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**APPLICATION PROCEDURES FOR  
NUS-OVERSEAS GRADUATE SCHOLARSHIP, ACADEMIC YEAR 2019/2020**

**SECTION I – INFORMATION FOR APPLICANTS**

**1. Application Procedure**

- 1.1 Applications, together with the supporting documents listed in paragraph 2 below, should be submitted to the **Office of Human Resources by 5 April 2019** (Attn: Ms. Tang Ily/Celeste Tay) – [ohrtangi@nus.edu.sg](mailto:ohrtangi@nus.edu.sg) /[ohrtyzc@nus.edu.sg](mailto:ohrtyzc@nus.edu.sg);
- 1.2 Applicants who are not staff of the University at the point of application should refer to the University's website at <http://nus.edu.sg/education> for the list of Faculties/Schools (and the Departments within the Faculties/Schools), and indicate in their application the respective Department where they would like to pursue an academic career with upon completion of postgraduate studies.

**2. Documents Required for Application**

The following supporting documents should be submitted in both PDF Copies and hard copies together with a completed Part I of the [Application for NUS-Overseas Graduate Scholarship](#):

- 2.1 Applicant's latest curriculum vitae (which should include details on any teaching experience at undergraduate and above levels of studies) and publication list;
- 2.2 An abstract of any thesis previously written;
- 2.3 Copies of 2 or 3 pieces of research/design work that the applicant considers to be his/her most significant works;
- 2.4 A proposal of at least 2 research topics which he/she intends to pursue, with a minimum of a half-page write-up on the details of each proposed topic.
- 2.5 A copy of applicant's NRIC and entry/re-entry permit (for Singapore Permanent Residents);
- 2.6 A copy each of the detailed results/transcripts of the following examinations:
  - GCE 'O' & 'A' Levels / School & Higher School Examinations / NUS High Final Year and Year 4 results / International Baccalaureate (IB) / Polytechnic Diploma or equivalent
  - University degree(s)
- 2.7 A copy each of the following certificates:
  - GCE 'O' & 'A' Levels / School & Higher School Examinations / NUS High Diploma / International Baccalaureate (IB) / Polytechnic Diploma or equivalent
  - University degree(s)
- 2.8 A copy of the Graduate Management Admission Test (GMAT) or Graduate Record Examination (GRE) score sheet, if applicable;

- 2.9 A copy of the letter(s) of offer from each university applied to for admission to graduate programme;
- 2.10 A copy of the letter(s) of offer for other scholarship(s) and/or award(s) applied for and the outcome of these applications;
- 2.11 A completed Personal Particulars Form available from <http://www.nus.edu.sg/careers/potentialhires/applicationprocess/personal-particulars-form-academicstaff.doc> and NUS Personal Data Consent for Job Applicants available from <http://www.nus.edu.sg/careers/potentialhires/applicationprocess/NUS-Personal-Data-Consent-for-Job-Applicants.pdf>, for applicants who are not staff of NUS at the point of application; and
- 2.12 A minimum of 2 confidential referees' reports. In the interest of time, the full application materials indicated in paragraph 2 above, except the referees' reports, may be submitted to Office of Human Resources by the application closing date, and the referees' reports may be sent to the Office of Human Resources within a week of the closing date.

**3. Selection Process**

A preliminary selection will be carried out at the Department and Faculty/School-level, and candidates short-listed for final selection will be interviewed by the NUS-OGS Selection Committee from May/June 2019. Successful applicants will be notified from June/July 2019.

**4. Timeline to Note**

Application closing date	5 April 2019
Final interview	From end May 2019
Award notification & signing of bond deed (Please note that awardees will be required to identify 2 sureties for the bond deed and provide their particulars using the <a href="#">Sureties' Particulars Form</a> .)	From end June 2019