

STUDENT EXCHANGE PROGRAMME (SEP)

## Information for Students on Exchange

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| <p><b>University</b></p>  | <p>Technical University of Darmstadt (TUD)</p> <p><a href="https://www.tu-darmstadt.de/incoming">https://www.tu-darmstadt.de/incoming</a></p>  |
| <p><b>Country</b></p>   | <p>Germany</p>   |
| <p><b>Academic Calendar</b></p>   | <p><b>Semester 1 (Fall term):</b> October to March<br/> <b>Semester 2 (Spring term):</b> April to September</p> <p>Exams usually take place in the 6 weeks after the final week of courses. For more information, please refer to: <a href="https://www.tu-darmstadt.de/studieren/studierende_tu/semestermine/index.en.jsp">https://www.tu-darmstadt.de/studieren/studierende_tu/semestermine/index.en.jsp</a></p>   |
| <p><b>Exchange Duration</b></p>   | <p>One semester. <b>Semester 2 is recommended</b> due to the severe overlapping of academic calendar.</p>  |
| <p><b>Language Proficiency Requirement</b></p>  | <p>Courses at TUD are primarily taught in German, although there are some classes taught in English.</p> <p>German Proficiency is NOT a requirement but TUD recommends student to have at least an Intermediate German language skills (2 semesters of German) and participation in the 4-week German Language Course prior to the start of classes at TUD (for Summer Semester: March)</p> <p>More information can be found here:<br/> <a href="https://www.spz.tu-darmstadt.de/spz_kurse/spz_incomings/index.en.jsp">https://www.spz.tu-darmstadt.de/spz_kurse/spz_incomings/index.en.jsp</a></p> <ul style="list-style-type: none"> <li>• English: B2 or better for students planning to study in English<br/>OR</li> <li>• German: B2 for students planning to study in German</li> <li>• Further information can be found on TUD’s website:<br/> <a href="https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale_studieninteressierte/austauschprogramme_inbound/index.en.jsp">https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale_studieninteressierte/austauschprogramme_inbound/index.en.jsp</a></li> </ul> |
| <p><b>Course Information</b></p> <p>Please read the important examination information below</p> | <p>A German semester runs 24 weeks – 16 weeks of classes, 4-6 weeks self-study and preparation for exams and 3-4 weeks exam period.</p> <p>The regular semester workload for full-time undergraduate students as determined by the Office of the Provost is 30 ECTS. Credits earned at the host university may not be directly equivalent to NUS credits and you can refer to the <a href="#">SEP Credit Transfer Calculator</a> for information on units exchange ratio at the host university. Please note that the actual number of</p>   |

STUDENT EXCHANGE PROGRAMME (SEP)

credits earned is subject to the units exchange ratio at the point of credit transfer.

TUD recommends exchange students (graduate & undergraduate) to take between 18 ECTS and 30 ECTS (full course load for degree-seeking students) per semester. Further information on ECTS credits and the recognition of your academic achievements can be found on TUD’s website:

[https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale\\_studieninteressierte/austauschprogramme\\_inbound/index.en.jsp](https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale_studieninteressierte/austauschprogramme_inbound/index.en.jsp).

The calculation of ECTS credits is explained here: [https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale\\_studieninteressierte/austauschprogramme\\_inbound/index.en.jsp](https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale_studieninteressierte/austauschprogramme_inbound/index.en.jsp)

Course Catalogue: published in TUCaN (<https://www.tucan.tu-darmstadt.de/>) in September for winter and March for summer semester.

Further information on the departments, their courses, contact persons ([https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale\\_studieninteressierte/austauschprogramme\\_inbound/index.en.jsp](https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale_studieninteressierte/austauschprogramme_inbound/index.en.jsp)).

**Please search for English taught courses carefully.** Since the course catalogue is only available shortly before your exchange semester starts, you have to use current and old course information from TUCaN and module handbooks ([https://www.tu-darmstadt.de/studieren/studieninteressierte/studienangebot\\_studiengaenge/index.en.jsp](https://www.tu-darmstadt.de/studieren/studieninteressierte/studienangebot_studiengaenge/index.en.jsp)) to check if a stay at TU makes sense for you.

Most courses are offered each winter or each summer semester. Please contact the departmental advisor ([https://www.tu-darmstadt.de/studieren/studierende\\_tu/auslandsaufenthalte/austauschprogramme\\_outbound/artikel\\_details\\_de\\_en\\_56843.en.jsp](https://www.tu-darmstadt.de/studieren/studierende_tu/auslandsaufenthalte/austauschprogramme_outbound/artikel_details_de_en_56843.en.jsp)) of your prospective host department for questions on courses.

Depending on the study level, the students are recommended to take at least 3 lectures. Might be suitable for students from:

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| FASS | <ul style="list-style-type: none"> <li>• Global Studies</li> <li>• History</li> </ul>  |
| FoE  | <ul style="list-style-type: none"> <li>• Civil and Environmental Engineering</li> <li>• Mechanical Engineering</li> <li>• Electrical and Computer Engineering</li> <li>• Material Science</li> </ul> |

STUDENT EXCHANGE PROGRAMME (SEP)

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|                             | <table border="1"> <tr> <td data-bbox="475 309 660 465">FoS</td> <td data-bbox="668 309 1366 465"> <ul style="list-style-type: none"> <li>• Biology</li> <li>• Chemistry</li> <li>• Physics</li> <li>• Mathematics</li> </ul> </td> </tr> <tr> <td data-bbox="475 465 660 506">SoC</td> <td data-bbox="668 465 1366 506"> <ul style="list-style-type: none"> <li>• Computer Science</li> </ul> </td> </tr> <tr> <td data-bbox="475 506 660 546">SDE</td> <td data-bbox="668 506 1366 546"> <ul style="list-style-type: none"> <li>• Urban Planning</li> </ul> </td> </tr> </table>  | FoS | <ul style="list-style-type: none"> <li>• Biology</li> <li>• Chemistry</li> <li>• Physics</li> <li>• Mathematics</li> </ul> | SoC | <ul style="list-style-type: none"> <li>• Computer Science</li> </ul> | SDE | <ul style="list-style-type: none"> <li>• Urban Planning</li> </ul> |
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| <p><b>Accommodation</b></p> | <p><b>Important information on examination</b></p> <p><b>Students are expected to attend the mandatory examination at TUD during the official examination period until September.</b> Be aware that earlier or extra examinations for exchange students might not be available and subjected to host university’s discretion and approval.</p> <p>Examination dates vary between TUD departments but generally take place between July and September in semester 2.</p> <p>Please approach the respective TUD’s departmental coordinator <b>at the start of your exchange</b> for the exact examination dates. If the examination date clashes with NUS’ academic calendar, please consider taking alternative courses which allows you to have the examination by late July.</p> <p>Should professors not be able to provide an alternative exam timing or assessment, students should respect the professors’ position and not to ask for exceptions in the middle or end of the semester.</p> <p>Leave of Absence from NUS is subjected to your home faculty’s approval and is not guaranteed.</p> <p>Accommodation in student dormitories is available, but <b>cannot be guaranteed</b> due to limited capacities. The unit in charge of room allocation is the “Welcome and Housing Department” (<a href="https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/auf_enthalt_international/artikel_details_de_en_56845.en.jsp">https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/auf_enthalt_international/artikel_details_de_en_56845.en.jsp</a>) offering assistance to international exchange students in finding adequate accommodation.</p> <p>Students who have contract that ends in August or September are expected to pay for the rental until August or September. There will be no refund of the rental if you leave the student accommodation earlier.</p> |     |  |     |  |     |  |
| <p><b>Visa</b></p>          | <p>EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply</p>  |     |  |     |  |     |  |

STUDENT EXCHANGE PROGRAMME (SEP)

for a residence permit at the local "Auslaenderbehoerde" (Immigration Office) if you are staying for more than three months.

Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. **You must not under any circumstances travel to Germany on a tourist visa.**

All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.

All students with non-EU citizenship need to prove that they have sufficient financial means to live in Germany (Either for the visa application or the residence permit). You are required to have at least €5.952 for a semester or €11.904 for a year at TU (€992 per month). There are two ways to prove that:

1. Scholarship: proof of a (full-) scholarship, stating duration and amount of monthly allowances

2. Self-financed stay: limited withdrawal bank account (also known as blocked account)

3. A third option may become available in the future, bank account statements from your bank account showing that you have at least €5.952 for a semester or €11.904 for a year at TU in your account.

International students who do not come from a member state of the European Union (EU) usually need a visa before travelling to Germany:

- Make sure your passport is valid until at least 6 months after the end of your stay in Germany.
- Please contact the German embassy of your home country at least four months prior to your departure to Germany in order to obtain information on the specific visa regulations for your home country and make an appointment.
- Students from PR China and India: you have to apply through the APS in your country (PR-China: A-Verfahren/India: Process A), TUD will get you a group application number.

More up-to-date information about the necessary steps for visa application and the proof of financial means is on TUD's website ([https://www.tu-darmstadt.de/studieren/studierende\\_tu/internationale\\_studierende\\_1/auf\\_enthalt\\_international/artikel\\_details\\_de\\_en\\_269184.en.jsp](https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/auf_enthalt_international/artikel_details_de_en_269184.en.jsp)). Please keep yourself informed and up to date before coming to Germany. You may also visit German Embassy Singapore's website for more information:

STUDENT EXCHANGE PROGRAMME (SEP)

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|                         | <p><a href="https://singapur.diplo.de/sg-en/service/05-visaeinreise/1349502-1349502?isLocal=false&amp;isPreview=false">https://singapur.diplo.de/sg-en/service/05-visaeinreise/1349502-1349502?isLocal=false&amp;isPreview=false</a></p> <p>Some providers offer a very convenient online blocked account, e.g. <a href="http://www.expatrio.com">www.expatrio.com</a> or <a href="http://www.coracle.de">www.coracle.de</a>. Expatrio also offers a statutory health insurance from TUD's partner health insurance TK (Techniker Krankenkasse). These providers have a good reputation and a good online service.</p>  |
| <p><b>Insurance</b></p> | <p>All full-time NUS students are covered under the university's Student Group Personal Accident &amp; Medical Insurance and the Student Travel Insurance. For more information on the university medical insurance, please refer to <a href="https://myportal.nus.edu.sg/studentportal/student-insurance/all/">https://myportal.nus.edu.sg/studentportal/student-insurance/all/</a>.</p> <p>Exchange students studying at TU Darmstadt for one or two semesters and double degree students are required to purchase statutory German health insurance (Gesetzliche Krankenversicherung) in order to be able to register as a student at TU Darmstadt.</p> <p>Further information for Degree-Seeking Students (double degree) as well as Exchange students from Non-European Countries can be found on TUD's website: <a href="https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/aufenthalt_international/artikel_details_de_en_77952.en.jsp">https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/aufenthalt_international/artikel_details_de_en_77952.en.jsp</a></p> <ul style="list-style-type: none"> <li>• The insurance coverage is for one full semester (winter semester: October 1 – March 31; summer semester: April 1 – September 30) and will automatically continue if not cancelled.</li> <li>• Every German statutory health insurance charges the same rate for students. TU Darmstadt cooperates with the health insurance "Techniker Krankenkasse" or "TK".</li> <li>• It is possible to sign up for health insurance in advance if you need a confirmation for the visa application.</li> </ul> <p>September OR March:</p> <ul style="list-style-type: none"> <li>• Travel Insurance: Students have to purchase travel health insurance for the times and places that are not covered by the health insurance of your home country and the statutory German health insurance.</li> <li>• Students participating in the Orientation &amp; Intensive German Language Course in September (winter semester) and March (summer semester) are not covered by the statutory German health insurance and therefore must buy additional travel insurance before the departure to Germany.</li> </ul> <p>It is also recommended that you purchase a comprehensive travel insurance for the full duration of your stay abroad, including your personal travel</p> |

**STUDENT EXCHANGE PROGRAMME (SEP)**

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|                            | <p>within/outside Germany. Please review your insurance coverages to ensure that they meet your needs.</p> <p>Students are strongly encouraged to assess the risk of their intended activities and purchase supplemental insurance plans to ensure they are adequately covered during their time abroad.</p>  |
| <p><b>Useful Links</b></p> | <p>Student Exchange Information: <a href="http://www.tu-darmstadt.de/incoming">www.tu-darmstadt.de/incoming</a></p> <p>Exchange students are exempt from paying tuition but required to pay a semester contribution of approx. €290 per semester. This includes free public transport in Germany (no high-speed trains) and access to the services of Studierendenwerk Darmstadt (cafeterias, dorms and more). Due to rising energy costs and a general inflation prices have been rising in Germany in the last years. A breakdown of potential costs can be found on TUD's website: <a href="https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/aufenthalt_international/artikel_details_de_en_56836.en.jsp">https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/aufenthalt_international/artikel_details_de_en_56836.en.jsp</a></p> |

Note: All information is subjected to change. Please check the partner university's website for the most up-to-date information.