

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

A. University	Sciences Po Paris http://www.sciencespo.fr/en
B. Country	France
C. Academics	
i) Module Mapping & Credits Transfer	Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.
ii) Academic Calendar	Semester 1: September to December Semester 2: January to May http://formation.sciences-po.fr/en/contenu/university-calendar
iii) Exchange Duration	<i>One semester</i> For more information on the exchange programme, please refer to http://college.sciences-po.fr/siteparis/etudiants-echange
iv) Examination	Students are expected to attend the mandatory examination at the host university.
v) Curriculum Structure	Year 1 : Core courses - Semester 1 & 2 Year 2 : Continuation of core courses and choice of a major and an internship - Semester 3 & 4 Year 3 : Year abroad and introduction to research - Semester 5 & 6 Undergraduate College courses are multidisciplinary and cover the fields of economics, history, international relations, law, political science and the humanities. There is no compulsory major or specific programme for exchange students. Students can therefore enrol in any of the many courses offered by the College, in the discipline of their choice. Students in the Undergraduate Exchange Programme will have up to 14 or 16 hours of class per week. This timetable is designed to facilitate student-instructor contact, research and reading outside of class. Please note that

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	<p>the following information applies only to the campus in Paris, and not to the regional campuses.</p> <p>Undergraduate exchange students can earn 30 ECTS credits maximum per semester.</p> <p>For more course information, please refer to http://college.sciences-po.fr/siteparis/course-catalogue</p>
<p>vi) Entry Requirements</p>	<p>You should:</p> <p>(a) be registered as a full-time undergraduate student at NUS</p> <p>(b) have successfully completed at least:</p> <ul style="list-style-type: none"> (i) three (3) semesters of study at NUS upon application for the Exchange Programme; and (ii) four (4) semesters of study upon admission to the host university; <p>(c) be a student of good standing at the home university with a minimum CAP of 3.0 out of 5.0 with no grade below C.</p> <p>(d) show the aptitude, motivation and maturity, to thrive in the environment at the host university</p>
<p>vii) Language Proficiency Requirements</p>	<p>The medium of instruction for classes is French and English. Students are highly encouraged to read mostly English-taught courses and French language course. Students with high French language proficiency can couple English-taught courses with French-taught courses.</p>
<p>viii) Faculties & Schools accepting exchange students</p>	<ul style="list-style-type: none"> ● International Relations ● Economics ● Political Science ● History ● Journalism ● European Studies ● Law ● Humanities ● Sociology <p>Sciences Po has six other regional-themed campuses offering bachelor level programmes. In particular, the Reims campus, Le Havre campus and Menton campus welcome a limited number of students for exchange. Students should inform their home faculty their choice of campus during SEP applications in SIS-GE. Students who cannot be admitted to regional-themed campuses due to vacancy constraints will considered by Sciences Po</p>

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	for exchange at Paris Campus.
ix) Module restrictions and pre-requisites	Students who wish to take master level classes must request permission to do so prior to arrival.
D. Application	
i) Procedures	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university.</p> <p>The application procedures and list of supporting documents needed by the host university can be found in the SharePoint.</p> <p>Please look for the SEP coordinator at your Dean’s Office for the link to the SharePoint.</p>
ii) Deadlines	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Failure to submit a formal application to the host university will result in your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
E. Accommodations	
i) University Accommodation	<p>Being located in the heart of Paris, Sciences Po does not offer on-campus housing. Students are responsible to find accommodation on their own and are encouraged to start searching early. The university has a service set up to help students find accommodation in France while studying.</p> <p>For more information on accommodation, please refer to http://formation.sciences-po.fr/node/219</p> <p>Students going on SEP to regional campuses such as Le Havre, Reims or Menton should refer to student accommodation information available at through the websites of the respective campuses.</p> <p>Le Havre: http://www.sciencespo.fr/campus-du-havre/en/content/housing Menton : http://college.sciences-po.fr/sitementon/en/node/253 Reims : http://www.sciencespo.fr/campus-de-reims/en/content/housing-reims</p>

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	Students going on semester exchange to Le Havre campus should be prepared to source for private accommodation as only year-long/12 month lease is offered by student residences managed by CROUS at Le Havre campus.
ii) Private Accommodation	Paris : https://www.sciencespo.fr/students/en/living/housing La Havre : https://www.ahloet.fr/en/
F. Visa	
Consular/Visa Regulation	<p>All students coming to study at Sciences Po for longer than 3 months who come from a non-EU member state must apply for a residence permit in order to reside in France. Sciences Po has put in place a liaison service between the police (“La Préfecture de Police de Paris”) and the International Affairs Division. However, this service is only available for students applying for residence permits that live in the city of Paris. Students living outside of Paris, in the Greater Paris region (Ile-de-France), should check out the information published on the website of their local police headquarters.</p> <p>Please visit the websites of French embassies and consulates in your country.</p> <p>All students who wish to study in France must follow the Campus France procedure on Etudes en France online platform before applying for a visa. Please refer to http://www.singapour.campusfrance.org/page/student-visa-stays-france-more-90-days for details.</p> <p>Students can apply up to 3 months prior to the departure. During the peak period (from April to August), students are invited to apply as soon as they can, to avoid any delays, since it can take up to 2 weeks to get an appointment. All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>For more information about visa, please refer to http://www.ambafrance-sg.org/-English-</p>
G. Safety, Health & Medical Insurance	
i) Health/Medical Insurance	All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to

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	<p>http://www.nus.edu.sg/uhc/services/billing-insurance/insurance-matters.html</p> <p>For more information on the blanket travel insurance, please refer to 'Insurance Cover for Official NUS Trips' through http://www.nus.edu.sg/finance/students/student-travel.html</p> <p>Students from non-EU countries are required to purchase mandatory French health insurance which costs about 200€.</p> <p>Please review the insurance coverages to ensure that they meet your needs. Students can purchase additional health and/or travel insurance from their preferred agent.</p>		
<p>ii) Emergency Number at host university</p>	<p>In Case of Emergency</p> <ul style="list-style-type: none"> • 112 is the number to call for emergency services throughout the European Union. • 15 is for the SAMU (ambulance/paramedics service) • 18 is for the nearest fire station, which also administers first aid • 3654 for SOS médecin (12c/minute), for doctors who make house calls, 365 days/year, 24/7 		
<p>H. Cost of Living</p>			
<p>i) Estimated Monthly Living Expenses</p>	<p>Breakdown of Costs</p> <p>Accommodation</p> <p>Food</p> <p>Transport</p> <p>Others (Entertainment, clothes)</p> <p>Monthly Estimate</p>	<p>Cost</p> <p>€600</p> <p>€200 - €250</p> <p>€35 - €70</p> <p>€100 - €120</p> <p>€935 - €1,045</p>	