

Information for Students on Exchange

A. University	University of Innsbruck https://www.uibk.ac.at/international-relations/exchange-students-incoming/
B. Country	Austria
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings in English at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: Early October to late January Semester 2: Early March to July</p> <p>https://www.uibk.ac.at/international-relations/erasmus/incoming/academic_calendar.html</p>
iii) Exchange Duration	<p>Semester 2 exchange is strongly recommended due to overlapping academic calendar and the intense competition for accommodation in semester 1.</p>
iv) Examination	<p>Students are strongly recommended to introduce themselves personally to their professors at the beginning of classes and arrange the details and date of their examinations if necessary.</p> <p>Students should respect the professors' position and change courses at the beginning of the semester if the courses' examination date clash with the start date of NUS' academic term.</p> <p>For students who wish to go to Innsbruck in semester 1, please take note that Innsbruck's exams take place at the end of January/ beginning of February. Earlier examination or distance examination is not available.</p> <p>Leave of Absence from NUS is not guaranteed. Students are expected to start NUS' term on time.</p>
v) Curriculum Structure	<p>Minimum course requirements differ according to the department. NUS students should check with their own faculty at NUS for mapping of the credits.</p>

	<p>A regular student needs to gain 30 ECTS per semester. Please be aware that studying in a different language can be more difficult. For this reason most of the international students gain around 20 – 25 credits.</p>						
<p>vi) Entry Requirements</p>	<p>(a) registered as a full-time undergraduate student of NUS</p> <p>(b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;</p> <p>(c) not eligible for exchange in the graduating year</p> <p>(d) a student of good standing at NUS with</p> <ul style="list-style-type: none"> a. a minimum upper division second class honours or; b. a minimum B average grade or ; c. a CAP of at least 3.0 (out of 5) for NUS students <p>(e) an adequate level of (spoken and written) German is required, as most of the courses are held in German.</p>						
<p>vii) Language Proficiency Requirements</p>	<p>Most of the courses at Innsbruck require you to have a good command of the German language so that you can follow classes, give oral presentations and write papers. Innsbruck recommends that you brush up your German before attending the exchange in Austria.</p>						
<p>viii) Modules Compatibility</p>	<p>Suitable for students from the following faculties:</p> <table border="1" data-bbox="472 1328 1450 1659"> <tr> <td data-bbox="472 1328 632 1485">FASS</td> <td data-bbox="632 1328 1450 1485"> <ul style="list-style-type: none"> • Political Science • Sociology • Global Studies </td> </tr> <tr> <td data-bbox="472 1485 632 1579">FoE</td> <td data-bbox="632 1485 1450 1579"> <ul style="list-style-type: none"> • Civil Engineering </td> </tr> <tr> <td data-bbox="472 1579 632 1659">FoS</td> <td data-bbox="632 1579 1450 1659"> <ul style="list-style-type: none"> • Biology </td> </tr> </table> <p>Course information: https://www.uibk.ac.at/international-relations/exchange-students-incoming/course-information/</p> <p>A few institutes in Innsbruck offer courses in English. If you want to search for them you must use the course catalogue, click “advanced search” and change the language of instruction.</p> <p>http://orawww.uibk.ac.at/public/lfuonline.home</p> <p>https://orawww.uibk.ac.at/public/lfuonline_lv.meine_lvanmeldungen</p>	FASS	<ul style="list-style-type: none"> • Political Science • Sociology • Global Studies 	FoE	<ul style="list-style-type: none"> • Civil Engineering 	FoS	<ul style="list-style-type: none"> • Biology
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	<p>If you choose a course you should go to “Details” where you will find all the information regarding application deadline, course description, language of instructions, credits and you will have the possibility to book the course.</p>
<p>ix) Module restrictions and pre-requisites</p> <p>(please read!)</p>	<p>Exchange students who are not nominated as Business students are discouraged from taking any Business courses offered at the Innsbruck’s Faculty of Business and Management.</p> <p>Only courses under Innsbruck’s diploma programme “IWW - Internationale Wirtschaftswissenschaften/ International Economic and Business Studies” are open to undergraduate students from NUS. Only third year students are eligible to apply for the master courses under the IWW programme.</p> <p>Non-business students who wish to enrol in business modules have to follow a separate nomination, application and registration procedure at Innsbruck’s Faculty of Business & Management.</p> <p>https://www.uibk.ac.at/international-relations/exchange-students-incoming/course-information/#course%20restrictions</p> <p>It is not possible to be registered for both Bachelor and Master programme and taking modules at both Bachelor and Master level in Innsbruck at the same time.</p>
<p>D. Application</p>	
<p>i) Procedures</p>	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university.</p> <p>The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean’s Office for the link to the SharePoint</p> <p>An online application to the partner university is needed. Details on University of Innsbruck’s application procedure can be found on Innsbruck’s website and the FAQ is found here: website</p> <p>Once you have been nominated for the exchange, with your user-ID at the Central IT Services (which Innsbruck will send to you in due time) you can enter LFU:online anytime in order to register for Innsbruck courses.</p> <p>Required documents needed by Innsbruck:</p> <ol style="list-style-type: none"> 1. Official nomination from the home university 2. Transcript of records 3. Curriculum vitae (CV) 4. Copy of your passport 5. Copy of the Bachelor Certificate (for enrolment in a Master Program)

<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Deadline for submitting application to host university: Semester 1: 15 August Semester 2: 15 January</p> <p>Application will be processed on a <u>first-come-first-served basis</u>. Please apply as soon as possible to increase your chances of getting the acceptance letter earlier to start the visa application process.</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>Finding accommodation is a very difficult issue in Innsbruck. The students must apply as soon as possible to get a room in a student home (Studentenheim).</p> <p>If Innsbruck is able to offer a room, students must send the reservation deposit immediately, otherwise the application will not be handled. The rooms are given on a first come, first served basis.</p> <p>The University of Innsbruck does not have its own Halls of Residence. However, there are student residences available to students. The Austrian Exchange Service (OEAD) can help students source for accommodation if applications are received along with a deposit payment. The Housing Office is located at Meinhardstrasse 5/3/31, 6020 Innsbruck.</p> <p>http://housing.oead.at/en/accommodation/innsbruck-en</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>Exchange students who will be going for exchange for up to 6 months will have to apply for Apply for Visa-D (long-term visa – for stay of more than 90, but less than 180 days. Single entry / multiple entry). More information at</p>

	<p>https://www.uibk.ac.at/international-relations/exchange-students-incoming/preparation-arrival-in-ibk/#visa%20application</p> <p>Information on application of visa</p> <p>https://www.bmeia.gv.at/en/travel-stay/entry-and-residence-in-austria/entry-and-visa/visa-d/</p> <p>You can apply for visas at the local Austrian Embassy. However, as it is a commercial office, processing will be done at Jakarta. Students are urged to apply several months in advance as this can be a time-consuming process.</p>
<p>G. Safety, Health & Medical Insurance</p>	
<p>i) Health/Medical Insurance</p>	<p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html.</p> <p>For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p> <p>If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p> <p>Students can purchase the “Freiwillige Selbstversicherung für Studenten” (a voluntary insurance for students) from the “Tiroler Gebietskrankenkasse” (TGKK, Klara-Pölt-Weg 2), the local public health insurance carrier. The TGKK policy generally covers medical treatment by doctors and medical institutions who have contracts with the TGKK. Confirmation of registration as a resident of Innsbruck and as a student of Innsbruck University are necessary for the application.</p> <p>http://www.uibk.ac.at/international-relations/erasmus/incoming/guide-englisch.pdf</p>
<p>ii) Emergency Number at host university</p>	<p>Tel : +43 676 872532403</p>
<p>H. Cost of Living</p>	

i) Estimated Monthly Living Expenses	Breakdown of Costs	
	Accommodation	€350 - €450
	Food	€250 - €400
	Transport	€130
	Books, entertainment, etc.	€100 - €200
	Monthly Estimate	€830 -€1,180
	Details can be found at http://www.uibk.ac.at/international-relations/erasmus/incoming/guide-englisch.pdf	