### Information for Students on Exchange

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<tr>
<th>A. University</th>
<th>University of Ottawa</th>
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<td><strong><a href="http://www.uottawa.ca/en">http://www.uottawa.ca/en</a></strong></td>
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<td><strong><a href="http://international.uottawa.ca/en/study-at-uottawa/incoming-exchanges-applications/step1-where-start">http://international.uottawa.ca/en/study-at-uottawa/incoming-exchanges-applications/step1-where-start</a></strong></td>
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<td>B. Country</td>
<td>Canada</td>
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### C. Academics

#### i) Module Mapping & Credits Transfer

Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.

Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.

#### ii) Academic Calendar

- **Semester 1:** September – December
- **Semester 2:** January – April

[http://www.uottawa.ca/important-academic-dates-and-deadlines/](http://www.uottawa.ca/important-academic-dates-and-deadlines/)

#### iii) Exchange Duration

One semester

#### iv) Examination

[https://www.uottawa.ca/exams/](https://www.uottawa.ca/exams/)

#### v) Curriculum Structure

A credit is defined as 12 to 15 hours of formal lectures or the equivalent. Thus, a course comprising of three hours of lectures per week extending over one semester of 13 weeks normally carries three credits.

In the case of laboratory instruction, one credit involves two or three hours of laboratory work per week per semester.

A full-time semester for undergraduate students represents 12 to 15 credits, or 4 to 5 courses. Please note that a maximum of 5 courses per semester is permitted.

#### vi) Entry Requirements

- (a) be registered as a full-time undergraduate student of NUS
- (b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;
- (c) not be eligible for exchange in the graduating year
- (d) be a student of good standing at NUS with
  - a. a minimum upper division second class honours or;
  - b. a minimum B average grade or;
| vii) Language Proficiency Requirements | Most courses offered at the University of Ottawa are given in English and French. All applicants must demonstrate English language proficiency to be considered for admission to the exchange programme. |
| viii) Modules Compatibility | Suitable for students from the following Faculties/Disciplines:  
- FASS  
- FoS  
- FoE  
- SoC  

For the most up-to-date list of UG programmes and courses at uOttawa, please refer to the following link:  

Please read through this important information and guidelines as well:  

| ix) Module restrictions and pre-requisites | Exchange students are required to be enrolled full time and maintain this status during their entire stay. It is possible for them to register for courses offered in different disciplines, however, please note that the following courses are not available for exchange students:  
1. Courses offered by the Telfer School of Management  
2. Courses offered by the Faculty of Education  
3. Courses offered by the Faculty of Medicine |

**D. Application**

| i) Procedures | NUS Registrar’s Office will submit your nomination information by mid-March after which, you must:  
1. Complete your application online via MoveOn. All students who have been nominated will be emailed the link to MoveOn.  
2. All applications must have the following documents:  
   a. All of your official university transcripts in English, including grading scales  
   b. A scanned copy of your valid passport or national identity document  

Deadline for application for both semesters is **31 March**.  

Complete application procedures can be found here:  
https://international.uottawa.ca/en/study-at-uottawa/exchange-student/process |
**ii) Deadlines**

All NUS students must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.

- Semester 1 (Fall semester): 31 March
- Semester 2 (Spring semester): 31 March

Failure to submit a formal application to the host university will result in the exchange being forfeited even if you have been selected by NUS for the exchange.

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**E. Accommodations**

**i) University Accommodation**

uOttawa has rooms available in the university residences for exchange students ([https://www.uottawa.ca/housing/](https://www.uottawa.ca/housing/)) even though on-campus accommodation is never guaranteed.

**ii) Private Accommodation**

Students can join the uOttawa Bureau International Office Facebook group ([https://www.facebook.com/groups/uointl/](https://www.facebook.com/groups/uointl/)) to view postings from fellow students.

They can also consult the Off-Campus Housing website ([https://www.uottawa.ca/housing/off-campus-housing](https://www.uottawa.ca/housing/off-campus-housing)) to obtain further information about living off campus.

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**F. Visa**

**Consular/Visa Regulation**

It is your responsibility to obtain the correct documents from Citizenship and Immigration Canada (CIC) prior to your exchange semester(s) in Canada.

Depending on nationality, students may need any other following documentation **before their arrival** in Canada:

(a) **Electronic Travel Authorization (eTA)** - As of March 15, 2016, visa-exempt foreign nationals are expected to have an Electronic Travel Authorization (eTA) to fly to or transit through Canada. Exceptions include U.S. citizens, and travellers with a valid Canadian visa. To find out if you need an eTA prior to your exchange, please refer to the following link: [http://www.cic.gc.ca/english/visit/visas.asp](http://www.cic.gc.ca/english/visit/visas.asp)

(b) **Visitor Visa** - If you do not qualify for an eTA, you will need to obtain a Visitor Visa prior to your arrival in Canada. Please contact the High Commission of Canada in Singapore to start the process of obtaining the appropriate visa. The High Commission Officer might advise you to obtain a Study Permit instead since your time in Canada is primarily
for studying. To determine if you need a Visitor Visa, please refer to the following link: [http://www.cic.gc.ca/english/visit/index.asp](http://www.cic.gc.ca/english/visit/index.asp)

(c) **Study Permit** – Study Permits are usually reserved for students studying more than 6 months at a Canadian institution. To be eligible for a Study Permit, students must:

- have been accepted by a designated learning institution in Canada.
- prove that you have enough money to pay for your tuition fees (no applicable for SEP), living expenses for yourself and any family members who come with you to Canada and return transportation for yourself and any family members who come with you to Canada.
- be a law-abiding citizen with no criminal record and not be a risk to the security of Canada. You may have to provide a police certificate.
- be in good health and willing to complete a medical examination, if necessary.
- satisfy an immigration officer that you will leave Canada at the end of your authorized stay.

For more information on Study Permits, please refer to the following website, [http://www.cic.gc.ca/english/study/index.asp](http://www.cic.gc.ca/english/study/index.asp)

**High Commission of Canada in Singapore**  
One George Street, #11-01; Singapore 049145  
Telephone: (65)-6854-5900  
Email: Singapore-im-enquiry@international.gc.ca  

**G. Safety, Health & Medical Insurance**

| i) Health/Medical Insurance | All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to [http://www.nus.edu.sg/finance/docs/FAQs.pdf](http://www.nus.edu.sg/finance/docs/FAQs.pdf)  
For more information on the blanket travel insurance, please refer to [http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html](http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html)  
If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.  
The University Health Insurance Plan (UHIP) is a mandatory health insurance plan for all international students enrolled in an Ontario university. All exchange students will automatically be charged for UHIP and the charge will appear on your Student Account. |

Updated as of 20/8/2020
For more information on UHIP, please refer to the following website:

http://uhip.ca/

| ii) Emergency Number at host university | Emergency Contact Number: Canada’s emergency number is **911**, call this number for any emergency service such as police, medical, fire, etc.
For more information on Campus Safety at the University of Ottawa, please refer to the following link:

http://www.uottawa.ca/protection/en |

**H. Cost of Living**

| i) Estimated Monthly Living Expenses | The amount you spend on daily necessities can vary widely, according to individual preferences and lifestyles. For more financial advice specific to the University of Ottawa, please refer to the following webpage:

https://international.uottawa.ca/en/study-at-uottawa/exchange-student/process#step-3 |