

Information for Students on Exchange

A. University	Norwegian University of Science and Technology (NTNU) https://www.ntnu.edu/studies/exchange
B. Country	Norway
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: Middle of August to Late December Semester 2: Early January to Middle of June</p> <p>https://www.ntnu.edu/studies/academiccalendar</p>
iii) Exchange Duration	Semester based exchange is possible
iv) Examination	<p>NUS and NTNU academic calendar matches. Therefore students have to complete NTNU's examination before returning back to NUS.</p> <p>You can find out more about taking exams at NTNU here: https://innsida.ntnu.no/en/eksamen. Students are reminded to register for exams after enrolment into the course.</p> <p>You can find out more about ordering your transcripts from NTNU here: https://innsida.ntnu.no/wiki/-/wiki/English/Diplomas+and+transcripts</p>
v) Curriculum Structure	<p>The credit system now used at NTNU is based upon a workload of 60 credits for each academic year. This corresponds to European Credit Transfer System credits (ECTS). Most courses are either 7.5 or 15 credits.</p> <p>The workload is designed to be approximately 30 hours of work, including lectures, papers, presentations, lab work, etc.</p> <p>Students who take the maximum credits allowed at host university (i.e. 30 ECTS per semester) will be considered for transferring the maximum credits back to NUS. A full time study load at NTNU is 30 ECTS per semester.</p>

<p>vi) Entry Requirements</p>	<p>(a) registered as a full-time undergraduate student of NUS</p> <p>(b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;</p> <p>(c) not eligible for exchange in the graduating year</p> <p>(d) a student of good standing at NUS with</p> <ul style="list-style-type: none"> a. a minimum upper division second class honours or; b. a minimum B average grade or ; c. a CAP of at least 3.0 (out of 5) for NUS students
<p>vii) Language Proficiency Requirements</p>	<p>For degrees and courses taught in English:</p> <p>All international students to have a good command of English at an academic level and you may need to provide TOEFL/IELTS test scores. NUS students may support their exchange application with a certificate for the GCE “A” level exam in English.</p> <p>More information can be found here: https://www.ntnu.edu/studies/langcourses/languagerequirements</p>
<p>viii) Modules Compatibility</p>	<p>On 1 January 2016, NTNU merged with the University Colleges of Trondheim, Gjøvik and Ålesund. As an exchange student, this means you have three cities to choose between. .</p> <p>Note that you can only select courses in one city. Please check the availability of English-taught courses at the respective city.</p> <p>Suitable for students from the following faculties: FoS, FoE & SoC</p> <p>For more information, please refer to https://www.ntnu.edu/studies/exchange/courses</p>
<p>ix) Module restrictions and pre-requisites</p>	<p>Most faculties in NTNU will consider undergraduate exchange students, except for Architecture, Marine Technology and Electric Power Engineering. Many other Faculties will however have a very limited offer of courses in English on an undergraduate level.</p> <p>Architecture students must have completed a minimum of three years at their home institution (bachelor) prior to arrival at Trondheim. Only courses at a master’s level (year 4 and 5) are offered in English.</p> <p>Courses within clinical psychology are only open to students taking a degree within this field. Only a limited number of modules from the faculty of medicine are open to exchange students, for a list of the available modules</p>

	<p>at the faculty of medicine please refer to http://www.ntnu.edu/dmf/studies/exchange</p> <p>For a list, though not complete, of all courses with restricted admission please refer to http://www.ntnu.edu/studies/international/registration</p>
<p>D. Application</p>	
<p>i) Procedures</p>	<p>Please check with your faculty for its internal application deadlines. After you have been selected by and accepted your faculty's internal offer, your faculty would give you the application instructions of the partner university.</p> <p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university.</p> <p>More information about online application portal and the list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean's Office for the link to the SharePoint.</p> <p>Students also need to upload the following documents in NTNU's online application portal:</p> <ul style="list-style-type: none"> • Official transcript from NUS • List of courses you are currently taking at NUS • Personal identification page of your passport • Documentation of English proficiency, if required • Short CV • Additional form for exchange students <p>Details can be found here: http://www.ntnu.edu/studies/exchange_students/how_to_apply</p>
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Deadline for submitting application to host university: Semester 1: 1 April Semester 2: 1 October</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>

E. Accommodations	
<p>i) University Accommodation</p>	<p>Exchange students from non-EU/non-EEA countries, who applied within the deadline (1 April/1 October), are guaranteed housing.</p> <p>https://www.ntnu.edu/lifeandhousing/trondheim/housing</p> <p>It is recommended that students go in Semester 2 where more housing is available.</p>
F. Visa	
<p>Consular/Visa Regulation</p>	<p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>Students who will be in Norway for more than three months need to apply for a student residence permit.</p> <p>How to apply:</p> <p>Fill in the application form for first time residence permit and apply through the nearest Norwegian Embassy/Consulate in your country of residence. (This is managed by VFS in Singapore.)</p> <p>Be sure to include the following documents together with the application form:</p> <ul style="list-style-type: none"> • Passport and copy of all used pages in passport • 2 new/recent passport size photos with white background • A letter of full-time admission from an approved educational institution, stating your name, which studies you have admission to, at what level the studies are and how long the programme lasts • Documentation that you have sufficient funds • Documentation which shows that you have somewhere to live in Norway • UDI's checklist <p>You must register with the Trondheim Police, Foreign Section within 7 days after arrival. You can apply for either a D-number or a national identity number at the Trondheim tax office, but plan for it to take some time to get one. Both the national ID number and the temporary D-number are 11 digits; the national ID number starts with your birthdate and ends in 5 randomly generated digits. You'll need this number to get paid, to open a bank account</p>

	and to pay taxes. Depending upon the time of year and the tax office's workload, you may have to wait several weeks or more. Because you can't open a bank account without an ID number, newcomers should make certain they have enough cash to cover expenses until they obtain one of these all-important numbers.
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G. Safety, Health & Medical Insurance

i) Health/Medical Insurance	<p>Students staying in Norway are required to enrol in the National Health Insurance Scheme. All students staying less than 12 months in Norway have to apply to become voluntary members: https://www.nav.no/no/Person/Flere+tema/Arbeid+og+opphold+i+Norge/Relatert+informasjon/frivillig-medlemskap-opphold-i-norge</p> <p>In addition, all registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html.</p> <p>For more information on NUS blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p>
ii) Emergency Number at host university	Tel: +47 800 80 388

H. Cost of Living

i) Estimated Monthly Living Expenses	<table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Breakdown of Costs</th> <th style="text-align: center;">Cost</th> </tr> </thead> <tbody> <tr> <td>Accommodation</td> <td style="text-align: center;">NOK 3,000-6,000</td> </tr> <tr> <td>Transport</td> <td style="text-align: center;">NOK 500</td> </tr> <tr> <td>Food</td> <td style="text-align: center;">NOK 3,000</td> </tr> <tr> <td>Others (Books, entertainment etc.)</td> <td style="text-align: center;">NOK 6,500</td> </tr> <tr> <td style="text-align: center;">Monthly Estimate</td> <td style="text-align: center;">NOK 13,000-15,500</td> </tr> </tbody> </table> <p>Details can be found at https://www.ntnu.edu/lifeandhousing/trondheim/practical-information</p>	Breakdown of Costs	Cost	Accommodation	NOK 3,000-6,000	Transport	NOK 500	Food	NOK 3,000	Others (Books, entertainment etc.)	NOK 6,500	Monthly Estimate	NOK 13,000-15,500
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