

## Information for Students on Exchange

<b>A. University</b>	<b>University College Dublin (UCD)</b>  <a href="http://www.ucd.ie/international/exchange-programmes/">http://www.ucd.ie/international/exchange-programmes/</a>
<b>B. Country</b>	Ireland
<b>C. Academics</b>	
<b>i) Module Mapping &amp; Credits Transfer</b>	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator at the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities when you are preparing your Study Plan.</p>
<b>ii) Academic Calendar</b>	<p><b>Semester 1:</b> Early September to late December  <b>Semester 2:</b> Late January to mid-May</p> <p><a href="http://www.ucd.ie/registry/keydates.html">http://www.ucd.ie/registry/keydates.html</a></p>
<b>iii) Exchange Duration</b>	Single semester exchange is recommended.
<b>iv) Examination</b>	Students have to take the final examinations at UCD at the end of the semester before returning back to NUS.
<b>v) Curriculum Structure</b>	<p>Exchange students can take a maximum of 30ECTS credits per semester. All undergraduate modules are worth 5 ECTS credits each. Students can take a maximum of six modules per semester.</p> <p>Exchange students have to take a minimum of four modules per semester to be considered as full-time student during the exchange period. Students can take less than 30 ECTS if allowed by their NUS Dean's Office.</p>
<b>vi) Minimum Requirements to Apply</b>	<ul style="list-style-type: none"> <li>(i) a minimum NUS CAP score of 3.0 out of 5.0 scale; or</li> <li>(ii) a minimum 'B' grade in the current/intended discipline/major; or 70% average marks or ranking in the top one-third of the class;</li> <li>(iii) no single grade below 'C';</li> </ul>
<b>vii) Language Proficiency Requirements</b>	As proof of English language proficiency, it is highly recommended that you upload a scanned copy of your Singapore Cambridge O-Levels certificate of Grade C or better for English.

	<p>You have to check directly with UCD International (<a href="mailto:internationaladmissions@ucd.ie">internationaladmissions@ucd.ie</a>) if you wish to use your Singapore Integrated Programme Cambridge A Levels (SIPCAL) with General Paper as proof of English proficiency.</p> <p>Please refer to <a href="http://www.ucd.ie/international/study-at-ucd-global/ucdenglishlanguagerequirements/">http://www.ucd.ie/international/study-at-ucd-global/ucdenglishlanguagerequirements/</a> for UCD English Language Requirements.</p>								
<p><b>viii) Modules Compatibility</b></p> <p>Students are reminded to <b>review the online course list carefully</b> as it contains important information which is often ignored. Please read so that you will save time, effort and have less stress in your application process.</p>	<p>The course listed in UCD’s online application form will be reviewed and considered for reference only. The course list is only finalised at a later date.</p> <p>UCD will contact each applicant via email to share the course registration form. Students <b>must</b> return a course registration form to UCD by August for semester 1 exchange and by November for semester 2 exchange.</p> <p>The International Office registers students for their chosen courses depending on capacity, timetabling and prerequisites. Students have a two-week add/drop period from the first day of classes to make changes to their course registration.</p> <p>Course catalogue for exchange students: <a href="http://www.ucd.ie/students/course_search.htm">http://www.ucd.ie/students/course_search.htm</a>.</p> <p>Curriculum: <a href="http://www.ucd.ie/students/curriculumarchive.html">http://www.ucd.ie/students/curriculumarchive.html</a></p> <p>Suitable for students from the following faculties:</p> <table border="1" data-bbox="472 1355 1453 2040"> <tr> <td data-bbox="472 1355 632 1559"><b>FASS</b></td> <td data-bbox="632 1355 1453 1559"> <ul style="list-style-type: none"> <li>• Economics</li> <li>• Geography</li> <li>• Philosophy</li> <li>• Politics</li> </ul> </td> </tr> <tr> <td data-bbox="472 1559 632 1762"><b>FoE</b></td> <td data-bbox="632 1559 1453 1762"> <ul style="list-style-type: none"> <li>• Electronic &amp; Electrical Engineering</li> <li>• Mechanical Engineering</li> <li>• Chemical Engineering</li> <li>• Civil Engineering</li> </ul> </td> </tr> <tr> <td data-bbox="472 1762 632 1966"><b>FoS</b></td> <td data-bbox="632 1762 1453 1966"> <ul style="list-style-type: none"> <li>• Chemistry</li> <li>• Mathematics</li> <li>• Statistics and Actuarial Science</li> <li>• Physics</li> </ul> </td> </tr> <tr> <td data-bbox="472 1966 632 2040"><b>Law</b></td> <td data-bbox="632 1966 1453 2040"> <ul style="list-style-type: none"> <li>• Law</li> </ul> </td> </tr> </table>	<b>FASS</b>	<ul style="list-style-type: none"> <li>• Economics</li> <li>• Geography</li> <li>• Philosophy</li> <li>• Politics</li> </ul>	<b>FoE</b>	<ul style="list-style-type: none"> <li>• Electronic &amp; Electrical Engineering</li> <li>• Mechanical Engineering</li> <li>• Chemical Engineering</li> <li>• Civil Engineering</li> </ul>	<b>FoS</b>	<ul style="list-style-type: none"> <li>• Chemistry</li> <li>• Mathematics</li> <li>• Statistics and Actuarial Science</li> <li>• Physics</li> </ul>	<b>Law</b>	<ul style="list-style-type: none"> <li>• Law</li> </ul>
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<p><b>ix) Module restrictions</b></p>	<ul style="list-style-type: none"> <li>• UCD’s International Office registers students for their chosen courses depending on capacity, timetabling and prerequisites.</li> <li>• <u>Graduate modules are not open to undergraduate exchange students</u></li> </ul> <table border="1"> <tr> <td data-bbox="467 595 632 792"><b>FASS</b></td> <td data-bbox="632 595 1452 792"> <ul style="list-style-type: none"> <li>• English Literature, History and Psychology are very popular and high in demand. NUS students must be prepared to be flexible with their course selection or choose other exchange destinations.</li> </ul> </td> </tr> <tr> <td data-bbox="467 792 632 1223"><b>BIZ</b></td> <td data-bbox="632 792 1452 1223"> <ul style="list-style-type: none"> <li>• Finance - 1 place is available in semester 2               <ul style="list-style-type: none"> <li>○ The list of Business modules (courses) on offer next academic year 2018/2019 will be available in late April 2018. In the meantime, students can refer to the list of modules on offer this current year 2017/2018 which is available in the <a href="#">International student section of the Quinn School of Business webpage</a>.</li> <li>○ Registration to <b>semester 2</b> Business modules will take place in November/December 2017.</li> </ul> </li> </ul> </td> </tr> <tr> <td data-bbox="467 1223 632 1346"><b>SDE</b></td> <td data-bbox="632 1223 1452 1346"> <ul style="list-style-type: none"> <li>• Exchange of Architecture modules are excluded from AY2017/18 onwards until further notice by UCD.</li> </ul> </td> </tr> </table>	<b>FASS</b>	<ul style="list-style-type: none"> <li>• English Literature, History and Psychology are very popular and high in demand. NUS students must be prepared to be flexible with their course selection or choose other exchange destinations.</li> </ul>	<b>BIZ</b>	<ul style="list-style-type: none"> <li>• Finance - 1 place is available in semester 2               <ul style="list-style-type: none"> <li>○ The list of Business modules (courses) on offer next academic year 2018/2019 will be available in late April 2018. In the meantime, students can refer to the list of modules on offer this current year 2017/2018 which is available in the <a href="#">International student section of the Quinn School of Business webpage</a>.</li> <li>○ Registration to <b>semester 2</b> Business modules will take place in November/December 2017.</li> </ul> </li> </ul>	<b>SDE</b>	<ul style="list-style-type: none"> <li>• Exchange of Architecture modules are excluded from AY2017/18 onwards until further notice by UCD.</li> </ul>
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<p><b>D. Application</b></p>							
<p><b>i) Procedures</b></p>	<p>Students should be nominated by NUS to UCD before they submit the online application form. Applicants must upload their supporting documents onto UCD’s online application portal.</p> <p>Successful students will received actual module enrolment information from UCD via the offer email in June for semester 1 and in November for semester 2 exchange.</p> <p>Please follow the specific requirements stated in UCD’s application instruction guide when uploading the supporting documents. More information is found online at <a href="http://www.ucd.ie/international/exchange-programmes/incoming-exchanges/non-eu-english-speaking/">http://www.ucd.ie/international/exchange-programmes/incoming-exchanges/non-eu-english-speaking/</a> .</p>						

	<p>The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean’s Office for the link to the SharePoint.</p>
<p><b>ii) Deadlines</b></p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p> <p>The online application deadline at UCD for semester 1 and full year exchange is <b>15 May</b> and for semester 2 is <b>15 October</b>.</p>
<p><b>E. Accommodations</b></p>	
<p><b>i) University Accommodation</b></p>	<p>Accommodation application instructions will be emailed to students by UCD after the students have been accepted to UCD.</p> <p><b>On Campus Accommodation:</b></p> <p>UCD has on-campus accommodation for over 2,500 students in both halls of residence and three, four, five and six-bedroom self-catering apartments. These are spread across five locations, with 300 places located on the nearby Blackrock Campus. However, places are limited and on-campus accommodation is <u>not guaranteed</u>. More information is available at <a href="http://www.ucd.ie/residences/">http://www.ucd.ie/residences/</a></p> <p>On-campus accommodation rental cost <b><u>must be paid in full</u></b> at the start of each semester.</p>
<p><b>ii) Private Accommodation</b></p>	<p>The Off-Campus Accommodation Office is open from beginning of June until the beginning of September. Students can reference daily newspapers and telephone landlords/landladies from the office. The relevant website is <a href="http://www.ucdaccommodationpad.ie/Accommodation">http://www.ucdaccommodationpad.ie/Accommodation</a></p> <p>Alternatively, students can arrive 2-3 weeks before term begins in order to search for suitable accommodation. There is enormous demand for accommodation in the areas of Dublin surrounding UCD. The search starts in August and increases throughout September/October.</p> <p>Students should note that it is always advisable to view private accommodation in advance and read the fine prints in order to ascertain that it suits your requirements.</p>

**F. Visa**

**Consular/Visa Regulation**

Immigration and visa information can be found at <http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/visa-and-immigration/>

Students with citizenship of some countries, such as Singapore, do not require a student visa to enter Ireland but must register with immigration after arrival in Dublin. However students from China and some other countries need to apply for an entry visa to enter Ireland. More information can be found on page 10 and 11 of the [International Student Handbook](#).

All non-EU/EEA students must register with the Garda National Immigration Bureau (GNIB) after they have registered with UCD and before the expiry date stamped on their passport by immigration officials at the airport.

The following documents are required in order to register with the GNIB:

- **Valid passport (showing entry visa if applicable)**
- **Valid UCD Student UCARD**
- **Evidence of financial support;** e.g., current Irish bank statement~ showing your name and balance of at least €3000\*, or a letter from your sponsoring body confirming financial status.

\* Single semester students must have €500 for each month of their stay in Ireland. They are not required to open an Irish bank account.

- **A Certificate of Attendance, available for download through your SISWeb account.** See <http://www.ucd.ie/students/studentdesk/documents.html>
- **Evidence of private medical insurance,** which must have a minimum coverage of €25,000 for in-hospital treatment in an Irish hospital.
- **A credit/debit card for payment of €300 registration fee** (or Bank Giro obtainable from GNIB office)

Single semester exchange student who are non-EU citizens are **not** permitted to work in Ireland.

**G. Safety, Health & Medical Insurance**

**i) Health/Medical Insurance**

Non-EU students are advised to obtain private health insurance which have a minimum coverage of €25,000 for in-hospital treatment in an Irish hospital. UCD does not arrange health insurance for students. Students can purchase

	<p>insurance in their home country but will need to ensure that it is valid in Ireland and in any other countries to which they plan to travel.</p> <p>Basic medical expenses insurance is available for approximately €120 from Odon Insurance Brokers. This insurance policy will satisfy the visa requirement for private health insurance and can be obtained before students arrive in Ireland. For more information on this insurance, please visit: <a href="http://www.odon.ie/ucd">www.odon.ie/ucd</a></p> <p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to <a href="http://www.nus.edu.sg/uhc/services/billing-insurance/insurance-matters.html">http://www.nus.edu.sg/uhc/services/billing-insurance/insurance-matters.html</a>.</p> <p>For more information on the blanket travel insurance, please refer to <a href="http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html">http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</a></p> <p>If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p>
<p><b>ii) Emergency Number at host university</b></p>	<p>Tel : (353) 1 716 7999</p>
<p><b>H. Cost of Living</b></p>	
<p><b>i) Estimated Monthly Living Expenses</b></p>	<p>Information on cost of living can be found at <a href="http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/living-costs/">http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/living-costs/</a></p>
<p><b>I. Useful Links</b></p>	
<p><b>Exchange Information and Pre-arrival Guide</b></p>	<ul style="list-style-type: none"> <li>• <a href="http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/">http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/</a></li> <li>• <a href="http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/international-student-handbook/">http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/international-student-handbook/</a></li> </ul>