

## Information for Students on Exchange

<b>A. University</b>	University of Stuttgart  <a href="https://www.uni-stuttgart.de/en/study/application/international-non-degree/overseas/index.html">https://www.uni-stuttgart.de/en/study/application/international-non-degree/overseas/index.html</a>
<b>B. Country</b>	Germany
<b>C. Academics</b>	
<b>i) Module Mapping &amp; Credits Transfer</b>	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
<b>ii) Academic Calendar</b>	<b>Semester 1:</b> 1 October to 31 March (lectures end mid-February) <b>Semester 2:</b> 1 April to 30 September (lectures end mid-July)
<b>iii) Exchange Duration</b>	<b>Semester 2 exchange is recommended</b> due to the severe overlapping of academic calendar.
<b>iv) Examination</b>	<p>Students are strongly recommended to introduce themselves personally to their professors <u>at the beginning of classes</u> and arrange the details and date of their examinations.</p> <p>Should professors not be able to provide an alternative or earlier exam timing or assessment, students should respect the professors' position and change courses at the beginning of the semester rather than only checking with professors and asking for exceptions in the middle or end of the semester.</p> <p><u>Please expect to stay at Stuttgart until September for the examination if earlier or alternative examination is not granted.</u></p>
<b>v) Curriculum Structure</b>	Credit for Bachelor's and Master's courses is given in accordance with the European Credit Transfer System (ECTS).
<b>vi) Entry Requirements</b>	(a) registered as a full-time undergraduate student of NUS (b) must be at least in the second year of studies at NUS upon admission to the host university; (c) not eligible for exchange in the graduating year

	<p>(d) a student of good standing at NUS with</p> <ul style="list-style-type: none"> <li>a. a minimum upper division second class honours or;</li> <li>b. a minimum B average grade and no grade below C or;</li> <li>c. a CAP of at least 3.0 (out of 5) for NUS students</li> </ul>								
<p><b>vii) Language Proficiency Requirements</b></p>	<p>To apply for exchange at Stuttgart, you must fulfill one of the following language proficiency requirements:</p> <ul style="list-style-type: none"> <li>a. NUS Year 2 students <ul style="list-style-type: none"> <li>• must have achieved a German B1 proficiency in order to follow German taught courses</li> <li>Or:</li> <li>• arrive in Stuttgart with German A2 proficiency and attend the intensive German class in March <a href="https://www.uni-stuttgart.de/en/study/international/german-courses/intensive/">https://www.uni-stuttgart.de/en/study/international/german-courses/intensive/</a> (mandatory) to get a German B1 proficiency</li> </ul> </li> <li>b. NUS Year 3 students may attend Master level classes taught in English at Stuttgart if they meet the pre-requisites for the classes. Proof of English proficiency is not required for NUS students.</li> </ul>								
<p><b>viii) Modules Compatibility</b></p>	<p>Students should check the list of <a href="#">English taught modules</a> carefully and make sure that they can meet the pre-requisites for the English-taught master level modules at Stuttgart.</p> <p><b>For NUS students who attained at least a B1 proficiency level in German may consider modules conducted in German.</b></p> <p>Semester 2 exchange at Stuttgart might be suitable for students from:</p> <table border="1" data-bbox="472 1464 1455 2058"> <tr> <td data-bbox="472 1464 632 1626"><b>SDE</b></td> <td data-bbox="632 1464 1455 1626"> <ul style="list-style-type: none"> <li>• Architecture – selected courses are taught in English</li> <li>• Building – selected courses are taught in English</li> <li>• Urban Planning – selected courses are taught in English</li> </ul> </td> </tr> <tr> <td data-bbox="472 1626 632 1827"><b>FoE</b></td> <td data-bbox="632 1626 1455 1827"> <ul style="list-style-type: none"> <li>• Civil Engineering – mainly in German</li> <li>• Material Science – mainly in German</li> <li>• Mechanical Engineering – in German</li> <li>• Aerospace Engineering – in German</li> </ul> </td> </tr> <tr> <td data-bbox="472 1827 632 1989"><b>FoS</b></td> <td data-bbox="632 1827 1455 1989"> <ul style="list-style-type: none"> <li>• Chemistry – in German</li> <li>• Physics – in German</li> <li>• Mathematics - in German</li> </ul> </td> </tr> <tr> <td data-bbox="472 1989 632 2058"><b>SoC</b></td> <td data-bbox="632 1989 1455 2058"> <ul style="list-style-type: none"> <li>• Computer Science – mainly in German</li> </ul> </td> </tr> </table>	<b>SDE</b>	<ul style="list-style-type: none"> <li>• Architecture – selected courses are taught in English</li> <li>• Building – selected courses are taught in English</li> <li>• Urban Planning – selected courses are taught in English</li> </ul>	<b>FoE</b>	<ul style="list-style-type: none"> <li>• Civil Engineering – mainly in German</li> <li>• Material Science – mainly in German</li> <li>• Mechanical Engineering – in German</li> <li>• Aerospace Engineering – in German</li> </ul>	<b>FoS</b>	<ul style="list-style-type: none"> <li>• Chemistry – in German</li> <li>• Physics – in German</li> <li>• Mathematics - in German</li> </ul>	<b>SoC</b>	<ul style="list-style-type: none"> <li>• Computer Science – mainly in German</li> </ul>
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	<p><b>FASS</b></p> <ul style="list-style-type: none"> <li>• History - German</li> <li>• Political Science – German</li> <li>• Philosophy - German</li> </ul>
<p><b>ix) Module restrictions and pre-requisites</b></p>	<p>Please refer to the course catalogue for more information: <a href="https://www.uni-stuttgart.de/en/study/study-programs/program/">https://www.uni-stuttgart.de/en/study/study-programs/program/</a></p> <p>Master level courses taught in English have higher pre-requisites and Stuttgart would prefer Year 3 NUS students who have achieved high academic grades for their English-taught master courses.</p> <p>The final approval for modules offered to NUS students lies with Stuttgart.</p>
<p><b>D. Application</b></p>	
<p><b>i) Procedures</b></p>	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university. The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean’s Office for the link to the SharePoint.</p> <p>Please check with your faculty for its internal application deadlines. After you have been selected by and accepted your faculty’s internal offer, your faculty would give you the application instructions of the partner.</p> <p>You will need the following documents for your application to the host university:</p> <ol style="list-style-type: none"> <li>1. Proof of German language skills</li> <li>2. Proof of English language skills <i>(even though NUS students does not need to provide any proof for English proficiency. Please upload copy of your GCE ‘O’ or ‘A’ level certificate or IELTS into Stuttgart’s application portal to complete the process)</i></li> <li>3. Passport sized photo</li> <li>4. <a href="#">Application form</a></li> <li>5. Transcript of records</li> <li>6. Higher education entrance certification or confirmation of enrolment</li> </ol>
<p><b>ii) Deadlines</b></p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p><b>Deadline for submitting application to host university:</b></p>

	<p>Semester 1: 1 May Semester 2: 1 November</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p><b>E. Accommodations</b></p>	
<p><b>i) University Accommodation</b></p>	<p>The Office of International Affairs can arrange housing for exchange students from overseas in student dorms on request. Further information on how to register online for student housing will be emailed to successful applicants. It is the responsibility of the Studierendenwerk Stuttgart/SWS (organisation managing the dormitories) to allocate the dormitory rooms. We do not have any influence concerning the location or the exact price category of the allocated rooms.</p> <p>According to the regulations of the SWS students are required to book a minimum rental period. Students who will stay for two semesters will receive a rental contract until 31 August 2019.</p> <p>Students on exchange in semester 2 are expected to pay for the rental until September even though their studies could be completed by end July. Other periods of rental contracts are unfortunately not possible.</p> <p>Students are required to pay the first month rent and deposit (all in all €700) have to be transferred in advance to Studierendenwerk Stuttgart/SWS (organisation managing the dormitories). More information is available here: <a href="https://www.uni-stuttgart.de/en/study/living-in-stuttgart/housing/">https://www.uni-stuttgart.de/en/study/living-in-stuttgart/housing/</a></p>
<p><b>F. Visa</b></p>	
<p><b>Consular/Visa Regulation</b></p>	<p>EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply for a residence permit at the local "Auslaenderbehorde" (Immigration Office) if you are staying for more than three months.</p> <p>Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. You must not under any circumstances travel to Germany on a tourist visa.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p>

	<p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more visa information, please refer to <a href="http://www.singapur.diplo.de/Vertretung/singapur/en/04/2_Visa/seite_22_National_Visa.html#topic15">http://www.singapur.diplo.de/Vertretung/singapur/en/04/2_Visa/seite_22_National_Visa.html#topic15</a></p> <p>and <a href="https://www.uni-stuttgart.de/en/study/international/visa/">https://www.uni-stuttgart.de/en/study/international/visa/</a></p> <p>For more guidance on the visa application, please login NUS VPN and access the information on SharePoint shared in the pre-departure briefing slides.</p>
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### G. Safety, Health & Medical Insurance

<b>i) Health/Medical Insurance</b>	<p>In Germany by law a proof of health insurance must be provided. Non-EU citizens have to purchase a student health insurance in Germany upon arrival. Otherwise you will not receive your residence permit.</p> <p><b>Foreign insurances or insurances of your home university will not be accepted.</b></p> <p>Further information will be provided by the IZ after your arrival. If you participate in the intensive German course previous to the lecture period, you are strongly recommended to take out a travel health insurance for the period of March or September (only). The student health insurance in Germany covers medical fees for visiting a doctor/dentist, hospital expenses and medicines.</p> <p>For more information on the blanket travel insurance, please refer to <a href="http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html">http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</a></p>
<b>ii) Emergency Number</b>	<p>110 (for police) 112 (for medical services and fire brigade)</p>

### H. Cost of Living

<b>i) Estimated Monthly Living Expenses</b>	<b>Breakdown of Costs</b>	<b>Cost</b>
	Accommodation <i>(First month rent and deposit (all in all 700€) have to be transferred in advance)</i>	€240 - €400
	Transport (per semester)	€200
	Insurance	€90
	Food	€200
	Others (Books, entertainment etc.)	€100
	<b>Monthly Estimate</b>	<b>€940-€1100</b>

	There is a one-time cost of €110 for student administration for the whole semester.
<b>I. Other Useful Information</b>	
<b>Pre-departure Information</b>	<a href="https://www.student.uni-stuttgart.de/en/startingout/international/pre-departure/">https://www.student.uni-stuttgart.de/en/startingout/international/pre-departure/</a>
<b>Welcome Guide</b>	<a href="https://www.student.uni-stuttgart.de/en/startingout/international/first-steps/">https://www.student.uni-stuttgart.de/en/startingout/international/first-steps/</a>