

Information for Students on Exchange

A. University	University of Mannheim https://www.uni-mannheim.de/en/academics/coming-to-mannheim/exchange-students/
B. Country	Germany
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: 1 August to 31 January (lecture ends mid-December) Semester 2: 1 February to 31 July (lecture ends early-June)</p> <p>https://www.uni-mannheim.de/1/english/academics/Academic%20Calendar_Courses/academic%20calendar/</p>
iii) Exchange Duration	Semester 1 or Semester 2 exchange is possible.
iv) Examination	<p>Students are expected to attend the mandatory examination at the host university, especially for semester 2 exchange, before returning back to NUS.</p> <p>Students who are on exchange in semester 1 have to approach the respective Mannheim’s departmental coordinator <u>at the start of your exchange</u> for the exact examination dates. If the examination date clashes with NUS’ academic calendar, please consider taking alternative modules which allows you to have the examination before January.</p> <p>Otherwise, please alert your home faculty at NUS if you are returning late to NUS.</p>
v) Curriculum Structure	<p>Modularized Bachelor and Master programs; European Credit Transfer System (ECTS)</p> <p>Students who take the maximum credits allowed at host university (i.e. 30 ECTS per semester) will be considered for transferring the maximum credits back to NUS.</p>

<p>vi) Entry Requirements</p>	<p>(a) registered as a full-time undergraduate student of NUS</p> <p>(b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;</p> <p>(c) not eligible for exchange in the graduating year</p> <p>(d) a student of good standing at NUS with</p> <ul style="list-style-type: none"> a. a minimum upper division second class honours or; b. a minimum B average grade or ; c. a CAP of at least 3.0 (out of 5) for NUS students 						
<p>vii) Language Proficiency Requirements</p>	<p>Students thus need at least German or English level B2 (in accordance with the Common European Framework of Reference for Languages). Students do not have to prove their language proficiency by submitting any language certificates. The University of Mannheim reserves the right to deny admission into courses for students who do not have the requested level.</p> <p>Before the beginning of the semester, preparatory German language courses are organized as part of the International Winter Academy or the International Summer Academy, respectively. More courses on German language and culture are offered during the semester.</p>						
<p>viii) Faculties & Schools accepting exchange students</p>	<p>Courses are taught in German and English.</p> <p>For more course information, please refer to https://www.uni-mannheim.de/en/academics/coming-to-mannheim/exchange-students/courses/course-catalog/</p> <table border="1" data-bbox="469 1391 1469 1778"> <tr> <td data-bbox="469 1391 647 1630">FASS</td> <td data-bbox="647 1391 1469 1630"> <ul style="list-style-type: none"> • Political Science • Sociology • Psychology • New Media and Communication Studies • Global Studies </td> </tr> <tr> <td data-bbox="469 1630 647 1704">FoS</td> <td data-bbox="647 1630 1469 1704"> <ul style="list-style-type: none"> • Mathematics </td> </tr> <tr> <td data-bbox="469 1704 647 1778">SoC</td> <td data-bbox="647 1704 1469 1778"> <ul style="list-style-type: none"> • Business Informatics </td> </tr> </table>	FASS	<ul style="list-style-type: none"> • Political Science • Sociology • Psychology • New Media and Communication Studies • Global Studies 	FoS	<ul style="list-style-type: none"> • Mathematics 	SoC	<ul style="list-style-type: none"> • Business Informatics
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<p>ix) Module restrictions and pre-requisites</p>	<p>Exchange students should take courses in the field for which the exchange was established. However, they can choose one or two courses from other schools/faculties if places are available.</p> <p>Business modules are meant for Business major students from NUS Business School.</p>						

	<p>Students do not need to sign up for most classes beforehand, but can choose their courses upon arrival (except German language and culture courses offered by the International Office)</p>
<p>D. Application</p>	
<p>i) Procedures</p>	<p>Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host university. Please prepare the necessary documents before the start of the application period at your host university.</p> <p>As soon as Mannheim have received the nomination from NUS, students will receive an e-mail containing the log-in data for Mannheim's study abroad application portal as well as further important information and data on your program. Please complete the online application as soon as possible to avoid delays in the receipt of acceptance letter.</p> <p>More information is available here: https://www.uni-mannheim.de/en/academics/coming-to-mannheim/exchange-students/application/</p>
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Deadline for submitting application to host university: Semester 1: 30 April Semester 2: 31 October</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>Students can apply for student residences or look for a room on the private market. For exchange students from overseas, there are very limited number of places in Mannheim's off-campus student residences: single bedrooms in student residences for €280 - €390, apartments €340 - €390.</p>

	<p>Rooms on the private market start at €280. There are furnished rooms (shared kitchen and bathroom) in several residences in different areas of Mannheim. After being accepted by the University of Mannheim, the student will receive the link and personal password for our online portal myUniMA, along with detailed information on the private housing market.</p> <p>Please note that the housing situation in Mannheim is a lot more relaxed in the spring semester. Thus, if students have the option between fall and spring, we recommend students to come during the spring semester.</p> <p>For more information about accommodation, please refer to https://www.uni-mannheim.de/en/academics/coming-to-mannheim/international-students/prior-to-your-arrival/housing-in-mannheim/</p>
<p>ii) Private Accommodation</p>	<p>Students can also apply for private accommodation.</p> <p>For more information about accommodation, please refer here.</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply for a residence permit at the local "Auslaenderbehörde" (Immigration Office) if you are staying for more than three months.</p> <p>Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. You must not under any circumstances travel to Germany on a tourist visa.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more visa information, please refer to https://singapur.diplo.de/sg-en/service/05-VisaEinreise/-/1349502</p> <p>For more information: http://www.uni-mannheim.de/io/english/incoming_exchange_students/before_your_arrival/visa/index.html</p>

For more guidance on the visa application, please login NUS VPN and access the information on SharePoint shared in the pre-departure briefing slides.

G. Safety, Health & Medical Insurance

i) Health/Medical Insurance

All students in Germany are required to have a health insurance policy. You will not be enrolled at the university without providing proof of your health insurance coverage. Mannheim strongly recommends all exchange students from non-EU countries to purchase a statutory German health insurance. Students will have the opportunity to buy German health insurance after their arrival in Mannheim. It costs about € 89 per month (standard price for students from all health insurance companies).

For more information, please refer to http://www.uni-mannheim.de/io/english/incoming_exchange_students/before_your_arrival/insurances/index.html

For more information on NUS blanket travel insurance, please refer to <http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html>

ii) Emergency Number at host university

+49 (0) 621 181 1151/58
110 (for police)
112 (for medical services and fire brigade)

H. Cost of Living

i) Estimated Monthly Living Expenses

Breakdown of Costs	Cost
Accommodation	€280 - €390
Food	€160
Transport	€160
Insurance	€90
Others (Entertainment, clothes)	€100
Monthly Estimate	€790 - €900

More information is found here: <https://www.uni-mannheim.de/en/academics/coming-to-mannheim/international-students/prior-to-your-arrival/>

In order to receive a residence permit, you need to present to the Ausländerbehörde (local foreigner's registration office) a statement of financial support proving that you have at least €735 to live on for each month of your stay. This can either be a bank statement, a notarized parental letter or a scholarship certificate.