

Information for Students on Exchange

A.	. University		University of Hohenheim (Hohenheim)
			https://exchange.uni-hohenheim.de/startseite
B. Country		ry	Germany
C.	C. Academics		
	i)	Module Mapping & Credits Transfer	Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty. Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your
			Study Plan.
	ii)	Academic Calendar	Semester 1: Middle of October to End of February Semester 2: Middle of April to Early August
	iii)	Exchange Duration	Semester 2 exchange is recommended due to overlapping academic calendar
	iv)	Examination	The examinations in Hohenheim are taking place after the end of the lecture period. The exam period lasts 3 weeks. Excluded from these regulations are the blocked modules of the Faculty of Natural Sciences and the Faculty of Agricultural Sciences. Those exams will mostly be held on the last day of the block.
			Students are expected to attend the mandatory examination at Hohenhiem during the official examination period. Be aware that earlier or extra examinations for exchange students might not be available and subjected to host university's discretion and approval.
			Examination dates vary between Hohenheim departments but generally take place between July and September in semester 2.
			Please approach the respective Hohenheim's departmental coordinator at the start of your exchange for the exact examination dates. If the examination date clashes with NUS' academic calendar, please consider taking alternative modules which allows you to have the examination by late July.



v) Curriculum Structure

Students generally select several teaching modules. A module consists of one or several sub-modules. So, a module can contain one or several lectures, seminars or tutorials. Please only select whole modules, not single lectures.

The modules are held on a weekly basis during the whole semester or as blocked modules.

The exams of the modules with weekly lectures normally take place at the end of the semester. Blocked modules take place in a blocked session of three and a half weeks. The exam normally takes place directly after the blocked module.

Exchange students can take module examinations but are not allowed to write a Bachelor or Master thesis.

Credit for Bachelor's and Master's courses is given in accordance with the European Credit Transfer System (ECTS). Students who take the maximum credits allowed at host university (i.e. 30 ECTS per semester) will be considered for transferring the maximum credits back to NUS.

vi) Entry Requirements

- (a) registered as a full-time undergraduate student of NUS
- (b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;
- (c) not eligible for exchange in the graduating year
- (d) a student of good standing at NUS with
 - a. a minimum upper division second class honours or;
 - b. a minimum B average grade or;
 - c. a CAP of at least 3.0 (out of 5) for NUS students

vii) Language Proficiency Requirements

German Language Proficiency is necessary for social engagement. German proficiency level of at least a B2 level in the Common European Framework of Reference for Languages is necessary if you wish to take courses taught in German.

Hohenheim offers intensive German course which takes place in March and is offered on different language proficiency levels. Please note: Beginners' courses are only available on appropriate demand!

The course costs €470 (as of January 2013 - subject to alterations). The amount that has to be paid by the students depends on the programme.

More information can be found here: https://exchange.uni-hohenheim.de/en/language-courses#jfmulticontent c148229-1



viii) Modules Compatibility

Most bachelor level modules are in German. <u>Please search carefully for suitable English-taught courses.</u>

Suitable for students who wants to study:

- Bioeconomy
- Food Science and Engineering
- Environmental Protection & Agricultural Food Production
- Landscape Ecology
- Crop Sciences
- Organic Agriculture and Food Systems
- Environmental Science Soil, Water and Biodiversity

For more information, please refer to the course catalogue and course restrictions can be found here: https://exchange.uni-hohenheim.de/en/course-selection and https://www.uni-hohenheim.de/module-catalogue

Exchange students do not have to stick to the curriculum of a single study programme. You can select modules from different semesters and different study programmes. Please select only whole modules, not single lectures.

Exchange students can take module examinations but are not allowed to write a Bachelor or Master thesis.

ix) Module restrictions and pre-requisites

Only life science and natural science modules are available in English.

Otherwise, students need to know German in order to have a wider range of modules to choose from.

D. Application

i) Procedures

All NUS student has to be nominated by NUS before they can apply for feewaiver exchange at the host university.

The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean's Office for the link to the SharePoint.

Please check with your faculty for its internal application deadlines.

After you have been selected by and accepted your faculty's internal offer, your faculty would give you the application instructions of the partner.

Hohenheim conducts an online application and all supporting documents have to be uploaded online.



ii) Deadlines

All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.

Deadline for submitting application to host university:

Semester 1: 1 June

Semester 2: 1 December

Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.

E. Accommodations

i) University Accommodation

Students from the University of Hohenheim could be allocated a room at one of <u>several halls of residences</u> run by Student Services Tuebingen-Hohenheim. However only a limited number of rooms are reserved for international students (non-European nationals). There is a high demand for these rooms, which is why only a small number of applications will be successful.

In addition to halls of residences, there are flat-sharing communities, small apartments and other forms of communal living.

Students who have contract that ends in August or September are expected to pay for the rental until August or September. There will be **no** refund of the rental if you leave the student accommodation earlier.

More information can be found here: https://www.uni-hohenheim.de/en/housing-for-int-students

F. Visa

Consular/Visa Regulation

EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply for a residence permit at the local "Auslaenderbehörde" (Immigration Office) if you are staying for more than three months.

Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. You must not under any circumstances travel to Germany on a tourist visa.

All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.



Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.

For more visa information, please refer to

http://www.singapur.diplo.de/Vertretung/singapur/en/04/2 Visa/seite 22 National Visa.html#topic15

For more guidance on the visa application, please login NUS VPN and access the information on SharePoint shared in the pre-departure briefing slides.

G. Safety, Health & Medical Insurance

i) Health/Medical Insurance

Students originating from non-EU countries must take out statutory health insurance; you are free to choose which company you purchase it from. The fees are the same at all statutory health insurance companies (approx. €65 per month). Different statutory health insurance companies send representatives directly to the university campus during this period.

Attention: No international and foreign private health insurance can be accepted! For obtaining your residence permit and for getting enrolled at the university you need a certificate of a German statutory health insurance.

More information can be found here: https://exchange.uni-hohenheim.de/en/health-insurance#jfmulticontent c158509-2

For more information on NUS blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html

ii) Emergency Number at host university +49 0711/459 24266

110 (for police)

112 (for medical services and fire brigade)

H. Cost of Living

i) Estimated Monthly Living Expenses

Breakdown of Costs	Cost
Accommodation	€250 - €300
Insurance	€65
Food	€150 - €200
Others (Books, entertainment etc.)	€165
Monthly Estimate	€630 - €730

Exchange students are to be exempted from tuition fees according to current plans. However, students have to pay the administrative and Student



Services fees together with the contribution to Student Parliament totalling about €162.80 per semester.

In order to receive a residence permit, you need to present to the Ausländerbehörde (local foreigner's registration office) a statement of financial support proving that you have at least €735 to live on for each month of your stay. This can either be a bank statement, a notarized parental letter or a scholarship certificate.

I. Other Useful Information

Ex-matriculation

At the end of the semester you will be ex-matriculated. This means that your status as a student at our university is terminated. As a proof, you will receive a certificate of ex-matriculation, which you should keep safely. If you decide, anytime later, to come back to Germany (unimportant whether for study or working purposes), you will need this certificate. Although you will be exmatriculated automatically at the end of the semester, we recommend that you submit the application for ex-matriculation yourself in due time before leaving (about 2 weeks before departure) so that the ex-matriculation certificate reaches you in time.