

Information for Students on Exchange

A. University	RWTH Aachen University http://www.rwth-aachen.de/cms/root/Studium/Im-Studium/Internationales/~bqtq/Exchange-Incomings/?lidx=1
B. Country	Germany
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: Early October – Late March (lecture ends in early February) Semester 2: Early April – Late September (lecture ends in late July)</p> <p>For more information on academic calendar: http://www.rwth-aachen.de/cms/root/Studium/Im-Studium/~egv/Semestertermine/lidx/1/</p>
iii) Exchange Duration	<p>Semester 2 exchange is recommended due to severe overlapping academic calendar.</p>
iv) Examination	<p>Students are expected to attend the mandatory examination at host university during the official examination period until September. Be aware that earlier or extra examinations for exchange students might not be available and subjected to host university's discretion and approval.</p> <p>Examination dates vary between departments but generally take place between July and September in semester 2.</p> <p>Please approach the respective Aachen's departmental coordinator <u>at the start of your exchange</u> for the exact examination dates. If the examination date clashes with NUS' academic calendar, please consider taking alternative modules which allows you to have the examination by late July.</p> <p>Leave of Absence from NUS is subjected to your home faculty's approval and is not guaranteed.</p>
v) Curriculum Structure	Credit for Bachelor's and Master's courses is given in accordance with the European Credit Transfer System (ECTS).

	Students who take the maximum credits allowed at host university (i.e. 30 ECTS per semester) will be considered for transferring the maximum credits back to NUS.
vi) Entry Requirements	<p>(a) registered as a full-time undergraduate student of NUS</p> <p>(b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;</p> <p>(c) not eligible for exchange in the graduating year</p> <p>(d) a student of good standing at NUS with</p> <ul style="list-style-type: none"> a. a minimum upper division second class honours or; b. a minimum B average grade or; c. a CAP of at least 3.0 (out of 5) for NUS students
vii) Language Proficiency Requirements	<p>In order to apply for exchange studies at RWTH Aachen, you must possess the language skills required for your desired course of study. This is either German or English at the B1.1 level of the Common European Framework of Reference for Languages.</p> <p>If you are applying to the Division of Earth Science and Geography, you must provide proof of German skills of at least B2.1 level of the Common European Framework of Reference for Languages.</p> <p>If you choose only English-taught courses on your Learning Agreement, you do not have to prove your German skills, but your English skills. Seek advice from your host Departmental Coordinator!</p>
viii) Modules Compatibility	<p>Most of the lectures and seminars at RWTH Aachen are held in German. Please search for English-taught courses carefully if you do not have the necessary German proficiency level.</p> <p>English taught modules are only available at the master-level in these disciplines:</p> <ul style="list-style-type: none"> 1. Data Science 2. Electrical Engineering 3. Computer Engineering 4. Physics <p>You can view the course catalogue here: http://www.rwth-aachen.de/cms/root/Studium/Im-Studium/Internationales/Exchange-Incomings/Bewerbung/~iprm/Fachliche-Vorbereitung/lidx/1/</p>

	<p>You can see the list of English taught modules here.</p> <p>Please take note that you need to meet the higher pre-requisites in order to be considered for master-level English taught courses.</p>
<p>ix) Module restrictions and pre-requisites</p>	<p>The courses offered at the following faculties/schools are not opened to NUS students:</p> <ul style="list-style-type: none"> • School of Business and Economics • Helmholtz Institute for Biomedical Engineering
<p>D. Application</p>	
<p>i) Procedures</p>	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university. The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean’s Office for the link to the SharePoint.</p> <p>Please check with your faculty for its internal application deadlines. After you have been selected by and accepted your faculty’s internal offer, your faculty would give you the application instructions of the partner.</p> <p>You need to upload the following supporting documents along with your online application to the host university:</p> <ol style="list-style-type: none"> 1. Application form (print the completed form from Aachen’s online portal and get it sign by your home faculty. Thereafter submit the scanned copy to Aachen. Please refer to SharePoint for the contacts.) 2. Learning agreement (download from Aachen’s website and get it sign by your home faculty at NUS) 3. Your transcript of records from NUS – get it from NUS Registrar’s office 4. Proof of German language proficiency at B1.1 level or submit proof of English proficiency depending on your choice of courses 5. Motivation letter
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Deadline for submitting application to host university: Semester 1: 31 May Semester 2: 31 Jan</p>

	<p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p> <p>Early application is recommended if you wish to receive the acceptance letter earlier to clear the administrative work for visa application!</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>As an exchange student from NUS, you can also apply for so-called “quota rooms”. The International Office has arranged a limited allotment of rooms in the dorms with Studierendenwerk (226 rooms).</p> <p>If you are eligible for a quota room, the International Office Housing Service will inform you about the application procedure in a separate email (around December for summer term) after you have applied as an exchange student or scholarship holder.</p> <p>Please note that there is no guaranteed that you will be allocated in <u>student dorms</u>, as the number of exchange students and scholarship holders exceeds by far the number of rooms reserved.</p> <p>Students who have contract that ends in August or September are expected to pay for the rental until August or September. There will be no refund of the rental if you leave the student accommodation earlier.</p> <p>More information is found here: http://www.rwth-aachen.de/go/id/hngs/lidx/1</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply for a residence permit at the local "Auslaenderbehörde" (Immigration Office) if you are staying for more than three months.</p> <p>Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. You must not under any circumstances travel to Germany on a tourist visa.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p>

	<p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more visa information, please refer to https://singapur.diplo.de/sg-en/service/05-VisaEinreise/-/1349502</p> <p>For more guidance on the visa application, please login NUS VPN and access the information on SharePoint shared in the pre-departure briefing slides.</p>
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G. Safety, Health & Medical Insurance

i) Health/Medical Insurance	<p>Health insurance is compulsory in Germany. In order to enrol for your course of studies and to apply for your residence permit, you will have to show proof of health insurance. If your stay is not fully covered by insurance from your home country, you are obliged to take out a policy with a German insurance company.</p> <p>In addition, all registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html.</p> <p>For more information on NUS blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p>
ii) Emergency Number at host university	<p>+49 241 80-90812 110 (for police) 112 (for medical services and fire brigade)</p>

H. Cost of Living

i) Estimated Monthly Living Expenses	Breakdown of Costs	Cost
	Accommodation	€250 - €440
	Insurance	€80
	Food	€350
	University fees	€42
	Others (Books, entertainment etc.)	€150
	Monthly Estimate	€872 - €1,062
	<p>More information available here: http://www.rwth-aachen.de/go/id/bqmn/lidx/1</p> <p>In order to receive a residence permit, you need to present to the Ausländerbehörde (local foreigner's registration office) a statement of financial support proving that you have at least €735 to live on for each</p>	

	month of your stay. This can either be a bank statement, a notarized parental letter or a scholarship certificate.
I. Useful information	
Planning your stay in Aachen	http://www.rwth-aachen.de/cms/root/Studium/Im-Studium/Internationales/Exchange-Incomings/~djt/Planung-des-Aufenthaltes/lidx/1/