

#### **IMPORTANT NOTE**

Before applying for any summer/winter programme, read the <u>GRO website</u> and <u>Application Guide</u> for important information on:

- General Eligibility Requirements and Application Process
- Course Mapping and Financial Aid
- Visa Application, Travel Advisories and Student Insurance

#### **Humboldt Internship Programme 2026**

Information is accurate as of October 2025.

Host University Website <a href="https://hic.hu-berlin.de/en/internship-program">https://hic.hu-berlin.de/en/internship-program</a>

Programme Location Programme Dates

Berlin, Germany

Only programmes that fall within the vacation period of the NUS calendar

tend to be endorsed by NUS.

04 May to 24 July 2026 18 May to 07 August 2026

Specific dates depend on the project(s) chosen by NUS students. Please find

the list of projects available here:

https://hic.hu-berlin.de/en/internship-program/projects

**Application Deadline** 

**18 December 2025** 

No of Placements: Unlimited

ES.	ESTIMATED COST OF PARTICIPATION		
1	Programme Fee	At the beginning of your internship, you will have to make a one-time payment to Humboldt-Universität zu Berlin for enrolment (approximately 240 €).	
		Moreover, the following costs should be anticipated:	
		<ul> <li>Visa costs (depending on the student's nationality)</li> <li>Airline ticket (Round-Trip)</li> <li>Health Insurance</li> <li>Accommodation (approx. 500 - 900 € per month)</li> <li>Miscellaneous Costs (food, phone, internet, activities; approx. 300 - 500 € per month)</li> </ul>	
		Click <u>here</u> for more information.	
2	Financial Aid Available	You should have enough monetary funds to cover the whole i-RAP. Your decision to go on i-RAP should not depend on confirmation of a scholarship or bursary award. You can consider the following financial aid options to fund your i-RAP:	
		NASA Enhancement Bursary (Singaporean Citizens only)	



<ul> <li>Overseas Student Programme Loan (Singaporeans only)</li> <li>Post-Secondary Education Account (PSEA) Ad-Hoc Withdrawal (Singaporeans only)</li> </ul>
Please note that if you are successful with any financial aid, the funds will only be dishursed to you after completion of the programme

PRO	PROGRAMME DETAILS		
3	Academic Content	Humboldt Internship Program is an international short-term programme for subject-specific, experiential learning. It allows participants to work with teams on research projects and university-related start-ups for three months.  This program is designed for advanced Bachelor's, master's, and PhD candidates. Students can choose from projects in various academic areas, receive individual	
		advising, and earn ECTS credit points.  Project areas include:	
		<ul> <li>Biology and Life Sciences</li> <li>Chemistry</li> <li>Cultural Studies, Social Sciences and Politics</li> <li>Musicology and Media Studies</li> <li>Physics</li> <li>Start-Ups and Entrepreneurship</li> </ul>	
		Detailed academic content depends on the specific project chosen by NUS students. Please find the list of projects available here: <a href="https://hic.hu-berlin.de/en/internship-program/projects">https://hic.hu-berlin.de/en/internship-program/projects</a>	
4	Eligibility Requirements	<ul> <li>To apply for an internship with Humboldt Internship Program, you must be</li> <li>at least 18 years old,</li> <li>fully enrolled at your home university for the whole duration of the internship,</li> <li>an advanced undergraduate student (at least second year), a graduate student or a PhD candidate.</li> <li>NUS' generic eligibility requirements apply, please see the GRO website for details.</li> </ul>	
5	Accommodation	Humboldt-Universität does not provide accommodation for participants of the Humboldt Internship Program. However, once participants have been admitted to the program, the university will provide recommendations and links to help participants find an apartment or room in a shared flat in Berlin.	



6	Application Procedure at NUS	Please apply through the NUS Education Records System - Global Education (EduRec-GE) first if you want to do course mapping and apply for financial aid/loans. Applying through EduRec-GE will allow GRO to contact and assist you in times of crisis/emergency while overseas.  With an official application through EduRec-GE, you are covered by the NUS Travel Blanket Insurance. You will also be able to request supporting letters for visa application and NS deferment (for NSmen).  You should also apply to the host university concurrently once you have applied to NUS EduRec-GE.
7	Application Procedure at Host University	<ol> <li>Select a project from the list in which you would like to participate.</li> <li>Register on our MoveOn application portal and start the application process. Fill in all the fields and state the exact project title you want to participate in. You can also enter two alternative projects as your second and third choice</li> <li>Mark each page as complete.</li> <li>Please have the scans of the following documents ready to upload (PDF):         <ul> <li>Proof of identity (passport or identity card)</li> <li>Valid student ID card</li> <li>Curriculum vitae</li> <li>Letter of motivation (adapted to your project selection)</li> <li>Letter of recommendation from an academic faculty member or former workplace (can also be emailed to the program coordinator)</li> <li>Transcript of Records with a list of the courses taken at the home university to-date</li> </ul> </li> <li>You will be notified when the project managers receive your complete application documents.</li> <li>The project managers may request a telephone call or online conversation or send an e-mail with questions.</li> <li>As soon as you have been admitted, you will receive an e-mail with further information on preparing for your research stay in Berlin.</li> <li>All documents submitted must be in English. If the original document is not in English, you can create your own translation and upload it or email it to internship.program@hu-berlin.de.</li> </ol>
8	Confirmation of participation	The host will email you information about possible financial support and information on your acceptance or rejection.  To confirm your participation in this programme, you must accept the EduRec-GE offer and the host university offer.



		Please read the cancellation policy of this programme before accepting and paying for the programme.
9	Course Mapping	All course mapping requests are subject to approval by the faculties/departments.
		If you are interested in obtaining credits for your course, you can start the course mapping process via EduRec-GE after you have accepted the programme offer. Click <a href="here">here</a> for a step-by-step guide on applying for course mapping.
		Students may map up to a maximum of 10 units for each Summer Programme. Over the course of study in NUS, students may map up to a total of 12 units for involvement in the summer programme. Beyond 12 units, NUS Special Term tuition fees will apply, in addition to Summer/Winter Programme fees paid to the host university. Please read the information on the Office of the University Registrar's website for details.
10	Transcript	Please provide a valid, personal mailing address in the online registration portal so the host can send your transcript to you after the summer programme.
		Please <u>do not</u> request that your transcript be mailed to the NUS Global Relations Office (GRO). GRO is not responsible for missing transcripts.

ADI	ADDITIONAL INFORMATION		
11	Visa Application	Holders of a Singapore passport do not require a visa for visits to Germany lasting up to 90 days. For other nationalities, please enquire with the Embassy of the Federal Republic of Germany.  If you need a visa to enter Germany, please start early as your visa application may take up to 2 months.	
12	Travel Advisories	Visit the MFA website for travel advisories from the Singapore government in various countries.	
13	Student Insurance	NUS will continue to offer NUS Travel Insurance for approved study abroad programmes, including summer/winter programs (SWP).	
		For more information on: - NUS Student Travel Insurance Cover, click <u>here</u>	
		Students are responsible for ensuring that they have sufficient travel insurance coverage for the entire duration of their trip (including travel) and are advised to review the insurance coverage/policy to ensure that it meets their needs. Students may purchase additional health and/or travel insurance from their preferred agent.	



		The host university may require you to submit a copy of your insurance certificate, which you can obtain via <a href="mayPortal@NUS">myPortal@NUS</a> .
14	Contact	Questions about the programme?
	Information	- Contact the host university at <a href="mailto:internship.program@hu-berlin.de">internship.program@hu-berlin.de</a>
		Questions specific to NUS GRO?
		- Contact us at: <a href="mailto:GROEuro@nus.edu.sg">GROEuro@nus.edu.sg</a>

Note: All information is subjected to change. Please check the partner university's website for the most up to date information.