

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

A. University	Victoria University of Wellington http://www.victoria.ac.nz
B. Country	New Zealand
C. Academics	
i) Module Mapping & Credits Transfer	<p>After you have accepted the SEP offer from your faculty, you will be able to access the module mapping worksheet from the NUS Student Information System (myISIS). You are encouraged to map some spare modules in the event that your preferred modules are not offered in that semester, unavailable or cancelled. Module mapping request is subjected to approval from the Faculties. Click here for a step-by-step guide on applying for module mapping. Please ensure that your module mappings are approved before you depart for the exchange.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	Semester 1: February to June Semester 2: July to November http://www.victoria.ac.nz/students/study/dates
iii) Exchange Duration	One semester
iv) Examination	Students are expected to attend the mandatory examination at the host university.
v) Curriculum Structure	Exchange students must enrol as a full-time student in a minimum work load of 45 points (equivalent to 3 courses) per trimester. The maximum full-time course load is 60 points per semester.
vi) Entry Requirements	Completed at least one year of study at NUS upon application with host university. CAP of 3.0 out of 5.0 with no grade below C. Check here for other eligibility criteria.

STUDENT EXCHANGE PROGRAMME (SEP)

<p>vii) Language Proficiency Requirements</p>	<p>English is the language of instruction at Victoria University of Wellington.</p> <p>NUS students should possess reasonable English proficiency level in order to follow the classes during the exchange term.</p>
<p>viii) Faculties & Schools accepting exchange students</p>	<ul style="list-style-type: none"> • Architecture and Design • Commerce and Administration • Education • Engineering • Humanities and Social Sciences • Law • Science <p>VUW offers the Victoria International Leadership Programme (VILP), an academically-oriented extra-curricular programme to all exchange students. The programme designed to develop students' leadership potentials, build students' competency and enable students to think critically about the leadership challenges in world affairs. VILP is structured around the theme of global leadership, cross-cultural communication, global connectedness and sustainability; and it includes seminars, speaker events and experiential activities. Recognition of successful completion of the VILP will be added to students' official transcripts. For more information, refer to https://www.victoria.ac.nz/students/get-involved/vilp/eligibility-joining/vilp-for-study-abroad-and-exchange-students.</p> <p>Course information: http://www.victoria.ac.nz/study/programmes-courses/courses</p> <p>Detailed course outlines would only be released when classes begin, however students are encouraged to refer to previous course outlines available from the Faculty websites.</p>
<p>ix) Module restrictions and pre-requisites</p>	<p>Please refer to this link https://www.victoria.ac.nz/international/study-abroad-exchange-restrictions for course restrictions and additional requirements.</p>
<p>D. Application</p>	
<p>i) Procedures</p>	<p>Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host</p>

STUDENT EXCHANGE PROGRAMME (SEP)

	<p>university. Please prepare the necessary documents before the start of the application period at your host university.</p>
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>Due to changes to the New Zealand University environment, a general shortage of accommodation in Wellington have resulted in an acute shortage of student accommodation at Victoria. It is particularly difficult for UVW to accommodate students in VUW's Semester 1 (March intake) for a one semester exchange. There is an additional levy of 10% on the university accommodation price to cover the increased administrative costs caused by five month contact and subsequent placement for the room.</p> <p>Exchange students arriving in VUW's Semester 2 only (July intake) have a much higher chance of securing university accommodation, provided they submit their accommodation application and application fee by the deadline.</p> <p>Exchange students are advised to apply as soon as possible as rooms are allocated to students on first come first serve basis. Students do not need to be accepted for admission to the university prior to applying for accommodation. Kindly note that the accommodation application deadline usually close far before the Exchange application deadline.</p> <p>Accommodation choices in Wellington include Hall of Residence, homestays and private housing.</p> <p>For more information about accommodation, please refer to http://www.victoria.ac.nz/accommodation/</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>Exchange students must apply to New Zealand Immigration for a student visa and obtain the visa before entering New Zealand. Please note that it is NOT possible for exchange students to travel to New Zealand on a visitor's visa and apply for a student permit upon arrival in New Zealand, even if you are a citizen of a country with which New Zealand has a visa waiver</p>

STUDENT EXCHANGE PROGRAMME (SEP)

	<p>agreement. It is imperative that all exchange students get their student visa BEFORE travelling to New Zealand, as you may be refused a student permit if you apply from within New Zealand.</p> <p>Students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. This is to ensure that you can obtain your visa in time before the start of your exchange term. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more information on visa applications, please refer to http://www.immigration.govt.nz/ https://www.victoria.ac.nz/international/pre-arrival/visa</p>
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G. Safety, Health & Medical Insurance

<p>i) Health/Medical Insurance</p>	<p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information, please refer to http://www.nus.edu.sg/finance/students/student-travel.html.</p> <p>Exchange students are required to purchase a compulsory medical and travel insurance when studying in New Zealand. The current default insurance cover at VUW is Studentsafe-University insurance. The estimated cost is NZ\$310 per semester.</p> <p>In addition, it is recommended that you purchase a comprehensive travel insurance for the full duration of your stay abroad, including your personal travel within/outside New Zealand. Please review the insurance coverages to ensure that they meet your needs. Students can purchase additional health and/or travel insurance from their preferred agent.</p> <p>For more information on health and insurance, please refer to https://www.victoria.ac.nz/international/pre-arrival/insurance/studentsafe</p>
<p>ii) Emergency Number at host university</p>	<p>+64 800 842 8888</p>

H. Cost of Living

<p>i) Estimated Monthly Living Expenses</p>	Breakdown of Costs	Cost
	Accommodation	NZ\$720 - NZ\$1,200
	Food	NZ\$400 - NZ\$600
	Transport	NZ\$50 - NZ\$100
	Others (Entertainment, clothes)	NZ\$400 - NZ\$600
	Monthly Estimate	NZ\$1,570 – NZ\$2,500

STUDENT EXCHANGE PROGRAMME (SEP)

For more details, please refer to

<https://www.victoria.ac.nz/students/money/financial-survival/international-students-financial-survival-guide.pdf>

For more student exchange information, please refer to

<https://www.victoria.ac.nz/international/study/abroad/exchange>