

Information for Students on Exchange

A. University	Albert-Ludwig University of Freiburg (University of Freiburg) http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/freiburg-global-exchange http://www.studium.uni-freiburg.de/en/counseling/exchange-programs-and-studying-abroad/freiburg-global-exchange/exchange-at-the-university-of-freiburg
B. Country	Germany
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: 1 October to 31 March (teaching ends mid-February) Semester 2: 1 April to 30 September (teaching ends late July)</p> <p>http://www.uni-freiburg.de/go/sem-term</p> <p>Exams may be scheduled up to two weeks after the teaching period.</p>
iii) Exchange Duration	<p>Semester 2 is recommended due to overlapping academic calendar</p>
iv) Examination	<p>Students are expected to attend the mandatory examination at Freiburg. Exams may be scheduled up to two weeks after the end of the teaching period. Be aware that earlier or extra examinations for exchange students might not be available and subjected to host university's discretion and approval.</p> <p>Examination dates vary between Freiburg departments but generally take place between July and September in semester 2.</p> <p>Please approach the respective Freiburg's departmental coordinator <u>at the start of your exchange</u> for the exact examination dates. If the examination date clashes with NUS' academic calendar, please consider taking alternative modules which allows you to have the examination by late July.</p>

	Leave of Absence from NUS is subjected to your home faculty's approval and is not guaranteed.
v) Curriculum Structure	<p>Modularised Bachelor and Master programs; European Credit Transfer System (ECTS). The recommended load is modules accumulating to approximately 24 ECTS.</p> <p>Students who take the maximum credits allowed at host university (i.e. 30 ECTS per semester) will be considered for transferring the maximum credits back to NUS.</p>
vi) Entry Requirements	<p>(a) registered as a full-time undergraduate student of NUS</p> <p>(b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;</p> <p>(c) not eligible for exchange in the graduating year</p> <p>(d) a student of good standing at NUS with</p> <ul style="list-style-type: none"> a. a minimum upper division second class honours or; b. a minimum B average grade or ; c. a CAP of at least 3.0 (out of 5) for NUS students <p>(e) NUS student should have at least A1 German proficiency level before applying to Freiburg</p>
vii) Language Proficiency Requirements	<p>The language of instruction is German, with limited courses taught in English.</p> <p>Freiburg Global Exchange students should have German language skills at least at level A1 based on in the Common European Framework of Reference for Languages.</p> <p>Regular classes held in German will require a German proficiency level of B2/C1 based on the Common European Framework of Reference for Languages.</p> <p>Students with A1 German proficiency could consider brushing up on the German language by attending the German Preparatory course: http://www.uni-freiburg.de/go/sommer-winter-home-en</p>
viii) Faculties & Schools accepting exchange students	For detailed information please see current course catalogue and search for English taught classes carefully. You should also or consult Freiburg's study advisors at the respective faculties.

	<p>Information about the courses available can be found here: http://www.studium.uni-freiburg.de/de/studienangebot/englischsprachige-studienfaecher.</p> <p>Courses on offer to exchange students are available from January onwards (for those coming in April, summer semester).</p>
<p>ix) Module restrictions and pre-requisites</p>	<p>Exchange students are not eligible to pursue the following fields of study:</p> <ul style="list-style-type: none"> • Medicine • Dentistry • Liberal Arts and Sciences (from University College Freiburg) • Psychology • Pharmacy and Molecular Medicine <p>Course registration is around February for students joining in April. The registration is mainly done online, in some cases by email or personally. Please contact study advisors at the faculties.</p>
<p>x) Transcript</p>	<p>Transcripts will only be given upon request.</p> <p>NUS students who need to map modules back to NUS to facilitate the credits transfer should make an official request to Freiburg for the transcripts before the end of the exchange.</p>
<p>D. Application</p>	
<p>i) Procedures</p>	<p>Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period and clear their internal application procedures.</p> <p>Once you have been nominated to Freiburg, Freiburg will email you the application details. Please prepare the necessary documents for uploading to the Freiburg's online application portal before the start of the application period. You should apply under "Freiburg Global Exchange".</p> <p>You will need to upload the following documents to Freiburg online application portal:</p> <ol style="list-style-type: none"> 1. Copy of passport page showing the nationality and personal details; the passport should be valid for at least a year) 2. One digital passport photo 3. Language certificate (to show at least an A1 German proficiency) 4. Students will then need to submit an online application form
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After</p>

	<p>clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Deadline for submitting application to host university: Semester 1: 1 May Semester 2: 1 November</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p> <p>More information about the application to Freiburg can be found in the internal SharePoint. Please approach the Dean’s office of your home faculty for the link to the internal SharePoint.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>The International Office will provide accommodation in a student dormitory to all University of Freiburg Global Exchange students upon application.</p> <p>Student dormitories with single apartments or single rooms in shared apartments are available. They are 5-15 minutes by tram or bus, 5-20 minutes by bicycle, 10-40 minutes on foot from the university, depending on dorm location. Meals are not included.</p> <p>Please note that rooms in the student dormitory are only rented for the whole semester (Summer semester: 1st April till 30th September). Students who have contract that ends in September are expected to pay for the rental until September even if they are returning back to NUS by early August. There will be no refund of the rental if you leave the student accommodation earlier.</p> <p>A deposit of €400 to €500 for the dormitory will be refunded at the end of the contract.</p> <p>More information can be found here: http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/bewerbung-fuer-den-university-of-freiburg-global-exchange</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply</p>

	<p>for a residence permit at the local "Auslaenderbehörde" (Immigration Office) if you are staying for more than three months.</p> <p>Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. You must not under any circumstances travel to Germany on a tourist visa.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more visa information, please refer to http://www.studium.uni-freiburg.de/studieninteressierte-en/guide-for-internationals-en/visum-und-aufenthalt-en?set-language=en and https://singapur.diplo.de/sg-en/service/05-VisaEinreise/-/1349502</p> <p>For more guidance on the visa application, please login NUS VPN and access the information on SharePoint shared in the pre-departure briefing slides.</p>
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G. Safety, Health & Medical Insurance

<p>i) Health/Medical Insurance</p>	<p>All students need proof of sufficient health insurance before enrolment at the University of Freiburg. Freiburg recommends the purchase of a German public health insurance plan, which offers maximum security. Costs are approximately €90 per month.</p> <p>Freiburg also strongly recommends arranging liability insurance. This insurance covers typical risks of everyday life. Liability insurance in Germany costs around €50 per year.</p> <p>For more information, please refer to http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/bewerbung-fuer-den-university-of-freiburg-global-exchange</p> <p>For more information on NUS blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p>
<p>ii) Emergency Number at host university</p>	<p>+49 762 203 4377 110 (for police) 112 (for medical services or fire brigade)</p>

H. Cost of Living

<p>i) Estimated Monthly Living Expenses</p>	<table border="1"> <thead> <tr> <th>Breakdown of Costs</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Accommodation</td> <td>€250 - €400</td> </tr> <tr> <td>Food</td> <td>€200</td> </tr> <tr> <td>Insurance</td> <td>€90</td> </tr> <tr> <td>Others (Entertainment, clothes)</td> <td>€260 - €320</td> </tr> <tr> <td>Monthly Estimate</td> <td>€800 - €1,010</td> </tr> </tbody> </table>	Breakdown of Costs	Cost	Accommodation	€250 - €400	Food	€200	Insurance	€90	Others (Entertainment, clothes)	€260 - €320	Monthly Estimate	€800 - €1,010
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<p>ii) Baden-Wuerttemberg Scholarship</p>	<p>There is a semester ticket of €94 for students in the summer semester from 1 April to 30 September includes transportation.</p> <p>Freiburg Global Exchange students have to pay for a mandatory administrative fees of €78.</p> <p>In order to receive a residence permit, you need to present to the Ausländerbehörde (local foreigner’s registration office) a statement of financial support proving that you have at least €735 to live on for each month of your stay. This can either be a bank statement, a notarized parental letter or a scholarship certificate.</p> <p>Exchange students who receive a placement in the University of Freiburg Global Exchange Programme are eligible and encouraged to apply for this specific scholarship.</p> <p>Please keep in mind the strict deadlines: usually 2 November for the summer semester (always check current call for applications). This includes an online application which has to be submitted by that deadline!</p> <p>For details please refer to link.</p>												
<p>I. Other useful information</p>													
<p>Information for incoming students</p>	<p>http://www.studium.uni-freiburg.de/en/counseling/exchange-programs-and-studying-abroad/freiburg-global-exchange/arrival-beginning</p>												