

Information for Students on Exchange

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| A. University | University of Zagreb http://www.unizg.hr/homepage/international-exchange/exchange-students/ |
| B. Country | Croatia |
| C. Academics | |
| i) Module Mapping & Credits Transfer | <p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p> |
| ii) Academic Calendar | <p>Semester 1: Early October - Late February Semester 2: Late February – Mid-July</p> <p>http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/academic-calendar/</p> |
| iii) Exchange Duration | <p>Students are <u>recommended to go for Semester 2 exchange</u> due to severe calendar overlap.</p> |
| iv) Examination | <p>Students are expected to attend the mandatory examination until late February if no alternative assessment is given for semester 1 exchange.</p> <p>NUS who wish to exchange at Zagreb in semester 1 has to get the approval from their NUS home faculty for the late return to NUS in semester 2.</p> |
| v) Curriculum Structure | <p>Curriculum Structure</p> <p>1 ECTS credit is equivalent of approx. 30 working hours. Credits are awarded only when the course has been completed and all required examinations have been successfully taken. 60 ECTS credits represent the workload of a year study, 30 ECTS credits for a semester workload.</p> <p>Student Transcript Book – "Indeks"</p> <p>Upon enrolment students get their own student transcript book – in Croatian "indeks". It contains basic information on courses taken, grades awarded and ECTS achieved. It is useful to carry it during the last four weeks of the semester when professors with their signature certify attendance at the</p> |

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| | <p>courses. When the student passes the exam the professor will write down the grade and ECTS the student got and will sign it as well one more time.</p> <p>More information is available at: http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/</p> | | | | |
| <p>vi) Entry Requirements</p> | <p>(a) Be a student of good standing at NUS with:</p> <ul style="list-style-type: none"> (i) a minimum 'B' average grade or 65%-70% average marks or ranking in the top one-third of the class; (ii) no single grade below 'C'; <p>(b) Show the aptitude, motivation and maturity, to thrive in the environment at the host university</p> | | | | |
| <p>vii) Language Proficiency Requirements</p> | <p>Students are reminded to review the list of courses which are taught in English at Zagreb carefully.</p> <p>NUS students should have the English proficiency level which is beyond the minimum required B2 standard under the Common European Framework of Reference for Languages (CEF or CEFR).</p> <p>It is recommended that NUS students support their exchange application with their GCE "O" level certificate with English of grade C or better or IELTS test score of at least 5.0.</p> | | | | |
| <p>viii) Modules Compatibility</p> <p>Students are reminded to review the online course list carefully as it contains important information which is often ignored. Please read so that you will save time, effort and have less stress in your application process.</p> | <p>University of Zagreb is not a campus university. Different faculties/schools are pocketed around Zagreb city. The travelling distance between one faculty to another could take as long as 30 minutes bus ride. It is recommended that student choose courses from not more than one faculty in order to minimise the possibility of time-tabling clashing due to long travelling time between classes.</p> <p>If exchange students need to take courses from two faculties, special request has to be put forward to the coordinator at University of Zagreb as early as possible and students have to include the request in separate Learning Agreements meant for different faculties.</p> <p>Course catalogue for exchange students: http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/degrees-studies-and-courses/studies-and-courses-in-english/</p> <p>Suitable for students from the following faculties:</p> <table border="1" data-bbox="470 1921 1449 2098"> <tr> <td>FASS</td> <td> <ul style="list-style-type: none"> • Political Science </td> </tr> <tr> <td>FoE</td> <td> <ul style="list-style-type: none"> • Chemical Engineering and Technology • Mechanical Engineering </td> </tr> </table> | FASS | <ul style="list-style-type: none"> • Political Science | FoE | <ul style="list-style-type: none"> • Chemical Engineering and Technology • Mechanical Engineering |
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| | | <ul style="list-style-type: none"> • Electrical Engineering and Computing • Geology and Petroleum Engineering |
| | FoS | <ul style="list-style-type: none"> • Biochemistry • Food Technology and Biotechnology • Forestry • Transport and Traffic Sciences |
| ix) Module restrictions | <p>Business, Law and Military Studies modules at University of Zagreb are not opened to NUS students participating in the Exchange Programme in Zagreb.</p> <p>Economics (Economics modules offered at University of Zagreb reside at Faculty of Economics and Business. The Economics modules are more literature-based and not mathematical or statistical-based.)</p> | |
| D. Application | | |
| i) Procedures | <p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university.</p> <p>The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean’s Office for the link to the SharePoint</p> <p>Application to Zagreb has to be done ONLINE and <u>only completed application with complete supporting documents will be accepted by Zagreb.</u></p> <p>After the application data has been submitted online, your application will be created as a PDF-Document which you must print out. The printed application form must be signed by you and the coordinator at NUS Dean’s Office before posting to University of Zagreb. Please note that Zagreb cannot process your application without the supporting documents and required signatures.</p> <p>Documents needed by Zagreb:</p> <ol style="list-style-type: none"> 1. Curriculum Vitae 2. Learning Agreement / Study Plan containing your planned course units at the University of Zagreb. The Learning Agreement may be modified after your arrival and discussion with your academic coordinator. For a detailed information on the courses and all questions relating to your Learning Agreement, please contact your faculty coordinator 3. Official Grade Transcript from NUS – please get your transcript from Registrar’s Office | |

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| | <ol style="list-style-type: none"> 4. Certificate of Enrolment from home university – please get the letter from Registrar’s Office 5. Copy of the ID card (both sides) or passport (first page with the photo and personal data) 6. Proof of English level (refer to Section C(vii)) <p>You will receive confirmation of receipt of your application via email. Your application will be examined by Zagreb when they receive all the required documents. If your application is accepted, a letter of acceptance will be posted to you by Zagreb.</p> |
| <p>ii) Deadlines</p> | <p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Failure to submit a formal online application to the host university on time will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p> <p>All supporting documents have to be submitted to your respective Dean’s Office by 10 May for semester 1 and full year exchange application and by 10 November for semester 2 exchange application.</p> |
| <p>E. Accommodations</p> | |
| <p>i) University Accommodation</p> | <p>University of Zagreb does not guarantee that exchange students are given accommodation in the student residences, however they will try their best to allocate university accommodation to non-European students</p> <p>After your application has been successfully accepted by the University of Zagreb, Zagreb’s IRO office will send you a Housing Request Form. Exchange students will be accommodated in the Student Residence Hall Cvjetno naselje, or Stephan Radic.</p> <p>Students who wish to live in one of the student residence halls are required to submit a confirmation stating that they have received TB vaccination.</p> <p>All rooms are on a twin-sharing basis (there is no option to stay in a single room). The bathroom is shared. Cutlery and utensils are not provided. All rooms have free Internet access.</p> <p>Students have to make payments for accommodation in advance - during the first two weeks of each month for the next month.</p> <p>Students can only apply for student housing by 10 May for semester 1 and full year exchange and by 10 November for semester 2 exchange. More information can be found here.</p> |

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| <p>ii) Private Accommodation</p> | <p>Zagreb's IRO office does not provide assistance in finding private accommodation. Information on private housing is available here.</p> |
| <p>F. Visa</p> | |
| <p>Consular/Visa Regulation</p> | <p>Entry Visa</p> <p>Exchange students who come through a formal exchange programme and do not need an entry visa to Republic of Croatia, can regulate their temporary stay permit after arriving in Croatia. Based on Ministry of Foreign Affairs' information, students holding Singapore passport do not need to apply for enter visa to Croatia.</p> <p>Students who need entry visa to the Republic of Croatia need to regulate their residence permit before coming to Zagreb at the nearest Croatian embassy. The list of countries whose nationals need a visa to enter Croatia can be found here. The list of required documents can be found here.</p> <p>No registration will be done at University of Zagreb without the presentation of a valid temporary permit.</p> <p>Temporary Stay Permit</p> <p>Students who are not obliged to possess a visa to enter the Republic of Croatia may stay in Croatia for a maximum of 90 days within a period of 6 months, starting from the day of their first entry.</p> <p>Exchange students should regulate their temporary stay permits within a month of their arrival to Zagreb at the Central Police Station in Petrinjska 30, HR-10 000 Zagreb. For regulating the temporary stay permit, students need to have a written confirmation from Croatia's Ministry of Education before filing the documents for temporary residence permit in Ministry of Internal Affairs in Croatia located at the 2nd floor of the Central Police Station.</p> <p>Supporting documents to be prepared in Singapore before going over to Croatia can be found on this link. NUS students will have to fill in Form 1a (Non-EU citizens), provide a few coloured passport photos, print out latest bank statement to prove sufficient means of subsistence, attach health insurance policy that shows the coverage and include the original and photocopy of passport. University of Zagreb will provide the acceptance letter and proof of secured accommodation. The Croatian buddy assigned to you will most probably help with telling the police officer what each document means when you are in Croatia. Please indicate your interest when ERASMUS offers to assign you a local buddy.</p> <p>The temporary stay permit will ONLY be valid for the period indicated on the acceptance letter. Students staying beyond the exchange period needs to</p> |

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| | ensure that the visa-free period of 'a maximum of 90 days within a period of 180 days' is not violated. |
| G. Safety, Health & Medical Insurance | |
| i) Health/Medical Insurance | <p>All exchange students MUST HAVE health insurance during their stay in Croatia. The best option is to enrol in an insurance plan from your home country that covers your stay in Croatia.</p> <p>All non-EU/EAA exchange students are required to register for Croatian health insurance upon arrival. Croatian health insurance is offered for currently approx. kn400/month (approx. €54) and entitles the user to full healthcare coverage. This insurance will not cover your journey to Zagreb including medical evacuation and repatriation – please make sure you purchase travel insurance accordingly.</p> <p>Students who wish to live in one of the student residence halls are required to submit a confirmation stating that they have received TBC vaccination.</p> <p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/services/billing-insurance/insurance-matters.html.</p> <p>For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html. If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p> |
| ii) Students' health and well being | http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/students-health-and-well-being/ |
| iii) Counselling and support services | http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/student-counselling-and-support-services/ |
| H. Cost of Living | |
| i) Estimated Monthly Living Expenses | Details can be found at http://www.unizg.hr/homepage/international-exchange/exchange-students/living-studying-in-zagreb/ |
| I. Useful Links | |
| | Student Services |

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| | <ul style="list-style-type: none">• http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/ <p>Pre-arrival information</p> <ul style="list-style-type: none">• http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/ |
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