

Information for Students on Exchange in AY2016/17

A. University	Budapest University of Technology and Economics http://www.bme.hu/?language=en
B. Country	Hungary
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: Late August to Late January Semester 2: Early February to Early July</p> <p>http://kth.bme.hu/en/oie/regular_students/general_information/#academic</p>
iii) Exchange Duration	<p>Students are recommended to go for Semester 2 exchange due to severe calendar overlap.</p> <p>Orientation Program</p> <p>An orientation program will be organised at the beginning of the semester. The orientation program includes introductory lectures, access to the Internet, visit the Library and a sightseeing tour.</p>
iv) Examination	<p>Students are expected to attend the mandatory examination from mid-December to late January if no alternative assessment is given for semester 1 exchange.</p> <p>NUS who wish to exchange at BME in semester 1 has to get the approval from their NUS home faculty for the late return to NUS in semester 2.</p>
v) Curriculum Structure	30 BME credits for a semester exchange
vi) Entry Requirements	<p>(a) Be a student of good standing at NUS with:</p> <ul style="list-style-type: none"> (i) a minimum 'B' average grade or 70% average marks or ranking in the top one-third of the class; (ii) no single grade below 'C'

	(b) Show the aptitude, motivation and maturity, to thrive in the environment at the host university
vii) Language Proficiency Requirements	Students are reminded to review the list of courses which are taught in English at BME carefully.
viii) Modules Compatibility	<p>NUS students participating in the Exchange Programme in BME may read modules from the following faculties/schools/departments subject to pre-requisites and availability:</p> <ul style="list-style-type: none"> • Faculty of Chemical Technology and Biotechnology • Faculty of Civil Engineering • Faculty of Mechanical Engineering • Faculty of Electrical Engineering and Informatics • Faculty of Architecture • Faculty of Natural Sciences <p>Course list is available at http://kth.bme.hu/en/oie/exchange/academic_information/ and course descriptions can be found on http://kth.bme.hu/en/oie/regular_students/bulletin/</p>
ix) Module restrictions	Courses offered by BME's Faculty of Economic and Social Sciences are not opened to NUS students.
D. Application	
i) Procedures	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university.</p> <p>The application procedures and list of supporting documents needed by the host university can be found in the SharePoint.</p> <p>Please look for the SEP coordinator at your Dean's Office for the link to the SharePoint</p> <p>BME has an online application and students are required to read the instructions on their webpage before filling the online application form.</p>
ii) Deadlines	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> <p>Failure to submit a formal online application to the host university on time will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>

	<p><u>BME Exchange Application Deadline</u> Fall (September to January): 15 May Spring (February to June): 15 October</p> <p>No hardcopies submission is required. Please read up on the application guidelines available at http://kth.bme.hu/en/oie/exchange/erasmus_and_other%20exchange/</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>Unfortunately incoming exchange students cannot be accommodated at the university's dormitories. Students are responsible to make their own arrangements for finding a permanent place for their time in Budapest.</p>
<p>ii) Private Accommodation</p>	<p>BME can only assist the incoming students in finding accommodation. Private accommodation (rented room/apartment) are available for €250-400 (included utilities) per month depending on location and comfort. Ask for a brochure of the Private Accommodation Agency in the first week of school in Bldg. Z, ground floor next to Students' Office.</p> <p>ESN BME (ERASMUS Student Network, esn.bme.hu) assists students with finding and arranging accommodation at the beginning of the semesters. Flat Searching event is organized for incoming students during the Orientation Week. During this event ESN BME helps students to find flat-mates and a proper flat near the university.</p> <p>https://www.esn.bme.hu/flats-rent-exchange-students</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>NUS students should contact the nearest Hungarian Consulate to learn if visa is needed for their nationality to Hungary. List of embassies and consulates: http://www.kormany.hu/hu/kulugyminiszterium</p> <p>The entry visa - "RESIDENT VISA FOR STUDY PURPOSES" - is to be obtained before departure from your country. Among others, you must present the Letter of Acceptance from BME, the proof of fee-waiver exchange at BME, proof of your accommodation in Budapest and a passport valid at least one extra year of your arrive. The visa will be valid for 30 days only.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. For information about entry visa, click here.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p>

	After your arrival in Budapest you will have another 30 days to apply for a residence permit (after registration at BME). For more information on residence permit, click here .
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G. Safety, Health & Medical Insurance

i) Health/Medical Insurance	<p>All foreign students must have a sufficient health insurance while studying at BME. New students should purchase health insurance when they registration for each semester <u>as the condition for residence permit</u>. The insurance fee is approximately €120 for a semester. The service includes medical consultation, emergency care, short hospitalization and certain medicines at a subsidized cost. Some services, however, do involve charges. It is advisable to inquire about the possible cost of a service in advance.</p> <p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html.</p> <p>For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html. If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p>
ii) Emergency Number at host university	+36 20 254 7698

H. Cost of Living

i) Estimated Monthly Living Expenses	Breakdown of Costs	Cost
	Accommodation	€250 - €400
	Food	€200 - €350
	Transport	€50 - €100
	Others (Entertainment, clothes)	€100 - €300
	Monthly Estimate	€600 - €1,150
<p>Details can be found at http://kth.bme.hu/en/oie/regular_students/general_information/#costs</p>		