
APPLICATION PROCEDURES FOR NUS-OVERSEAS POSTDOCTORAL FELLOWSHIP, 2012/2013

SECTION I – INFORMATION FOR APPLICANTS, DEPARTMENTS & FACULTIES/SCHOOLS

1. Application Procedure

- 1.1 Applications, together with the supporting documents listed in paragraph 2 below, should be submitted to the respective Deans of Faculties/Schools through the Heads of Departments **by 28 February 2012** (i.e. application deadline);
- 1.2 Applicants who are not staff of the University at the point of application should refer to the University's website at <http://www.nus.edu.sg/education/academic/faculties-and-schools> for the list of Faculties/Schools (and the Departments within the Faculties/Schools), and submit their application to the respective Department where they would like to pursue an academic career upon completion of the postdoctoral training.

2. Documents Required for Application

The following supporting documents should be submitted together with a completed Part I of the [Application for NUS-Overseas Postdoctoral Fellowship \(HR 039/07\)](#):

- 2.1 A proposed postdoctoral training plan with details on objectives, target deliverables, period and institution of training, name(s) of collaborator/supervisor and any other relevant information;
- 2.2 Applicant's latest curriculum vitae (which should include details on any teaching experience at undergraduate and above levels of studies) and publication list;
- 2.3 An abstract of the doctoral thesis. For applicants in the final stages of doctoral studies and proposing to commence postdoctoral training immediately after completion of studies, an abstract of any thesis previously written, as well as an abstract of the doctoral thesis to be submitted for examination should be included;
- 2.4 Copies of 2 or 3 pieces of research/design work that the applicant considers to be his/her most significant works;
- 2.5 A copy of applicant's NRIC and entry/re-entry permit (for Singapore Permanent Residents);
- 2.6 A copy each of the detailed results/transcripts of the following examinations:
 - GCE 'O' & 'A' Levels / School & Higher School Examinations
 - University degrees
- 2.7 A copy each of the following certificates:
 - GCE 'O' & 'A' Levels / School & Higher School Examinations
 - University degrees
- 2.8 A copy of the invitation letter (or letter of offer) from the institution applied to for the proposed training programme;

- 2.9 A copy of the letter(s) of offer for other fellowship(s) and/or funding applied for and the status of these applications;
- 2.10 A completed Personal Particulars Form available from <http://www.nus.edu.sg/careers/potentialhires/applicationprocess/personal-particulars-form-academic-staff.doc>, for applicants who are not staff of NUS at the point of application; and
- 2.11 A minimum of 2 confidential referees' reports. In the interest of time, the full application materials indicated in paragraph 2 above, except the referees' reports, may be submitted to the respective Heads of Departments in advance, and the referees' reports may be sent directly to the Heads of Departments by the application deadline.

3. Selection Process

Only short-listed candidates will be notified. A preliminary selection will be carried out at the Department and Faculty/School-level, and candidates short-listed for final selection will be interviewed by the NUS-OPF Selection Committee sometime in May 2012. Successful applicants will be notified shortly thereafter.