Module Code and Title	Year/Semester taken	Grade obtained	Cumulative Average Point (CAP)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Enclosed Written Report

Enclosed reprint(s) of \_\_\_\_ publications

Enclosed manuscript of paper in press, plus letter of acceptance

Enclosed manuscript of paper submitted

Fulfill minimum 156 hours of teaching requirement (only for international students from AY2014/2015 onwards)

(Give full details of publications i.e. authors, title, name of journals, page/volume no., year, submitted/accepted for publication, highlight if international journal paper. Attach separate sheet if necessary. Copy of publication(s) & letter of acceptance, if applicable, must be enclosed.)

TAC Meeting Declaration

I declare that I have at least 2 TAC Meetings as follows:

- | <u>Date of Meeting:</u> | <u>TAC Report Submitted:</u> |
|-------------------------|------------------------------|
| 1. _____                | Y / N*                       |
| 2. _____                | Y / N*                       |
| 3. _____                | Y / N*                       |
| 4. _____                | Y / N*                       |

\*Please circle accordingly.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Section B: To be completed by Thesis Advisory Committee & forwarded to the NGS office within 1 week from the date of examination**

I certify that the enclosed published/publishable experimental work was performed personally by \_\_\_\_\_ (name of applicant) and in my opinion this body of work can form a firm basis for PhD thesis.

Details of Oral Presentation to the TAC *and* Oral Defence:

Date of Examination: \_\_\_\_\_

Time of Examination: \_\_\_\_\_

	Name	Signature
Chairperson		
Member (Main supervisor)		
Co-supervisor		
Member		
Member		

Recommendation by TAC

Please give reasons (on a separate sheet, if necessary).

1.  Recommend continuation of candidature
2.  Recommend termination of candidature

Comments

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**Section C: For Official Use**

Continuation of student's candidature:

Approved

Not Approved

Others (Please comment):

Comments:

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\_\_\_\_\_  
Executive Director, NGS

\_\_\_\_\_  
Date