NUSNET Domain Connection
Setup Guide (Windows 10)
A. Introduction

This document shows the step by step instructions on how to join Windows 10 to the NUS domain and to add the NUSNET account as an administrator of the computer.

Only Windows 10 Education, Professional and Enterprise editions can join to the domain.

B. Changing Computer Name

You need to use a unique computer name to join to NUS domain.

1. Login to your computer with the local administrator account first.

2. From Windows 10 Desktop, right-click on from the bottom bar and select System.
3. Click on **Change Settings** on the left side of the window.

4. Click **Change...**
5. Specify a unique computer name for your machine and click **OK**. Restart the computer as prompted.

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Specify a unique computer name for your machine and click OK. Restart the computer as prompted.
```

![Computer Name/Domain Changes](image1)

**C. Joining to NUS Domain**

6. Repeat steps 1 to 4.

7. Select **Domain** → enter **nusstf** for staff or **nusstu** for student → click **OK**.

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Select Domain → enter nusstf for staff or nusstu for student → click OK.
```

![Domain Member Selection](image2)

8. Next, enter your **NUSNET User ID** and **password** → click **OK**.

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Next, enter your NUSNET User ID and password → click OK.
```

![Windows Security](image3)
9. Once successful, you will be prompted the following. Click **OK** to continue.

![Welcome to the off.nus.edu.sg domain dialog box](image)

**Note:**

If you encounter an error that your access is denied, change your computer name again (refer to steps 1 – 5) as it is not unique and has conflicted with an existing computer name.

If you encounter the error "You have exceeded the maximum number of computer accounts you are allowed to create in this domain...", please contact IT Care at 65162080 or itcare@nus.edu.sg.

10. Click **OK** again.

![You must restart your computer to apply these changes](image)

11. Click **OK** again and when prompted to restart your computer, choose **Restart Later**.

![You must restart your computer to apply these changes](image)
D. Adding NUSNET account as Administrator

12. From Windows 10 Desktop, right-click on \ from the bottom bar and select Computer Management.
13. Click **Local Users and Groups**, and then double-click **Groups**.

14. Double-click **Administrators**.
15. Click on Add...

![Image of the Administrators Properties window with Add and Remove buttons highlighted.]

16. Enter domain\NUSNET UserID, and then click OK.

For domain: nusstf for staff, nusstu for students and nusext for visitor accounts. Click OK.

![Image of the Select Users, Computers, Service Accounts, or Groups window with nusstf\coolhelp entered in the list.]
17. Enter your NUSNET User ID and password. Click OK.

![Image of the Windows Security window with fields for username, password, domain, and OK button]

18. The NUSNET account is now added as an administrator of the computer. Click OK and restart your computer.

![Image of the Administrators Properties window with the description: Administrators have complete and unrestricted access to the computer/domain, and entries for Administrator, countomus, NUSSTF:ccoehelp (ccoehelp@nus.edu.sg), and NUSSTF:Domain Admins]

19. You are now ready to login to the NUS domain on your computer, with your NUSNET UserID and password.